

DISTRICT COMMITTEE ON SAFETY  
MEETING SUMMARY  
January 15, 2025

**PRESENT:** Don Mueller  
Mario Gaspar  
Irving Bartikofsky  
Nancy Buvinger  
Jorge Cervantes  
Christopher DeLa Cruz  
Erik Duane  
Dr. Jasmine Dunn  
Catherine Lu  
Michael Meadors  
Victoria Vaja  
Chelsea Van Doornum

**ABSENT:** Shawna Baskette  
Sammy Hernandez  
Diane Loera  
Hillary Mennella

**GUEST(S):** Luz E. Ocampo  
Meeting Secretary  
Narges Rakin (Dean of HUM/SS)

**1. CALL TO ORDER**

Don Mueller called the meeting to order at 1:02 p.m. via ConferZoom.

**2. APPROVAL OF THE NOVEMBER 20, 2024 MEETING SUMMARY**

The November 20, 2024 minutes were approved.

**3. CURRENT CONSTRUCTION – STATUS UPDATE**

Don Mueller introduced Mario Gaspar, who is filling in as Acting Director of Facilities. Mario Gaspar said that more parking spots were opened in Lot 8, in front of the Health Science building. The SSA building is coming along. In Lot 10, drilling will start for the solar project. Temporary solar lighting will be added along the fenced off area of Lot 10. Mario Gaspar also mentioned that an additional 129 temporary parking spaces will be added behind the Modular classrooms. Don Mueller said that re-striping will be done on some lots and some lots will be re-sealed. Mario Gaspar said that the drop-off zone will also be re-striped. Christopher DeLa Cruz asked if mesh tarp was going up around the solar construction area; Mario Gaspar replied that no mesh, just the tarp. Don Mueller said that when driving in on New Falcon Way (especially at night) you could not see the temporary fence, so a temporary barrier was put in place. Don Mueller said that Cerritos College is waiting on the City of Norwalk for the temporary barrier, off Gridley & Falcon Way, to become a permanent one. Just last weekend a drunk driver went through the barrier again. Don Mueller went to the city on Monday morning and they are “pushing” on this to get done. TCC (Tilden-Coil) will be bringing in cement k-rails in the next week or so.

**4. STUDENT PARKING IN STAFF LOTS AFTER 5 PM**

Don Mueller said that someone in the committee was inquiring about this agenda item. Nancy Buvinger said they would need to send out a survey again. Don Mueller asked who sent out the last survey and Nancy Buvinger said maybe Felipe Lopez. Christopher DeLa Cruz asked if this was a college policy, for students to park in staff stalls after 5:00 pm or looking into it. Don Mueller replied that they would be looking into it. Don Mueller also asked if this should be something that the Safety Committee would be bringing up or leave it to the Student Government. Irving Bartikofsky said it should be part of the Safety Committee. Nancy Buvinger suggested that the Cadets should drive by Lots 4 & 5, between 7:30 pm – 8:00 pm, and see how many staff are parked around this time. Don Mueller said he should gather numbers in the next week or so; he also said he would check with Felipe Lopez about whether it should be the Safety Committee or Student Government. Mario Gaspar said maybe change to Staff parking only in the first row. Don Mueller said that students might challenge when the first row is available only to staff.

**5. STRYKER CHAIRS FOR SS BUILDING**

Don Mueller said that some buildings have the Stryker chairs and some do not. Narges Rakin said that there is a machine in the basement of the SS building. Don Mueller asked if we know of anyone at SAS that we can reach out to. Don Mueller said maybe some research can be done; is it required by State law for ADA? He and Mario Gaspar can also do a little investigation on this and come back with information at the next safety meeting.

**6. ADMINISTRATION OFFICE DOORS/WINDOWS**

Don Mueller said some doors, with windows on them, are covered up, which is a violation of ADA. Don Mueller asked how to address this, may put out an email to address this issue. Mario Gaspar said this was address by Keenan and that this is a safety issue. Victoria Vaja said that maybe go through the Deans, so that they can reach out to their faculty and staff. Erik Duane suggested bringing it up at managers meetings. Don Mueller said bring it up to both “camps”.

**7. EMERGENCY OPERATIONS PLAN UPDATE**

Don Mueller said that they are re-doing the Emergency Operations Plan and we are going with Keenan. Got the final revision and forwarded it to both Dr. Jose Fierro and Felipe Lopez this morning. It will be on-line/digital and should be coming out in two to three weeks. Chelsea Van Doornum asked if it would be password protected. Don Mueller responded that portions of it will be protected and some will be public.

**8. EMERGENCY BACKPACKS UPDATE**

Don Mueller said that all backpacks have been distributed to Team Leaders. He also mentioned that the Active Shooter will be held on Wednesday, February 26, 2025. This will be an “All” campus drill during class hours, as Dr. Fierro wants the entire campus to participate. All classes will lockdown, for about 15 to 20 minutes and barricade themselves. There will be about 50 – 75 police offices, from different agencies, participating. The Health Science building will be the staging area. 50 – 100 students will participate as “actors”.

**9. POLICE DEPARTMENT UPDATES**

Don Mueller said that the one (1) injured officer probably will not be coming back, so they will need to hire a new officer. Don Mueller also said that the new police station is moving forward. They will be moving into temporary trailers in August/September of 2025. These are the trailers are currently, by the bookstore.

**10. ITEMS FROM THE FLOOR**

Erik Duane mentioned that there is not much police enforcement the 1<sup>st</sup> week of school. He also said that a distressed student came up to him that morning, around 8:40 am. He was inquiring about disabled parking. Erik Duane said he would bring his question up at the Safety Committee meeting that he is part of.

**11. NEXT MEETING DATE**

The next meeting is scheduled for February 19, 2025 via ConferZoom.

**12. ADJOURNMENT**

The meeting adjourned at 2:05 p.m.