

CERRITOS COLLEGE  
COLLEGE COMMITTEE ON PLANNING AND BUDGET  
MEETING MINUTES  
NOVEMBER 3, 2016

Present: Ali Delawalla Sandy Marks (Smith)  
Dr. Kristi Blackburn Angela Conley  
Rick Miranda Dr. Stephen Clifford  
Stephanie Murguia Etta Walton  
Rachel Mason Linda Kaufman  
Patrick O'Donnell

Absent: Dr. Stephen Johnson Dr. Solomon Namala  
Michelle Lewellen Lynn Laughon  
Dan Clauss Miriam Tolson  
Adelle Kraye

1. **CALL TO ORDER**

Mr. Delawalla called the meeting to order at 2:06 p.m.

2. **APPROVAL OF MINUTES** – October 20, 2016

It was moved by Dr. Blackburn and seconded by Dr. Clifford to approve the October 20, 2016 minutes. Lynn Laughon, Sandy Marks, Rick Miranda and Patrick O'Donnell abstained. The minutes were approved as presented.

3. **FACULTY DATA RANKING PRESENTATION**

Dr. Blackburn presented the Faculty Hiring Ranking 2016-17 Data for Consideration. This presentation included information on: 1) Faculty Ranking Process Dates; 2) Logistics for submission/paperwork flow; 3) New Source for Labor Market Indicators; 4) Cerritos College demographics; 5) Metrics to assess college needs; 6) How the indicators converge; 7) External Scan Indicators; and 8) Recommendations for Faculty Hiring.

After the presentation the following feedback was provided:

- It was requested that the Deans Meeting be moved from November 22, 2016 to November 29, 2016. Mr. Miranda will review this request and notify Deans.
- Mr. Miranda stated that, after speaking with Dr. Fierro, faculty retiree positions will be part of the faculty ranking process, and it is NOT a replacement of positions.
- To ensure that Student Services deans receive information regarding the faculty ranking dates, it was requested that Mr. Miranda send this information to them as well as the academic deans. Mr. Miranda concurred.

- During the presentation it was noted that 1/3 of the faculty are retirement age and the college should keep this in mind for future hiring.
- The Division Faculty Prioritization Form was reviewed and it incorporates the requested changes.

**4. BUDGET UPDATE**

Mr. Delawalla noted that he continues to monitor daily the FTES to ensure the data is accurate. More information should be available after January 15 when the P1 information is due to the State. He noted that there is expected to be an approximate 3% reduction in FTES and he will continue to provide any updates to the committee as it becomes available.

**5. ITEMS FROM THE FLOOR**

There were no items from the floor.

**6. NEXT MEETING – NOVEMBER 17, 2016**

The next meeting is scheduled for November 17, 2016.

**7. ADJOURNMENT**

The meeting was adjourned at 2:55 p.m.