

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
OCTOBER 20, 2016

Present:	Ali Delawalla Dr. Kristi Blackburn Michelle Lewellen Stephanie Murguia David Fabish (Mason) Dr. Lucinda Aborn (O'Donnell) Dr. Dan Smith	Angela Conley Adelle Krayer Carlos Arce (Namala) Dr. Stephen Clifford Etta Walton Miriam Tolson Linda Kaufman
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Absent:	Dr. Stephen Johnson Rick Miranda	Dan Clauss Lynn Laughon
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1. CALL TO ORDER

Mr. Delawalla called the meeting to order at 2:03 p.m.

2. APPROVAL OF MINUTES – October 6, 2016

It was moved by Stephanie Murguia and seconded by Miriam Tolson to approve the October 6, 2016 minutes. Dr. Aborn, Dr. Blackburn, David Fabish, and Dr. Smith abstained. The minutes were approved as presented.

3. UPDATED PLANNING CALENDAR 2016-17

Dr. Blackburn distributed the updated planning calendar for 2016-17. Discussion ensued regarding changing the faculty ranking dates and it was decided that further discussion is necessary at both Faculty Senate and the task force. The revised dates will be brought to the next Planning and Budget committee meeting.

4. UPDATED FACULTY RANKING PROCESS

Dr. Blackburn reviewed the faculty request form and division faculty prioritization form. After a brief discussion regarding the forms, the task force will meet and any revisions to the forms will be brought back to a future meeting.

5. ITEMS FROM THE FLOOR

Dr. Aborn requested clarification that resource allocation would be part of the development of unit plans. Dr. Blackburn confirmed that resource requests are a part of unit planning and will be available in PR+ December 1, 2016. Dr. Aborn also wanted to confirm that since resource allocation is included in the planning process, that it will come back to Planning and Budget for future discussion so the global picture of resource allocation will be reflective of the college's planning process so that allocation and resources required to achieve goals will come together. Dr. Blackburn confirmed this process.

6. **NEXT MEETING – NOVEMBER 3, 2016**

The next meeting is scheduled for November 3, 2016.

7. **ADJOURNMENT**

The meeting was adjourned at 2:57 p.m.