

Approved 09/01/16

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
MAY 5, 2016

Present: Dr. David El Fattal
Dr. Stephen Johnson
Rick Miranda
Dr. Kristi Blackburn
Michelle Lewellen
Stephanie Murguia
Rachel Mason
Patrick O'Donnell
Dr. Dan Smith

Mark Fronke
Dr. Solomon Namala
Bernie Negrete
Traci Ukita
Etta Walton
Lynn Laughon
Carla Yorke
Linda Kaufman

Absent: Dr. Mary Anne Gularte
Adelle Krayer

Dan Clauss

1. CALL TO ORDER

Dr. El Fattal called the meeting to order at 2:08 p.m.

2. APPROVAL OF MINUTES – April 21, 2016

It was moved by Dr. Johnson and seconded by Patrick O'Donnell to approve the April 21, 2016 minutes. Rick Miranda, Solomon Namala, Bernie Negrete, and Carla Yorke abstained. The minutes were approved as presented.

3. IEPI YEAR 2 GOALS – SECOND READING

Dr. El Fattal distributed the updated IEPI (Institutional Effectiveness Partnership Initiative) Year 2 Goals and reviewed the district fiscal viability indicators. Dr. El Fattal reviewed each fiscal indicator and the following comments were made:

- Dr. Namala commented that the fund balance is not accurate as it does not reflect the true fund balance as some of the funds have been transferred. He believes there is a fund balance of approximately \$42M and there is a lack of transparency. Dr. El Fattal replied that the report is looking only at general fund dollars (Fund 01.0). The funds that were transferred from the general fund are no longer in Fund 01.0, and thus, not reflected in the fund balance portion of the report.
- Mr. Negrete asked with regard to the fund balance term long term goal (6 years) of 15%, and how was the percentage determined. Dr. El Fattal replied that the goals come from Fiscal Services and they are reasonable goals based on the college's history and maintaining solvency and fiscal strength.
- Mr. Negrete asked for the dollar amount of the monies that have been transferred and how is it being spent. Dr. El Fattal described in detail this information within the budget presentation, and commented that the data has

been provided to the campus community for the last six years via public forums, the Planning and Budget Committee and board presentations.

- The committee approved the report.

4. STRATEGIC PLANNING RETREAT

Mr. Miranda reminded the committee that the strategic planning retreat is scheduled for Friday, May 6. He invited all committee members to attend this all day retreat.

5. BUDGET UPDATE

Dr. El Fattal distributed the 2016-17 Budget Study Session handout. He noted that the information was shared with the Board on May 4, 2016: He reviewed the following the following pages:

- 2016-17 Unrestricted General Fund Multi-Year Projection
- 2015-16 Capital Outlay Fund 41 – General Fund Portion
- Designated Reserves
- 2016-17 Key Assumptions
 - FTES
 - History of COLA
 - Full-Time Faculty Obligation Number (FON)
 - 2015-16 Cost of 1% Salary Increase
 - Statutory Benefits
 - STRS Contribution Rates
 - CALPERS Contribution Rates
- 2016-17 and Beyond – Issues for Consideration

Dr. El Fattal also noted the following:

- The May Revise information has not been received and is not reflected in the projections.
- The 2016-17 Tentative Budget will be presented to the Board at their June 15 meeting.
- The projected operating deficits from 2015-16 through 2018-19 are primarily from the FTES decline. He cautioned that the projected deficits in 2017-18 and 2018-19 are annual deficits, and the college should not get into that high of a deficit.
- The State defines deficit spending as when a college has more expenses than the revenue received in that year.
- In education it is difficult to increase revenue because the majority of money comes from the State. At some point in the future, this committee and the college will need to review the list of potential expenditure reductions that was developed in 2010-11 and identify those that are realistic and can be accomplished.
- By moving the 293 FTES into the 2015-16 budget year, the college's FTES is artificially inflated. If FTES continues to drop, the college will need to align

Approved 09/01/16

our expenses with the reduced FTES revenue stream, or bring in additional students in strategic classes.

6. 2016-2017 RESOURCE ALLOCATION STATUS UPDATE

Dr. El Fattal apologized and stated that the 2016-2017 resource allocation was not available for review. He requested that another meeting be held in May so that the resource allocation list can be brought forward for review. After discussion it was decided to have a meeting on Thursday, May 19.

7. PROGRAM REVIEW PLUS UPDATE

Mr. O'Donnell noted that Vince Orton will soon be focusing on the Program Review Plus program.

8. ITEMS FROM THE FLOOR

There were no items from the floor.

9. NEXT MEETING – MAY 5, 2016

The next meeting is scheduled for May 19, 2016.

10. ADJOURNMENT

The meeting was adjourned at 3:12 p.m.