



# Cerritos College

Building Futures Through Learning



## *Annual Security Report* *2020*

# ANNUAL SECURITY REPORT 2020

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**A MESSAGE FROM THE PRESIDENT/SUPERINTENDENT**

Dear Staff, Students, Faculty and Visitors,

At Cerritos College, the safety and security of everyone on our campus is our top priority. Creating a safe environment on campus is of the utmost importance, ensuring that our students, faculty, staff, and visitors focus on reaching their educational goals and conducting their business on campus without concerns about their personal safety.

It is in that spirit that Cerritos College has prepared this 2020 Annual Security Report. This report is part of an overall campus effort to create a safe campus environment. Everyone is part of this effort – faculty, staff, administrators, students, and visitors. We must all take personal responsibility for our own safety, as well as for the safety of those around us. We ask that you help us by being observant when on campus and report any incidents or security issues to the Campus Police or the Administration.

The Cerritos College Police Department can be reached at 562-860-2451 ext. 2325 or at [campus-police@cerritos.edu](mailto:campus-police@cerritos.edu). You may also contact the Police Department by using one of the blue emergency phones on campus.

Thank you for sharing our commitment in keeping our campus safe.

A handwritten signature in black ink, appearing to read 'Jose L. Fierro'. The signature is stylized and includes a long horizontal line extending to the right.

Jose. L. Fierro, D.V.M., Ph.D.  
President/Superintendent  
Cerritos College



## **WHAT IS THE CLERY ACT?**

The Clery Act is named in memory of Jeanne Clery who was raped and murdered in her residence hall room by a fellow student she did not know on April 5, 1986. Her parents, Connie and Howard, championed laws requiring the disclosure of campus crime information, and the federal law that now bears their daughter's name was first enacted in 1990, originally known as the Crime Awareness and Campus Security Act of 1990. It has been amended regularly over the last two decades to keep up with changes in campus safety with the most recent update in 2013 to expand the law's requirements concerning the handling of sexual violence (see the summary of the [Campus Sexual Violence Elimination Act](#) for additional information about these requirements which took effect in 2014).

## **ABOUT THE ANNUAL SECURITY REPORT**

The Campus Police Department and Title IX Coordinator prepare this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The full text of this report is located on our website at [www.cerritos.edu/securityreport](http://www.cerritos.edu/securityreport). Copies of this report may also be obtained at the Campus Police Station located on the south side of campus at 11090 New Falcon Way, Cerritos or by calling (562) 924-3618. Notification of the availability of this report is provided to students and potential students in the Class Schedule each semester. Students, faculty and staff are normally notified, via email, of the availability of this report by October 1<sup>st</sup> of each year. Due to COVID, notifications for this year's 2020 report will be made by December 1, 2020.

## **ABOUT THE CERRITOS COLLEGE POLICE DEPARTMENT**

The Board of Trustees has established the Cerritos College Police Department (CCPD), which has primary responsibility for patrolling District property. The Police Department's jurisdiction includes other grounds or properties owned, operated, controlled, or administered on behalf of the Cerritos Community College District (District) as outlined in the Education Code, Section 72330. CCPD is committed to the safety and security of all students, staff, and faculty, as well as others visiting Cerritos College. CCPD is responsible for patrolling District grounds, facilities, and parking lots to protect persons and property and enforce applicable laws and ordinances.

CCPD police officers have complete police authority to apprehend and arrest anyone involved in illegal acts, pursuant to California Penal Code Section 830.32 and Education Code Section 72330. Having met all state standards for selection and training, the officers have authority equal to a municipal police officer or county deputy sheriff.

CCPD personnel work closely with local, state, and federal police agencies and have direct radio communication with the Los Angeles County Sheriff's Department as well as other local, state, federal, and military agencies which participate in the Los Angeles Regional Tactical Communication System (LARTCS). CCPD is also part of the State of California 911 Emergency System.

In addition to police officers, CCPD employs police cadets who patrol the campus on foot and cart. While not police officers, cadets have radio contact with CCPD and can summon assistance when necessary.

Cerritos College has a formal “Memorandum of Understanding” (MOU) with the Los Angeles County Sheriff’s Department for its assistance with incidents that require resources not available on-site. This agreement also clarifies operational responsibilities for investigations of Part 1 violent crimes and delineates the specific geographical boundaries of each agency’s operational responsibility. This written agreement is public record and is made available for inspection by members of the public upon request to the Chief of the Cerritos College Police Department. Resources from other local, state and federal agencies are also available for incidents requiring special personnel or equipment.

CCPD’s Values Statement: *The Cerritos College Police Department strongly supports the values of diversity, equity and inclusion. Regardless of race, ethnic origin, sexual orientation, gender identity, documentation status, or religious belief, we are dedicated to support and protect all our students and staff without discrimination or bias. We pledge to serve our entire college community with dignity, honor and respect. We value our diversity and we believe it is our diversity that makes us strong.*

## **REPORTING CRIMINAL ACTIVITY**

Members of the District, guests and the general public are strongly encouraged to immediately report all crimes and public safety related incidents to the Campus Police Department (AP §3515). Crimes should be reported, regardless of the victim’s desire for prosecution, to ensure inclusion in the annual crime statistics and to aid in providing timely safety warnings to the community, when appropriate.

The Cerritos College Police Department is staffed 24 hours a day, 7 days a week. A person may report any criminal activity, suspected criminal activity, or any other emergency by calling the police department. The police department can be reached by calling (562) 860-2451, ext. 2325 for routine inquiries, or in case of emergency, by dialing 911 from any campus extension. There are also Emergency Phones located in buildings throughout the campus, which directly dial, the police department.

In addition, there are (16) blue emergency phone towers located across campus. When the button is pushed, the blue strobe light flashes from the top of the phone tower and the police dispatcher is notified immediately, and an officer is sent to the location of the telephone. No dialing or conversation is required. If possible, however, try to describe the emergency to the dispatcher. The blue light system is equipped with cameras that allow the dispatcher to view the scene in real time. Any person, who needs assistance, sees something suspicious or notices someone who needs assistance should activate a blue light phone that allows the person to speak directly with the police dispatcher.

Emergency calls can also be made via cell phone by dialing (562) 402-3674. Reports may be made in person at the police department, which is located on the south side of campus at the 11090 New Falcon Way, Cerritos CA 90703.

All CCPD incident reports will be investigated and those with sufficient information to warrant criminal filing will be submitted to the District Attorney’s office for consideration. Reports involving students in violation of the law or the Student Standards of Conduct are forwarded to the Office of Student Conduct and Grievance for review and potential action.

## **MISSING PERSON REPORT**

The Cerritos College Police Department does not consider any report of a missing person to be routine and assumes that the missing person is in need of immediate assistance until the facts reveal otherwise. The Cerritos College Police Department gives missing person cases priority over property related cases and will not require any time frame to pass before beginning a missing person investigation. (Penal Code 14205)

**DAILY CRIME LOG**

The Cerritos College Police Department maintains a daily crime log which is a record of all crimes reported to the police department which have occurred either on campus property, non-campus building property, or public property immediately adjacent to campus. The log reflects the date and time the crime was reported to the police department, the location and nature of the reported incident, along with a case disposition. The police department may withhold information from the daily crime log if the release of such information would jeopardize an ongoing criminal investigation, the safety of an individual, cause a suspect to evade detection or flee, and/or result in the destruction of evidence. At any time, the police department's crime log is available for viewing in the Campus Police Department's public lobby. In addition, the crime log is automated and available for viewing on the department's web site.

<https://www.cerritos.edu/police/DailyCrimeLog.htm>.

**OFF CAMPUS CRIMINAL ACTIVITY**

Cerritos College does not have off-campus student organizations. Crimes which occur at off-campus District approved events, such as athletic competitions, should be reported to the law enforcement agency with jurisdiction over the area in which the crime takes place.

**CONFIDENTIAL REPORTING**

Crimes, suspicious behavior, or situations of concern can always be reported by any person to Campus Police at (562) 924-3618 or in case of emergency (562) 402-3674. Persons reporting crimes can remain anonymous if they desire, and all anonymous reports relating to criminal activity that appear to have been provided in "good faith" shall be forwarded to the Campus Police Department for evaluation. Occasionally, victims of a crime elect to, or are unable to, report a crime. We encourage bystanders to report crimes they witness or become aware of. The College encourages accurate and prompt reporting of all crimes to the Campus Police to allow for timely follow up, the issuance of timely warnings, when warranted, and for potential future crime prevention. Students are encouraged to report any concerns and suspected criminal activity to the Campus Police Department. Victims of crimes who do not want to pursue action within the College system, or the criminal justice system, may consider making a confidential report. With the victim's permission, the Vice President of Human Resources, the Title IX Coordinator, and personnel from the Student Health and Wellness Center can file a report to the College Police on the details of the incident without revealing the victim's identity. The purpose of a confidential report is to comply with the person's wish to keep the matter confidential, while taking steps to enhance the future safety of that person. With such information, the College can keep an accurate record of the number of incidents involving students and employees; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for Cerritos College. If a victim declines to have the details of the crime provided to the Campus Police Department, only the type of crime, location and date occurred will be given to the Campus Police Department to be counted and disclosed in the annual crime statistics for Cerritos College. On-campus counselors and mental health professionals are encouraged to inform persons they are counseling of the procedures to report crimes on a voluntary and confidential basis for inclusion in the annual crime statistics.

**CAMPUS SECURITY AUTHORITY REPORTING (CSA)**

Campus Police collects crime reports from a variety of individuals and organizations that the Clery Act considers to be Campus Security Authorities (CSA). According to The Handbook for Campus Safety and Security Reporting, a CSA is defined as "An official of an institution who has significant responsibility for student and campus activities, including but not limited to, student housing, student discipline, and campus judicial procedures."



At Cerritos College, The CSA is defined as:

- Campus police staff, including Cadets;
- Student activities, which includes Office of Student Conduct and Grievances employees;
- Human Resources employees;
- Faculty or staff who act as advisors to student organizations;
- Athletic Director, coaches/assistant coaches;
- Cerritos College staff who lead, direct, and/or supervise student employees, ambassadors, interns, or work study recipients.
  - o A student employee is a person who is hired as an employee or work study recipient, is currently enrolled in Cerritos College with any number of credits, non-credit, or not for credit units, and has a valid student ID number.

CSAs are required, immediately or as soon as possible upon being informed of a crime, to report the crime in one of the following ways:

1. Going to the following web site and access the Campus Security Authority (CSA) Incident Report Form [Incident Report Form](#)
2. Contacting Campus Police at (562) 402-3674
3. Contacting Campus Police at the Campus Police Department located on the south side of campus at 11090 New Falcon Way, Cerritos CA 90703.
4. Contacting the Title IX Coordinator at ext. 2276 or by email at [TitleIXCoordinator@cerritos.edu](mailto:TitleIXCoordinator@cerritos.edu).
5. Upon receiving the report, the Police Department will make the determination whether the nature of the crime being reported is one that Clery requires be included in annual statistics and whether it occurred on or within the College's campus or an area required to be reported in the annual statistical report under the Clery Act. The Police Department interfaces continually with local police agencies for the monitoring and recording of criminal activity, including any that may have occurred at non-campus locations but are related to the Cerritos College campus. Campus Police obtains and publishes annual crime statistics from other police agencies for off-campus locations. The Campus Police Department works as a team with Counseling and Student Psychological Services in dealing with sensitive situations. Personal counseling sessions, in Student Health Services and Student Psychological Services, are considered privileged and the holder of the privilege is the client. Crime information can be forwarded anonymously at the request of the client, and if there is an immediate threat to safety. Any reporting of statistics to comply with this act is done by reporting numbers without names so that the information provided by clients is confidential.

#### **DISCLOSURES TO ALLEGED VICTIMS OF CRIMES OF VIOLENCE OR NON-FORCIBLE SEX OFFENSES**

Cerritos College will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the college will provide the results of the disciplinary hearing to the victim's next of kin, if so requested. The request will be made through the Office of Student Conduct and Grievance.

#### **TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS**

Emergency Notification is made to the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of staff and students. Some examples may include earthquakes, terrorist incident, explosion, extreme weather conditions or hazardous material incident.



Timely Warning is a warning of certain Clery-reported crimes that pose a continuous and ongoing threat to the campus community. The intent of the warning is to support members of the campus community in protecting themselves.

The District publishes “Timely Warnings” to the campus community any time a situation arises, either on or off campus that, in the judgment of the President/Superintendent or designee, represents an ongoing or continuing threat to students and employees.

These warnings are disseminated by the Cerritos College Police Department in a timely manner with all due speed, so as to aid in the prevention of similar crimes. (See Administrative Procedure 3515.) Warnings will be issued through the college e-mail system to students, faculty, staff and the campus’ student newspaper “Talon Marks.”

In the event of circumstances that could pose an immediate threat to the community and individuals, the Cerritos College Police Department may also alert the community via text messaging utilizing RAVE Alert, as well as posting a notice on the electronic bulletin board accessible at <https://www.cerritos.edu/police/bulletins/> and/or using the Cerritos College public address system. Copies of the notice are also posted throughout campus.

Anyone with information warranting a timely safety warning should report the circumstances to the Cerritos College Police Department by phone at (562) 402-3674 or in person at the Cerritos College Police Station located on the south side of campus at 11090 New Falcon Way, Cerritos CA 90703.

## **CRIME PREVENTION AND AWARENESS**

Cerritos College enjoys a crime rate much lower than that of the surrounding area, but in today’s society no community can be totally risk-free. The Cerritos College Police Department recognizes that safety on campus is everyone’s concern. Campus Police partners with students, staff and faculty in creating an atmosphere that is safe and encourages learning. Working together with student government, staff and faculty groups and various clubs on campus, the police department strives to provide education while identifying specific concerns of the campus community.

## **EDUCATION**

Periodically throughout the year, CCPD officers, in cooperation with other campus departments and student clubs, present crime prevention awareness sessions on sexual assault, theft, vandalism, and personal safety.

CCPD has participated in numerous Campus Safety Forums, which provided an overview of campus safety resources and emergency protocols for students and staff and installed several Blue Emergency Phones in high traffic areas of campus. The District’s Director of Diversity, Compliance, and Title IX Coordinator continues to offer campus trainings and technical assistance to enhance our reporting process for incidences of Sexual Assault, Sexual Harassment, Stalking, and Dating/Domestic Violence. The CCPD, in concert with the Student Health and Wellness Clinic (Clinic), continues to provide resources to victims via distribution of the Project Safe Brochure. The CCPD and the Clinic continue their Falcon Safe training initiative in collaboration with The Office of Diversity, Compliance, and Title IX (the office), and Campus Victim’s Advocate (provided in partnership with the CalOES Grant and YWCA of Greater Los Angeles. The Falcon Safe Training is a 60-minute presentation regarding affirmative consent, bystander intervention theory and strategies, alcohol abuse prevention, mental health and wellness awareness, and gender-based violence prevention. In 2019-2020, Falcon Safe was presented to all athletics teams (over 500 students) as part of their annual compliance training and included an updated informative video. The CCPD, the Clinic, and the Office continue to offer events, panels, and workshops with a focus on violence prevention, including but not limited to Rape Aggressive Defensive (RAD) training, a

nationwide self-defense class for women, Domestic Violence Awareness Month Events, and Sexual Assault Awareness Month Events.

The Office of Diversity, Compliance, and Title IX organized various collaborative efforts, events, and workshops throughout 2019-2020 school year. In the fall, the Office hosted several awareness events, trainings, and workshops related to Domestic Violence Awareness Month. For another year, the 30-day hygiene supply drive to raise awareness about and gather resources for those made home insecure as a result of domestic violence. The drive broke another record, creating nearly 150 kits, a 50% increase from last year. In the spring, the Office collaborated with various academic departments and community agencies for sexual violence and harassment prevention events, trainings, and workshops during Women's History and Sexual Assault Awareness Months. Due to COVID-19, the events during the Spring semester were provided virtually and included partnerships with Art With Impact (Movies for Mental Health), Forensic Nurse Specialists Inc, and the YWCA Greater Los Angeles Human Trafficking Coordinator.

In the last year, CCPD has provided almost a dozen training sessions on Emergency Preparedness and Disaster Response to the campus community. CCPD assisted in conducting a campus wide evacuation drill in conjunction with "Great California Shake Out" earth quake drill. In addition, CCPD assisted in an Active Shooter/Shelter in Place Drill. This drill included a testing of the campus wide notification systems, sheltering in place, and the viewing of the active shooter video, Run-Hide-Fight. Efforts to educate the community will continue, along with expanded multi-agency drills.

The school's Safety Committee implemented a safety and hazard on line reporting web site called Safety Snap. The Cerritos College Police Department has made focused efforts to educate and inform the campus community about its number one crime problem, which is the theft of unattended property. By using various media outlets on campus, the Police Department has increased awareness and solicited the help of campus members in protecting personal property. You can report unsafe conditions that you observe on campus using this form. These may include health and safety risks (such as trip and fall hazards), fire safety issues (such as faulty wiring or equipment or tampering with fire safety equipment), security issues (such as doors propped open), and environmental concerns (such as improper disposal of chemicals). <https://www.cerritos.edu/police/hazard-reporting.htm>

The college also took steps to raise awareness of the We-Tip reporting option. We-Tip is an anonymous crime reporting program that may be used to report all types of crimes. The WE-TIP hotline is available in English and Spanish, 24 hours a day, 7 days a week, 365 days a year. Cerritos College is a member of WE-TIP and offers this service to campus employees and students.

The Cerritos College Police Department has made focused efforts to educate and inform the campus community about its number one crime problem, which is the theft of unattended property. By using various media outlets on campus, the Police Department has increased awareness and solicited the help of campus members in protecting personal property.

Our theme remains that all awareness and crime prevention programs are to encourage students and employees to be aware of their responsibility for their own security and the security of others. We ask folks that if they see something, say something, and do something.

## **PREVENTION**

In addition to routine vehicle patrol, campus police officers and police cadets participate in foot and mobile golf cart patrols, allowing better accessibility by students as well as more effective patrol of inner portions of the campus.

CCPD personnel facilitate programs for students, faculty and new employees providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

The department provides an escort service 24 hours a day, 7 days a week. In addition, personnel are available to assist with dead car batteries or keys locked in cars.

### **SAFETY TIPS**

- Stay alert and be aware of your surroundings. Know what is typical and what is not.
- Report all crimes and suspicious activity to Campus Police immediately.
- Avoid walking alone after dark. Make arrangements to travel with friends along a well-lit route, or request an escort from Campus Police.
- Most crimes on campus are thefts of unattended property. Do not leave purses, backpacks, books, etc. unattended, even for a minute.
- Know the location of Emergency Phones in the areas you frequent.
- Never leave valuables visible from outside your vehicle. Lock all property including books, purses and backpacks in your trunk or take them with you.
- Lock your office door if working after hours.
- Let others know where you are going, especially if you might be there alone.
- If you are uncomfortable, go to where there are other people.
- Headphones can eliminate your ability to be aware of your surroundings.
- Move confidently at a steady pace and make eye contact with people.
- Keep keys in hand when walking to a vehicle.
- Keep windows and doors locked.
- Check the interior of a vehicle before getting in.
- Go to the nearest open business or police station if you are being followed.

### **SAFETY POLICIES**

The Cerritos College Board of Trustees has adopted numerous policies addressing safety issues on campus. Some of these include:

- BP 3540 - Sexual and Other Assaults
- AP 3540 - Sexual and Other Assaults
- BP 3510 - Workplace Violence
- AP 3510 - Workplace Violence
- BP 3515 - Reporting of Crimes
- AP 3515 - Reporting of Crimes
- BP 3520 - Local Law Enforcement
- AP 3520 - Local Law Enforcement
- BP 3500 - Campus Safety

Additionally, the Director of Physical Plant and Construction Services, and the Chief of Police, co-chair the District Committee on Safety which consists of representatives from the various constituencies on campus and meets on a monthly basis to discuss issues of pressing concern. (AP §2510)

## SECURITY OF AND ACCESS TO FACILITIES

During business hours, the District will be open to students, employees, contractors, and community members. During non-business hours, access to all District facilities is by key, if issued, or by admittance via the Cerritos College Police Department. In the case of periods of extended closing, the District will admit only those with prior written approval to all facilities. Cerritos College does not have student housing.

Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

## WEAPONS

Firearms, knives, explosives, or other dangerous objects, including but not limited to any facsimile firearm, knife, or explosive, are prohibited on all District grounds, except as authorized by law.

Additionally, The Cerritos College Board of Trustees has adopted the following policies addressing weapons on campus:

- BP 3530 – Weapons on Campus
- AP 3530 – Weapons on Campus

## ALCOHOL AND ILLEGAL DRUG POSSESSION, USE AND SALE

The possession, sale or the furnishing of alcohol on campus is governed by California state law and these procedures. The possession, sale, consumption or furnishing of alcohol is controlled by the California Department of Alcohol and Beverage Control. However, the enforcement of alcohol laws on-campus is the primary responsibility of the Campus Police Department. The campus has been designated “Drug free” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Cerritos College Police Department. Violators are subject to disciplinary action, criminal prosecution, fine and/or imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone less than 21 years of age in a public place or a place open to the public is illegal. It is also a violation of this policy for anyone to consume or possess alcohol in any public or private area on campus without prior District approval. Organizations or groups violating alcohol or substance policies or laws may be subject to sanctions by the District.

Alcoholic beverages on campus are permitted if:

- The alcoholic beverage is for use in connection with a course of instruction, sponsored dinner or meal demonstration given as part of a culinary arts program, and the instructor or individual has been authorized to acquire, possess, use, sell, or consume it by the President/Superintendent;
- The alcoholic beverage is possessed, consumed or sold during a special event, which is sponsored by the Cerritos College Foundation and authorized by the President/Superintendent, where the principal attendees are members of the general public or invited guests and not students.

## DRUG AND ALCOHOL-FREE ENVIRONMENT AND DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM

The District is committed to providing its employees and students with an alcohol and drug-free campus and work place environment. It emphasizes prevention and intervention through education.

The Cerritos College Board of Trustees has adopted the following policies addressing drugs, alcohol, and tobacco:

- BP 3550 - Drug and Alcohol-Free Environment & Drug and Alcohol Abuse Prevention Program
- BP 3560 - Alcoholic Beverages
- BP 3570 - Smoking
- AP 3550 - Drug and Alcohol-Free Environment & Drug and Alcohol Abuse Prevention Program
- AP 3560 - Alcoholic Beverages
- AP 3570 - Smoking

## PREVENTION AND INTERVENTION PROGRAMS

The District provides education and maintains programs and services designed to aid students, employees and their families in receiving assistance for alcohol and/or drug abuse problems. Included in these educational and assistive programs and services are:

- Notification of the dangers of drug use and dependency in the class schedule;
- Mental health services provided to students through the Student Health Services; and
- An Employee Assistance Program (EAP) for employees and their families

## ALCOHOL AND DRUG PROHIBITIONS

The unlawful manufacture, distribution, dispensing, possession, or use of alcohol or any controlled substance is prohibited on District property, during District-sponsored field trips, activities or workshops, and in any facility or vehicle operated by the District.

Violation of Board Policy 3550, Drug and Alcohol-Free Environment and Drug and Alcohol Abuse Prevention Program will be addressed by the District. The District will take appropriate action designed to address each specific violation, which may include, but is not limited to:

- Termination of employment,
- Expulsion,
- Referral to Campus Police or other law enforcement agency for prosecution, as permitted, by law
- Mandatory participation in an alcohol or drug abuse assistance or rehabilitation program

The Campus Police Department vigorously enforces Federal and State underage drinking laws as well as Federal and State drug laws.

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

General information about the emergency response and evacuation procedures for the District is publicized each year as part of the District's Clery Act compliance efforts and that information is available at

[https://www.cerritos.edu/police/includes/docs/Cerritos\\_College\\_emergency\\_Procedures\\_ua.pdf](https://www.cerritos.edu/police/includes/docs/Cerritos_College_emergency_Procedures_ua.pdf).

All members of the campus community are notified, on an annual basis, that they are required to notify the Cerritos College Police Department of any incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and employees on campus. Campus Police has a responsibility to respond to such incidents to determine if the situation does in fact pose a threat to the

community. If so, federal law requires that the institution immediately notify the campus community, or the appropriate segments of the community that may be affected, of the situation.

Upon confirmation or verification by the District that a legitimate emergency, or dangerous situation, involving an immediate threat to the health or safety of students or employee occurring on campus, the District will determine the content of the message and will use some or all of the systems described below to communicate the threat to the campus community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. The District will, without delay, consider the safety of the community; determine the content of the notification; and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to Campus Police), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the campus community, the District has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. These methods of communication include network emails, emergency text messages that can be sent to a phone or Personal Digital Assistant (individuals can sign up for this service on the District website), public address system, District website and emergency messages that scroll across display screens in campus buildings. The District will post updates during a critical incident on the District website at [www.cerritos.edu](http://www.cerritos.edu). Individuals can call the District's recorded information telephone line at (562) 860-2451 for updates. Cerritos College students, staff, faculty and others can sign up for emergency text message alerts at <https://www.cerritos.edu/police/ccalerts.htm> or text the keyword "CERRITOS" to 226787 from their mobile phones.

The District's Director of Public & Governmental Relations will be responsible for the dissemination of emergency information to the larger community through media alerts.

## **TESTING EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

An evacuation drill is coordinated by the Campus Police Department at least once per year for all facilities on campus. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation.

Evacuation drills are monitored by the Campus Police Department and District administration to evaluate egress and behavioral patterns. Reports are prepared by participating departments which identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments and offices for consideration.

Campus Police and District administration coordinate announced evacuation drills at least once per year, as described above, to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. For each test conducted, Campus Police will document a description of the exercise, the date, and time. The District will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

In the event of an emergency, natural disaster or the occurrence of a hazardous condition the District will activate its plan and procedures to protect and govern employees, students, visitors, and children in childcare programs on campus and/or in district-owned or operated facilities. The District shall maintain an emergency management team to aid in the creation, maintenance, updating, and implementation of its emergency plan and procedures.

## SEXUAL ASSAULT PREVENTION AND RESPONSE

Any sexual assault or physical abuse, including, but not limited to, rape, domestic violence, dating violence, sexual assault, or stalking, as defined by California law, whether committed by an employee, student, or member of the public, occurring on District property, in connection with all the academic, educational, extracurricular, athletic, and other programs of the District, whether those programs take place in the District's facilities or at another location, or on an off-campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, or at a District-sponsored activity on non-District property is a violation of District policies and regulations and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. (Also see BP 5500 titled Standards of Conduct and AP 5520 titled Student Discipline Procedures.)

The campus response also takes into consideration that California Law requires college students to obtain affirmative consent from any other person in order to engage in any sexual activity. The law requires that the affirmative consent obtained throughout the activity and specifies that it may be revoked at any time. Affirmative consent means affirmative conscious and voluntary agreement to engage in sexual activity. (Also see Board Policy 5500 titled Standards of Student Conduct and Administrative Procedure 5520, titled Student Discipline Procedures.)

"Sexual assault" means an offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation. This includes but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of sexual assault.

"Sexual Battery" (as defined in California Penal Code Section 243.4) includes incidents in which the victim's or person's intimate part is touched without consent of the victim, and with specific intent to achieve sexual arousal, gratification or sexual abuse.

"Rape" (as defined in California Penal Code Section 261) is forced sexual intercourse that is perpetrated against the will of a person or when the person is unable to give consent (i.e., unconscious, asleep, or under the influence of alcohol or drugs) and may involve physical violence, coercion, or the threat of harm to the individual.

"Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. This may include someone the victim just met; i.e., at a party, introduced through a friend, or on a social networking website. Abuse means intentionally or recklessly causing or attempting to cause bodily injury or placing another person in reasonable apprehension of imminent serious bodily injury to himself or herself, or another. Abuse does not include non-physical, emotional distress or injury. The State of California does not have a legal definition for dating violence.

"Domestic Violence" means abuse committed against someone who is a current or former spouse; current or former cohabitant; someone with whom the abuser has a child; someone with whom the abuser has or had a dating or engagement relationship; or a person similarly situated under California domestic or family violence law. Cohabitant means two unrelated persons living together for a substantial period of time, resulting in some permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to, (1) sexual relations between the parties while sharing the same living quarters, (2) sharing of income or expenses, (3) joint use or ownership of property, (4) whether the parties hold themselves out as husband and wife, (5) the continuity of the relationship, and/or (6) the length of the relationship. For purposes of this definition, "abuse" means intentionally or recklessly causing or attempting to cause bodily injury or placing another person in reasonable apprehension of imminent serious bodily injury to themselves or others. Abuse does not include non-physical, emotional distress or injury.



“Domestic violence” includes felony or misdemeanor crimes of violence committed by:

- a current or former spouse of the victim;
- by a person with whom the victim shares a child in common;
- by a person who is cohabitating with or has cohabitated with the victim as a spouse;
- by a person similarly situated to a spouse of the victim under California law; or
- by any other person against an adult or youth victim who is protected from that person’s acts by California law.

**CA PENAL CODE: 273.5 (a):**

Any person who willfully inflicts corporal injury resulting in a traumatic condition upon a victim described in subdivision (b) is guilty of a felony, and upon conviction thereof shall be punished by imprisonment in the state prison for two, three, or four years, or in a county jail for not more than one year, or by a fine of up to six thousand dollars (\$6,000) or by both that fine and imprisonment. (b) Subdivision (a) shall apply if the victim is or was one or more of the following: (1) The offender’s spouse or former spouse. (2) The offender’s cohabitant or former cohabitant. (3) The offender’s fiancé or fiancée, or someone with whom the offender has, or previously had, an engagement or dating relationship, as defined in paragraph (10) of subdivision (f) of Section 243. (4) The mother or father of the offender’s child. (c) Holding oneself out to be the husband or wife of the person with whom one is cohabiting is not necessary to constitute cohabitation as the term is used in this section. (d) As used in this section, “traumatic condition” means a condition of the body, such as a wound, or external or internal injury, including, but not limited to, injury as a result of strangulation or suffocation, whether of a minor or serious nature, caused by a physical force.

**CA PENAL CODE: 243(e) (1):**

When a battery is committed against a spouse, a person with whom the defendant is cohabiting, a person who is the parent of the defendant’s child, former spouse, fiancé, or fiancée, or a person with whom the defendant currently has, or has previously had, a dating or engagement relationship, the battery is punishable by a fine not exceeding two thousand dollars (\$2,000), or by imprisonment in a county jail for a period of not more than one year, or by both that fine and imprisonment. If probation is granted, or the execution or imposition of the sentence is suspended, it shall be a condition thereof that the defendant participate in, for no less than one year, and successfully complete, a batterer’s treatment program, as described in Section 1203.097, or if none is available, another appropriate counseling program designated by the court. However, this provision shall not be construed as requiring a city, a county, or a city and county to provide a new program or higher level of service as contemplated by Section 6 of Article XIII B of the California Constitution.

**STALKING**

Stalking means engaging in a repeated Course of Conduct directed at a specific person that would cause a Reasonable Person to a) fear for his/her or others’ safety; or to suffer Substantial Emotional Distress. For purposes of this definition:

- a. Course of Conduct means two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through Third Parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property;
- b. Reasonable Person means a reasonable person under similar circumstances and with the same Protected Status(es) as the Complainant;
- c. Substantial Emotional Distress means significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.

**CA PENAL CODE 646.9:**

(a) Any person who willfully, maliciously, and repeatedly follows or willfully and maliciously harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of stalking, punishable by imprisonment in a county jail for not more than one year, or by a fine of not more than one thousand dollars (\$1,000), or by both that fine and imprisonment, or by imprisonment in the state prison.

**CRISIS ASSESSMENT INTERVENTION RESPONSE (CAIR) TEAM**

The District has established a Crisis Assessment, Intervention and Response (CAIR) team on campus which can be found online at <https://www.cerritos.edu/cair/>. CAIR consists of representatives from Counseling, Student Health and Wellness Services, the Office of Student Conduct and Grievance, Disabled Students Programs and Services, College Psychologist, the Title IX Coordinator and Campus Police. CAIR, with the assistance of outside experts in sex offense education, educates the campus community about sexual assaults, domestic violence, dating violence and stalking through on-campus training programs. In addition, the CAIR team spent 2018-2019 providing increased presentations to better educate the campus community about the resources available provided by the CAIR Team and how to respond to students in distress. Literature on these matters, risk reduction and District response is available through Student Health and Wellness Services and Campus Police.

Victims of a sexual assault on campus are informed that their first priority is to get to a place of safety, then obtain necessary medical treatment. The Campus Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. An assault should be reported directly to Campus Police. Filing a police report with a CCPD officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers filing a police report will:

- Ensure that a victim of a sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention

When a sexual assault is reported to Campus Police, Campus Police may, with the victim's consent, notify other personnel as necessary to provide care and services to the victim. These personnel include the President/Superintendent; Vice President of Student Services, Dean of Student Services/Coordinator of Student Conduct and Grievance, Director of Diversity, Compliance, and Title IX Coordinator and/or the Associate Dean of Student Health and Wellness Services.

A student who alleges being a victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the Office of the Title IX Coordinator, or only the latter. A representative from the Police Department or the Office of the Title IX Coordinator will guide the complainant through the available options and support the victim in his or her decision. Various counseling options are available from the College through Student Health and Wellness Services and/or the Employee Assistance Program. Counseling and support services outside the District system are available by contacting the National Sexual Assault Hotline at (800) 656-HOPE (1-800-656-4673).

## DISCIPLINARY PROCEDURES

District disciplinary proceedings are detailed in the Cerritos College General Catalog located at [Student Conduct and Grievances](#). Both the victim and accused are entitled to the same opportunities to have others present during a disciplinary proceeding. Both the victim and accused will be informed of the outcome of any hearing. A student found responsible of violation of the District sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the District for the first offense. Student victims have the option to change their academic situation after an alleged sexual assault, if such changes are reasonably available.

## BYSTANDER INTERVENTION

Bystander intervention, in the context of this report, includes safe and positive options that may be carried out by faculty, staff and students to prevent harm or intervene when there is a risk of sexual harassment, sexual assault, dating violence, domestic violence or stalking.

### BYSTANDER INTERVENTION INCLUDES:

- Recognizing situations of potential harm.
- Understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking actions to intervene.
- Risk reduction: options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

## SEX OFFENDER REGISTRATION

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students or if they work as employees, contractors, or volunteers.

Sex offenders who may be required to register should do so at the Cerritos College Police Department, located on the south side of campus at 11090 New Falcon Way, Cerritos CA 90703.

Information regarding registered sex offenders in the State of California can be obtained through the Megan's Law website, located at [www.meganslaw.ca.gov](http://www.meganslaw.ca.gov). This information is also available, to the public, at some local police departments and sheriff's offices.

The Cerritos College Police Department does not provide public access to the Department of Justice Megan's Law program. There are several agencies in the local community where a member of the public can access this information.

Public access to viewing the Megan's Web program is generally by appointment, and it is recommended that you call the agency before going to find out what hours the information is accessible.

## CRIME STATISTICS

The following information is provided as part of Cerritos College's continuing commitment to safety and security on campus in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Crime statistics from more than 600 U.S. colleges, universities and career schools can be found at the website <http://ope.ed.gov/security>.

<b>CRIME STATISTICS</b>				
<b>OFFENSE</b>	<b>YEAR</b>	<b>CAMPUS</b>	<b>NON-CAMPUS</b>	<b>PUBLIC PROPERTY</b>
<b>Murder/Non-Negligent Manslaughter</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Manslaughter by Negligence</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Rape</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Fondling</b>	2017	2	0	0
	2018	0	0	0
	2019	0	0	0
<b>Incest</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Statutory Rape</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Robbery</b>	2017	1	0	1
	2018	1	0	3
	2019	1	0	1
<b>Aggravated Assault</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Burglary</b>	2017	3	0	0
	2018	3	0	2
	2019	1	0	0
<b>Motor Vehicle Theft</b>	2017	8	0	1
	2018	5	0	0
	2019	1	0	0
<b>Arson</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0

OFFENSE	YEAR	CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
Dating Violence	2017	1	0	0
	2018	0	0	0
	2019	0	0	0
Domestic Violence	2017	0	0	1
	2018	0	0	0
	2019	1	0	0
Stalking	2017	0	0	0
	2018	0	0	0
	2019	0	0	0

OFFENSE	YEAR	CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
Illegal Weapons Possession Arrests	2017	0	0	0
	2018	3	0	2
	2019	0	0	0
Illegal Weapons Possessions Disciplinary Action/Judicial Referrals	2017	1	0	0
	2018	0	0	0
	2019	0	0	0
Drug Law Violations Arrests	2017	2	0	10
	2018	5	0	1
	2019	0	0	1
Drug Law Violations Disciplinary Actions/Judicial Referrals	2017	2	0	0
	2018	1	0	0
	2019	0	0	0
Liquor Law Violations Arrests	2017	1	0	0
	2018	0	0	0
	2019	0	0	0
Liquor Law Violations Disciplinary Actions/Judicial Referrals	2017	3	0	0
	2018	0	0	0
	2019	0	0	0

<b>HATE CRIMES STATISTICS</b>				
<b>(Hate Crime is defined as a crime specifically against Race, Religion, Sexual Orientation, Gender, Disability or Ethnicity)</b>				
<b>OFFENSE</b>	<b>YEAR</b>	<b>CAMPUS</b>	<b>NON-CAMPUS</b>	<b>PUBLIC PROPERTY</b>
<b>Murder/Non-Negligent Manslaughter</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Negligent Manslaughter</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Forcible Sex Offenses</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Non-Forcible Sex Offenses</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Robbery</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Aggravated Assault</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Burglary</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Motor Vehicle Theft</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Arson</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Simple Assault</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Larceny-Theft</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0
<b>Intimidation</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0

<b>Destruction/Damage Vandalism of Property</b>	2017	0	0	0
	2018	0	0	0
	2019	0	0	0



