

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
March 20 2024

PRESENT: Anthony Parker
Don Mueller
Irving Bartikofsky
Brian Cable
Erik Duane
Michele Kingston
Diane Loera
Michael Meadors
Hillary Mennella
Victoria Vaja
Paul Vernola

ABSENT: Shawna Baskette
Nancy Buvinger
Dr. Jasmine Dunn
Joseph Trevizu

GUEST(S): Luz E. Ocampo
Meeting Secretary
Guest: Brian Hill

1. CALL TO ORDER

Don Mueller called the meeting to order at 1:02 p.m. via ConferZoom.

2. APPROVAL OF THE FEBRUARY 21, 2024 MEETING SUMMARY

The February 27, 2024 minutes were approved.

3. CURRENT CONSTRUCTION – STATUS UPDATE

Anthony Parker said that the Safety meeting minutes will now be posted on Board Docs. The city of Norwalk notified Anthony Parker that they would be working on the corner of Studebaker Road and Alondra Boulevard in June 2024. This would affect the pedestrian walkway/crosswalk and would take about 4 months to complete. Facilities will be upgrading Stop signs throughout campus. The Stop signs will have white flashing lights, powered by solar. Speed bumps are being added to Lot 4, in front of Social Science building as well as other lots. Painter is working on road signage upgrade. Wayfinding will also be upgraded to help students & community find their way around campus.

Michele Kingston requests that No Stopping signs be posted on Lot 4, as there are lots of cars stopping and waiting for students. Brian Cable mentioned that “pronounce” speed bumps makes it difficult for emergency vehicles to go over them. Don Mueller also said that it would cause many expensive repairs to campus police cars. Erik Duane said the more parking enforcement is needed. Don Mueller replied that they do not have enough cadets to help out with enforcement.

4. POLICE PERSONNEL UPDATE / NEW OFFICE HIRING

Don Mueller said that the two (2) officers were hired during the middle of last month and will be able to help out with staffing issues.

5. EMERGENCY OPERATIONS PLANNING

Don Mueller said he would hand over this portion to Brian Hill and the sub-committee. Brian Hill said the first thing would be to revamp the emergency backpacks by looking at what the current ones contain. Maybe have rechargeable flash lights or small fab with a light, glow sticks or a helmet light. Also upgrade & update items. Brian Hill also said that Michele Kingston brought up a good idea, for mapping, on having numeric instead of colors. Brian Hill also said that they are working on how to get the “actual” Building Marshalls as well as the Run, Hide & Fight video. Michele Kingston suggested that the crowbar, inside the backpack, be removed. She mentioned that Felipe Lopez said that everyone on campus would go through training for Building Marshalls. Don Mueller said that was a good idea.

Don Mueller also asked Building Marshalls carrying radios. Luz Ocampo replied that, in the past, Building Marshalls did not carry radios. Michele Kingston concurred that Area Marshalls were the ones that carried the radios. Irving Bartikofsky asked how the rechargeable flashlights would be maintained. Don Mueller replied that someone or each person would be responsible. Brian Hill said maybe having a rechargeable flashlight that would be recharged through a plug-in port. Victoria Vaja asked how about the flashlight that you crank to recharge it and how long does the light last. Don Mueller said that these do not have nearly the power or strength to illuminate. Brian Cable asked what would be the purpose of flashlights, in the back packs, if Facilities and Campus Police will be carrying theirs. Erik Duane said they would be needed to search, clear buildings and areas. Irving Bartikofsky said that the crowbar might needed if an Emergency personnel does not arrive in time; might come in handy. Don Mueller said to keep in mind that the crowbar would be a small one, like the ones that Campus Police carry. It could be used to get a door un-wedged.

Victoria Vaja asked about Building Monitors; there is more faculty than staff. Don Mueller said that some buildings have no classified staff. Michele Kingston mentioned that Classified would not want all this responsibility. Brian Cable said that maybe the local manager may have to deal with assigning a Building Marshall/Monitor. Erik Duane said to check 25Live to see what instructor is in a room at that date & time. Michael Meadors suggested that the emergency backpacks be placed in each classroom. Don Mueller said that the backpacks might get “raided”, as they would not be overseen. Michele Kingston asked then what would be the best place to store the backpacks. Victoria Vaja said how about putting a label, on the Emergency poster, of where the backpacks would be located in each building. Don Mueller said that was not a bad idea. Don Mueller thanked the sub-committee for all their ideas.

6. SHARED GOVERNANCE DOCUMENT UPDATE

Don Mueller said that one of our committees purpose is modified. Work Violence Prevention Plan is now required by the state. This will go through our committee to oversee and approved by us.

7. ITEMS FROM THE FLOOR

Irving Bartikofsky asked about placement of NARCAN & AED's. He said that other colleges have them in every building. Don Mueller said 10 brand new ones are on their way, besides what is already in place. Also one in every patrol car and n the Campus Police lobby. Hillary Mennella said Felipe Lopez had to re-order them since the company sent the wrong ones. Irving Bartikofsky said if the building has two floors then one should be on each floor. Don Mueller said to add this topic to the next meeting agenda.

8. NEXT MEETING DATE

The next meeting is scheduled for April 17, 2024 via ConferZoom.

9. ADJOURNMENT

The meeting adjourned at 2:00 p.m.