

**CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
NOVEMBER 3, 2016**

Present: Ali Delawalla
Dr. Kristi Blackburn
Rick Miranda
Stephanie Murguia
Rachel Mason
Patrick O'Donnell

Sandy Marks (Smith)
Angela Conley
Dr. Stephen Clifford
Etta Walton
Linda Kaufman

Absent: Dr. Stephen Johnson
Michelle Lewellen
Dan Clauss
Adelle Krayer

Dr. Solomon Namala
Lynn Laughon
Miriam Tolson

1. CALL TO ORDER

Mr. Delawalla called the meeting to order at 2:06 p.m.

2. APPROVAL OF MINUTES – October 20, 2016

It was moved by Dr. Blackburn and seconded by Dr. Clifford to approve the October 20, 2016 minutes. Lynn Laughon, Sandy Marks, Rick Miranda and Patrick O'Donnell abstained. The minutes were approved as presented.

3. FACULTY DATA RANKING PRESENTATION

Dr. Blackburn presented the Faculty Hiring Ranking 2016-17 Data for Consideration. This presentation included information on: 1) Faculty Ranking Process Dates; 2) Logistics for submission/paperwork flow; 3) New Source for Labor Market Indicators; 4) Cerritos College demographics; 5) Metrics to assess college needs; 6) How the indicators converge; 7) External Scan Indicators; and 8) Recommendations for Faculty Hiring.

After the presentation the following feedback was provided:

- It was requested that the Deans Meeting be moved from November 22, 2016 to November 29, 2016. Mr. Miranda will review this request and notify Deans.
- Mr. Miranda stated that, after speaking with Dr. Fierro, faculty retiree positions will be part of the faculty ranking process, and it is NOT a replacement of positions.
- To ensure that Student Services deans receive information regarding the faculty ranking dates, it was requested that Mr. Miranda send this information to them as well as the academic deans. Mr. Miranda concurred.

Approved 11/17/16

- During the presentation it was noted that 1/3 of the faculty are retirement age and the college should keep this in mind for future hiring.
- The Division Faculty Prioritization Form was reviewed and it incorporates the requested changes.

4. BUDGET UPDATE

Mr. Delawalla noted that he continues to monitor daily the FTES to ensure the data is accurate. More information should be available after January 15 when the P1 information is due to the State. He noted that there is expected to be an approximate 3% reduction in FTES and he will continue to provide any updates to the committee as it becomes available.

5. ITEMS FROM THE FLOOR

There were no items from the floor.

6. NEXT MEETING – NOVEMBER 17, 2016

The next meeting is scheduled for November 17, 2016.

7. ADJOURNMENT

The meeting was adjourned at 2:55 p.m.