

CERRITOS COLLEGE  
COORDINATING COMMITTEE MINUTES  
February 26, 2018

PRESENT:	Dr. Jose Fierro	ABSENT:	Dr. Stephen Johnson
	Rick Miranda		Felipe Lopez
	Dr. Adriana Flores-Church		Armando Soto
	Sandy Marks		David Ward
	Michelle Lewellen		
	Stephanie Rosenblatt		
	Brittany Lundeen		
	<i>(for Armando Soto)</i>		
	Dr. April Griffin		
	Lynn Laughon		
	Kim Applebury		
	Karen F. Patron D.	GUEST(s):	Mark Fronke
	Julie Mun		Miya Walker

- I. MEETING CALLED TO ORDER  
Dr. Fierro called the meeting to order at 1:03 p.m.
- II. PUBLIC COMMENTS  
There were no public comments.
- III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES  
Information regarding all employment opportunities is posted on the Human Resources webpage.
- IV. APPROVAL OF MINUTES – February 12, 2018  
It was moved by Ms. Patron and seconded by Dr. Griffin to approve the February 12 minutes. The vote for approval was 9-0-3; Mr. Miranda, Dr. Flores-Church, and Ms. Lundeen abstained.
- V. BOARD AGENDA – March 7, 2018  
The committee reviewed the draft March 7 board agenda.
- VI. ITEMS FROM INSTITUTIONAL COMMITTEES  
**Accreditation**  
Mr. Miranda distributed the attached draft Accreditation Self Evaluation Timeline. He stated that the Institutional Self Evaluation Report is due to the ACCJC in December 2019, and the External Evaluation Team Visit is scheduled for Spring 2020. He stated that the Faculty Senate appointed Ms. Lewellen as its Faculty Accreditation Coordinator, and that he and Ms. Shawna Baskette will serve as the ALOs. Constituent group leaders will be contacted soon to appoint their steering committee representatives.

**Web Standards**

Ms. Walker stated that the committee is looking forward to the new website launch scheduled for Monday, March 12 and Tuesday, March 13 during spring break. Given the size, the new site will launch through a long sequence of technical steps that could take several more days to complete. She stated that the process began in 2014 and that since then, they have been working on assessment, identifying platforms, testing platforms, holding focus groups, conducting surveys, reviewing analytics, etc. There have been many obstacles and technical issues along the way. There will be retraining opportunities for web authors to ensure that they are comfortable and up to speed. The deadline to complete migration of SharePoint websites has been extended to the end of summer 2018. Ms. Walker reminded the committee that websites are dynamic publications that are always under construction.

Dr. Fierro stated that when the new website launches, it is inevitable that users will come across technical issues such as broken links. He stated that there is protocol to address these anticipated problems, and asked everybody to please be patient.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES

**Student Learning Outcomes**

Mr. Fronke distributed the attached November 27, December 11, and January 22 meeting agendas and minutes, and the February 12 meeting agenda. He stated that the committee continues to work on strategies for communicating the SLO process to the campus. This year, they started at the top to identify institutional SLOs; the committee decided that what we currently have is too specific and they are in the process of redefining them into five broad categories. Mr. Fronke stated that he recently attended a statewide SLO symposium and that the keynote speaker spoke about including SLO information with grades on student transcripts. This may be applicable for CTE degrees where employers require specific knowledge and skills. He also stated that the SLO Extravaganza is scheduled for Friday, April 6, and that the all-day event will include a guest speaker and workshops on various topics. A trainer from eLumen will also be present.

VIII. STATUS OF SHARED GOVERNANCE

**State Auditor Recommendations**

Dr. Flores-Church stated that she met with Ms. Rosenblatt earlier today to discuss her concerns about the reference to a separate database for complaints related to personnel or confidential employee information, to be maintained by Human Resources.

**Coordinating Committee Meeting Schedule**

Dr. Fierro stated that the next meeting is scheduled for March 12, which falls during spring break. He suggested that the March 26 meeting be rescheduled for April 2 so that the committee can review the April 11 board agenda.

It was moved by Ms. Rosenblatt and seconded by Ms. Marks to cancel the March 12 meeting, and reschedule the March 26 meeting to April 2. The vote for approval was unanimous.

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Ms. Patron stated that the ASCC approved legislation to fund extended library hours, with refreshments, for the week before and the week of finals. They also recently approved legislation to purchase a dome to be built on the roof of the Math/CIS Building to house the telescope, pending final DSA certification. The Budget Committee is scheduled to meet every Friday until the ASCC budget is finalized; Ms. Patron stated that there will be cuts made to every program due to budget reductions. The ASCC Senate will discuss changing its financial code to increase budget controls.

Dr. Griffin thanked Dr. Fierro, Mr. Miranda, and Ms. Patron for serving as guest judges for the annual Tabor-Venitsky tournament. She also stated that the forensics team competed in a speech tournament at CSULB last weekend and that students won several awards. Their next tournament is scheduled for March 12-13 in Montreal, Canada. Dr. Griffin also stated that the deadline to submit applications for the SanFACC Mentorship Program is March 28, and that up to three faculty will be selected.

X. PRESIDENT'S REPORT

Dr. Fierro stated that on Sunday, February 25, there was a social media discussion about an unconfirmed report of an unspecific threat to a school in Norwalk and Cerritos College. The Norwalk Sheriff's Department identified and contacted the source and ruled that the threat was not credible. Dr. Fierro emailed the information to the campus because it is important to keep the campus community informed. While the threat was not made directly to Cerritos College, it is essential to address any concerns that relate to campus safety as quickly as possible. Dr. Fierro asked the committee members to discuss the importance of sharing *confirmed* and *accurate* information to prevent chaos and confusion due to misinformation.

Dr. Fierro announced that the annual Hall of Fame Dinner and Awards Ceremony is scheduled for Thursday, March 8 at the DoubleTree by Hilton in Norwalk. He also provided information related to recent topics discussed by the Executive Council such as ACCJC Annual Reports and IT department updates.

ADJOURNMENT

Meeting adjourned at 2:01 p.m.

## Accreditation Self Evaluation Timeline

### *Fall 2017 — Building Awareness*

### *Spring 2018 — Organizing the Work*

- Appoint the representatives to the Accreditation Steering Committee (ASC).
- Hold the first meeting of the Accreditation Steering Committee (ASC). The Self Evaluation Faculty Co-Chair and ALO lead the ASC meetings.
- Invite volunteers to serve on the standards committees. Assign people to the committees.
- Standard committees meet, organize themselves, make preparations for fall, and identify research needs, evidence collection, storage sites and website needs.
- Faculty Co-Chair and VPAA/ALO work with IERP, IT, and others to identify probable research needs, evidence collection, storage sites and website needs.

### *Summer 2018*

- Research and evidence data assembled, and/or developed based on direction from the ASC.
- Accreditation website updated.

### *Fall 2018 — Writing Draft One of the Institutional Self Evaluation Report*

- Editorial Assistant identified.
- Standard committees meet on their own, with regular updates to the ASC. ASC meets monthly to check on progress. Faculty Co-Chair and VPAA/ALO facilitate coordination between standards committees and research and documentation efforts. Regular communications with the college community continue.

*Early December: All standard committees complete their first drafts of the Institutional Self Evaluation Report.*

- Faculty Co-Chair completes initial review of drafts, makes sure everything is turned in prior to the end of the semester.

### *Spring 2019 — Writing Draft Two of the Institutional Self Evaluation Report*

- ASC reviews first drafts of the Institutional Self Evaluation Report and offers advice to the Standard Committees.
- Staff work with standard committees to develop documentation and drafts for Descriptive Background and Demographics, Eligibility Requirements for Accreditation, Responses to Recommendations from the Last Evaluation, Abstracts, and Planning Summary.

- Draft One of the Institutional Self Evaluation Report is disseminated electronically to the college community, and informational workshops are presented. Students, staff, faculty, managers, and Board members are encouraged to respond with comments and suggestions.
- Standard committees make final revisions to their drafts.

*Early May: All standard committees complete their second drafts.*

- Faculty Co-Chair completes initial review of second drafts, makes sure that everything is turned in prior to the end of the semester.

### ***Summer 2019***

- Editorial Assistant, working with the Faculty Co-Chair, the VPAA/ALO and others, reviews and revises material and produces second draft of the Institutional Self Evaluation Report, including Descriptive Background and Demographics, Eligibility Requirements for Accreditation, Responses to Recommendations from the Last Educational Quality and Institutional Effectiveness Review, and Abstracts and Planning Summary.
- Plans are developed for the format, printing, and distribution of the Institutional Self Evaluation Report.

### ***Fall 2019 — Final Review and Preparation of the Self Study***

- Faculty Co-Chair writes the Organization and Timeline sections of the Institutional Self Evaluation Report.
- Collegewide review of Draft Two of the Institutional Self Evaluation Report.
- ASC approves the Certification of Continued Institutional Compliance with Eligibility Requirements and Certification of Continued Institutional Compliance with Commission Policies.
- Review of the entire document by the Editorial Assistant, standard committees, and the ASC.
- Early November: Collegewide review of Draft Three of the Institutional Self Evaluation Report.
- December 1<sup>st</sup>: Final draft of the Institutional Self Evaluation Report sent to print.
- December Board of Trustees meeting: Board of Trustees approves the Institutional Self Evaluation Report.

### ***Spring 2020 — The External Evaluation Team Visit***

- VPAA/ALO sends letter to the Accrediting Commission with updates on significant developments that have occurred since the publication of the Institutional Self Evaluation Report.
- Institutional Self Evaluation Report is distributed to college community and sent to External Evaluation Team members.
- A planning group is formed to organize the logistics of the External Evaluation Team visit.



# SLO Committee Agenda

**Date:** Monday, November 27, 2017  
**Time:** 3:30 - 5:00 p.m.  
**Location:** SS 16

1. Introductions
2. Approval of Minutes from November 13, 2017 meeting.
3. Review of ISLOs and GESLOs
4. SLO Extravaganza – Tentative date – Friday – April 6, 2018
  - a. Writing effective SLOs
  - b. Creating authentic assessments
  - c. Getting data into elumen
  - d. Getting data out of elumen
  - e. Writing Effective Action Plans
  - f. Administrative SLOs
  - g. SLOs for Program Review
5. Mapping issues in eLumen
6. Workshop with Reading Department - November 28, 11:00 in BE122
7. Items from the floor



# SLO Committee Minutes

**Date:** November 27, 2017

**Time:** 3:30 – 5:00 p.m.

**Location:** SS 16

Division	Role	Name	08/28/2017	09/11/2017	09/25/2017	10/09/2017	11/13/2017	11/27/2017	12/11/2017
Business	SLO Coordinator	Mark Fronke	P	P	P	P	P	P	
Counseling	SLO Coordinator	Jan Connal	P	P	P	A	P	P	
CCFF	Faculty	Pauline Acosta	P	P	P	P	A	A	
Counseling	Faculty	Traci Ukita	A	P	P	P	P	P	
Curriculum	Faculty	Carrie Edwards	A	A	A	A	A	A	
DSPS	Faculty	Steven La Vigne	P	P	P	A	P	A	
Faculty Senate	Faculty	Vacant	A	A	A	A	A	A	
Fine Arts & Comm.	Faculty	Sergio Teran	P	P	P	P	P	P	
Health Occupations	Faculty	Ann Voorhies	P	P	P	A	P	A	
HPEDA	Faculty	Jennifer O'Connor	P	P	P	P	P	P	
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	P	P	P	P	P	
Liberal Arts	Faculty	Lee Anne McIlroy	P	P	P	P	A	P	
Library/LRC	Faculty	Lorraine Gersitz	P	A	P	A	A	P	
SEM	Faculty	Chace Tydell	P	P	P	P	P	P	
Technology	Faculty	Chuong Vo	P	P	A	P	P	P	
IERP	ACCME	Kristi Blackburn	P	P	P	P	P	P	
SEM	ACCME	Connie Boardman	P	P	P	A	P	A	
Student Services	ACCME	Terrie Lopez	A	P	A	P	P	P	
CSEA	Classified	Vacant	A	A	A	A	A	A	
ASCC	Student	Princess Florendo	P	A	A	A	A	A	

	Summary of Discussion
<b>Meeting Called to Order</b>	SLO Coordinator Mark Fronke called meeting to order at 3:35 p.m.
<b>Approval of Minutes</b>	Jaclyn Ronquillo-Adachi made a motion to approve the minutes from the November 13, 2017 SLO Committee Meeting. Chace Tydell seconded the motion. Of the thirteen-committee members present three abstained- Lorraine Gersitz, Lee Ann McIlroy and Jan Connal.
<b>Review of ISLOs and GESLOs</b>	<p>Fronke presented a spreadsheet which listed the current Institutional SLOs and the General Education SLOs. The spreadsheet also included a grid of many different California Community Colleges and their ISLOs and GESLOs. A robust discussion was held regarding the current Cerritos College ISLOs and GESLOs. Based on the discussion, the committee decided that our current version needed to be simplified into five ‘themes’ similar to how they have been adopted by De Anza and Santa Monica Colleges. Additionally, the committee also decided to consolidate the ISLOs and GESLOs into one group which covered the concepts of both and instructed the Chair to investigate that approach and draft a new version for review at the December 11<sup>th</sup> meeting.</p> <p><b>Action:</b> Draft a new version of the Cerritos College ISLOs and GESLOs for discussion. Reach out to De Anza College to discuss their approach and any reaction from the ACCJC. Report the potential for revising ISLOs to the Faculty Senate President</p> <p><b>Responsibility:</b> Fronke.</p>
<b>SLO Extravaganza- Tentative date- Friday- April 6, 2018</b>	<p>Fronke provided an update on the “SLO Extravaganza” planned for the Spring. Sharon Hamill has agreed to serve as the guest speaker and will start the day with her speech. It has not yet been determined about an appropriate honorarium. This will be discussed with Rick Miranda and reported back as well as funding for refreshments for the participants.</p> <p>The committee discussed the strategy for scheduling the various workshops during the morning break out sessions. It was decided to have two tracks for participants to follow.</p> <p>Track 1 – Writing effective SLOs Creating authentic assessments</p>



	<p>Getting data into eLumen</p> <p>Track 2 – Getting data out of eLumen Writing effective action plans Mapping to PSLOs and ISLOs</p> <p>The final session will be focused on using SLO information for Program Review which will be for all participants perhaps during the luncheon portion of the day.</p> <p><b>Action:</b> Discuss funding with Rick Miranda. Plan break out session content. <b>Responsibility:</b> Fronke.</p>
<p><b>Mapping Issues in eLumen</b></p>	<p>Fronke reported that some of the mappings from individual Course SLOs was missing from eLumen. He mentioned that before discussing the mappings with Department Chairs, the revision of the ISLOs should take priority.</p> <p><b>Action:</b> Develop content for mapping to PSLOs and ISLOs for the SLO Extravaganza. <b>Responsibility:</b> Fronke.</p>
<p><b>Workshop with Reading Department- November 28, 11:00 in BE 122</b></p>	<p>Fronke will be holding a workshop for the Reading Department on November 28, at 11:00am in BE 122. Anyone else is welcomed to attend.</p> <p><b>Action:</b> Hold workshop. <b>Responsibility:</b> Fronke.</p>
<p><b>Meeting Adjourned</b></p>	<p>SLO Coordinator Mark Fronke adjourned the meeting at 4:41 p.m.</p>



# SLO Committee Agenda

**Date:** Monday, December 11, 2017  
**Time:** 3:30 - 5:00 p.m.  
**Location:** SS 16

1. Introductions
2. Approval of Minutes from November 27, 2017 meeting.
3. Discussion on ISLO Draft
4. Update on eLumen
5. Items from the floor



# SLO Committee Minutes

**Date:** December 11, 2017

**Time:** 3:30 – 5:00 p.m.

**Location:** SS 16

Division	Role	Name	08/28/2017	09/11/2017	09/25/2017	10/09/2017	11/13/2017	11/27/2017	12/11/2017
Business	SLO Coordinator	Mark Fronke	P	P	P	P	P	P	P
Counseling	SLO Coordinator	Jan Connal	P	P	P	A	P	P	P
CCFF	Faculty	Pauline Acosta	P	P	P	P	A	A	P
Counseling	Faculty	Traci Ukita	A	P	P	P	P	P	P
Curriculum	Faculty	Carrie Edwards	A	A	A	A	A	A	A
DSPS	Faculty	Steven La Vigne	P	P	P	A	P	A	P
Faculty Senate	Faculty	Vacant	A	A	A	A	A	A	A
Fine Arts & Comm.	Faculty	Sergio Teran	P	P	P	P	P	P	P
Health Occupations	Faculty	Ann Voorhies	P	P	P	A	P	A	P
HPEDA	Faculty	Jennifer O'Connor	P	P	P	P	P	P	P
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	P	P	P	P	P	P
Liberal Arts	Faculty	Lee Anne McIlroy	P	P	P	P	A	P	P
Library/LRC	Faculty	Lorraine Gersitz	P	A	P	A	A	P	P
SEM	Faculty	Chace Tydell	P	P	P	P	P	P	P
Technology	Faculty	Chuong Vo	P	P	A	P	P	P	P
IERP	ACCME	Kristi Blackburn	P	P	P	P	P	P	P
SEM	ACCME	Connie Boardman	P	P	P	A	P	A	P
Student Services	ACCME	Terrie Lopez	A	P	A	P	P	P	P
CSEA	Classified	Vacant	A	A	A	A	A	A	A
ASCC	Student	Princess Florendo	P	A	A	A	A	A	A

	Summary of Discussion
<b>Meeting Called to Order</b>	SLO Coordinator Mark Fronke called meeting to order at 3:35 p.m.
<b>Approval of Minutes</b>	Traci Ukita made a motion to approve the minutes from the November 27, 2017 SLO Committee Meeting. Jaclyn Ronquillo-Adachi seconded the motion. Of the thirteen-committee members present two abstained- Connie Boardman and Steven La Vigne.
<b>Review of ISLOs and GESLOs</b>	<p>Fronke presented a draft of revised Institutional Student Learning Outcomes (ISLOs) based on the input from the Committee at the November 27, 2017 meeting. The draft presented is provided as an attachment to these minutes. Various committee members provided suggestions for edits to the document and the changes were recorded by Fronke.</p> <p>Since the revised ISLOs were crafted based on the approach taken by De Anza College, the committee suggested we investigate the status of their recent accreditation.</p> <p>Fronke suggested the revised draft be presented to the Faculty Senate through the Senate President.</p> <p><b>Action:</b> Update the revised ISLO draft to incorporate the suggested edits and forward to the Faculty Senate President.  <b>Responsibility:</b> Fronke</p> <p><b>Action:</b> Investigate the status the recent accreditation for De Anza College.  <b>Responsibility:</b> Jan Connal</p>
<b>Fall 2017 Assessment Strategy</b>	<p>Fronke reported the ongoing issues related to uploading rosters from the Fall 2017 classes into eLumen. Due to the implementation of the Curriculum module, there were errors from the dataload which need to be addressed before a successful dataload can be facilitated. It was anticipated that these errors would be fixed and a successful dataload would happen during the winter break.</p> <p>In order to facilitate timely assessments, the committee decided by consensus to direct Fronke to set up assessments for Fall 2017 for all courses which had more than 2 sections.</p>

	<p><b>Action:</b> Set up the Assessments for all courses which had more than 2 sections in the Fall 2017 semester.</p> <p><b>Responsibility:</b> Fronke.</p>
<b>Mapping Issues in eLumen</b>	<p>Fronke reported that some of the mappings from individual Course SLOs was missing from eLumen. He mentioned that before discussing the mappings with Department Chairs, the revision of the ISLOs should take priority.</p> <p><b>Action:</b> Develop content for mapping to PSLOs and ISLOs for the SLO Extravaganza.</p> <p><b>Responsibility:</b> Fronke.</p>
<b>Meeting Adjourned</b>	<p>SLO Coordinator Mark Fronke adjourned the meeting at 4:25 p.m.</p>

Cerritos College

Institutional Learning Outcomes – Drafted Fall 2017

Cerritos College has developed the following Institutional Student Learning Outcomes (ISLOs) to provide guidelines to current and future students regarding the expectations for successful completion of its courses, certificates and degrees. Successful students will be expected to demonstrate the knowledge, skills and personal qualities contained within one (or more) of these ISLOs regardless of whether they complete individual courses or earn specific certificates or degrees.

### **Personal Knowledge and Responsibility**

Students will develop the necessary attitude to define, maintain and complete their personal educational goals. They will learn to work independently to accomplish personal goals toward realizing their full potential academically, physically and emotionally whether for personal enrichment, further education or career advancement.

### **Communication and Expression**

Students will demonstrate the ability to communicate effectively by expressing their thoughts, images and ideas both in written and oral forms. They will learn to engage actively in both verbal and non-verbal dialogue and discussion in an appropriate manner to communicate their ideas as well as evaluate the ideas of others.

### **Information Literacy**

Students will demonstrate the ability to identify situations when gathering additional information is necessary and use appropriate resources and technologies to locate, evaluate and incorporate the information when developing supporting arguments and drawing conclusions. They will develop the ability to understand any legal, ethical or social issues regarding the use of information.

### **Critical Thinking and Quantitative Reasoning**

Students will demonstrate the ability to recognize assumptions within an argument and actively and skillfully analyze underlying reasoning to develop a conclusion. They will apply qualitative and quantitative analysis to solve problems, test theories, predict outcomes, and explore alternatives in an ethical manner.

### **Social Engagement**

Students will develop values and beliefs in their role as a member of local, national and global societies to promote truth, fairness and goodwill to others. They will use the democratic process to further their values and beliefs and recognize and accept differing perspectives based on cultural diversity. They will engage in actions which provide service to others and have a positive impact on their local community.



# SLO Committee Agenda

**Date:** Monday, January 22, 2018  
**Time:** 3:30 - 5:00 p.m.  
**Location:** LC 51

1. Introductions
2. Approval of Minutes from December 11, 2017 meeting.
3. Discussion on revised ISLO Draft
4. Update on eLumen
  - a. Fall Assessment Strategy
  - b. Canvas integration
5. Presentation of revised ISLOs and Assessment Strategy to Chair's Counsel
6. SLO Symposium – February 9<sup>th</sup> at Orange Coast College
7. Update on “SLO Extravaganza Day” – April 6
8. Items from the floor

Next Meeting – February 12 @ 3:30 in LC51



# SLO Committee Minutes

**Date:** January 22, 2018

**Time:** 3:30 – 5:00 p.m.

**Location:** SS 16

Division	Role	Name	01/22/2018	02/12/2018	02/26/2018	03/26/2018	04/09/2018	04/23/2018	05/07/2018
Business	SLO Coordinator	Mark Fronke	P						
Counseling	SLO Coordinator	Jan Connal	P						
CCFF	Faculty	Pauline Acosta	P						
Counseling	Faculty	Traci Ukita	P						
Curriculum	Faculty	Carrie Edwards	A						
DSPS	Faculty	Steven La Vigne	P						
Faculty Senate	Faculty	Michelle Lewellen	P						
Fine Arts & Comm.	Faculty	Sergio Teran	P						
Health Occupations	Faculty	Ann Voorhies	P						
HPEDA	Faculty	Jennifer O'Connor	P						
HSS	Faculty	Jaclyn Ronquillo-Adachi	P						
Liberal Arts	Faculty	Lee Anne McIlroy	A						
Library/LRC	Faculty	Lorraine Gersitz	P						
SEM	Faculty	Chace Tydell	P						
Technology	Faculty	Chuong Vo	P						
IERP	ACCME	Kristi Blackburn	A						
SEM	ACCME	Connie Boardman	A						
Student Services	ACCME	Terrie Lopez	A						
CSEA	Classified	Vacant	A						
ASCC	Student	Princess Florendo	A						



	Summary of Discussion
<b>Meeting Called to Order</b>	SLO Coordinator Mark Fronke called meeting to order at 3:35 p.m. and recognized Michelle Lewellen who will serve as the representative from the Faculty Senate for the remainder of the academic year.
<b>Approval of Minutes</b>	Jaclyn Ronquillo-Adachi made a motion to approve the minutes of the meeting from December 11, 2017 which was seconded by Steven La Vigne. The motion unanimously passed with one abstention from Michelle Lewellen.
<b>Review of ISLOs and GESLOs</b>	Fronke presented the current draft of the proposed Institutional SLOs and some final changes were made before it is presented to the Chair's Counsel for further discussion.  <b>Action:</b> Present the draft of ISLOs to the Chair's Counsel <b>Responsibility:</b> Fronke
<b>Update on eLumen</b>	Fronke reported that assessments for Fall 2017 had been set up for all courses which had more than 2 sections. Faculty who teach courses with less than 2 sections are encouraged to assess, but need to notify which courses and sections are requested to be assessed.  Per the established deadline cycle, January 31, 2018 is the deadline for having assessment results input into eLumen. However, because of the issues with eLumen, the committee remains flexible on the timing in order to facilitate the maximum participation.  <b>Action:</b> Set up any additional assessments for Fall 2017 per request of individual faculty. <b>Responsibility:</b> Fronke.
<b>Presentation of revised ISLOs and Assessment Strategy to Chairs Counsel</b>	Fronke reported that he will be presenting the revised ISLOs and the overall assessment cycle and strategy to the Chair's Counsel on February 22, 2018. The purpose of the visit is to gather feedback on the process and develop consensus with the Chairs.  <b>Action:</b> Visit Chair's Counsel and present revised ISLOs and Assessment Strategy, gather feedback and report to the Committee <b>Responsibility:</b> Fronke.
<b>SLO Symposium – February 9<sup>th</sup></b>	Fronke reported that he will be attending the 5 <sup>th</sup> Annual SLO Symposium sponsored by the Academic Senate for California Community Colleges. He was requested to lead a round table discussion regarding the SLO process.  <b>Action:</b> Attend SLO Symposium and lead round table discussion. <b>Responsibility:</b> Fronke
<b>Update on "SLO Extravaganza"</b>	Fronke reported that we are moving forward for our planned 'SLO Extravaganza' on Friday April, 6, 2018. Fronke has received approval from the Vice President of

	<p>Academic Affairs to fund the guest speaker and provide refreshments before and after the event. Fronke will arrange for the necessary facilities and advise the Culinary Arts department of food requirements.</p> <p>The SLO Extravaganza is available for flex credit through the CTX and the whole campus community will be encouraged to participate.</p> <p><b>Action:</b> Finalize the arrangements for SLO Extravaganza  <b>Responsibility:</b> Fronke</p>
<p><b>Items from the floor</b></p>	<p>Jaclyn Ronquillo-Adachi reported some concerns regarding the mapping of the Psychology Department Course SLOs to their Program SLOs. Fronke reported that many of the mappings appeared to be erroneous.</p> <p><b>Action:</b> Investigate PSYC mappings and report back to the Committee.  <b>Responsibility:</b> Fronke</p>
<p><b>Meeting Adjourned</b></p>	<p>SLO Coordinator Mark Fronke adjourned the meeting at 4:20 p.m.</p>



# SLO Committee Agenda

**Date:** Monday, February 12, 2018  
**Time:** 3:30 - 5:00 p.m.  
**Location:** LC 51

1. Introductions
2. Approval of Minutes from January 22, 2018 meeting.
3. Update on eLumen
  - a. Fall Assessment Strategy
  - b. Canvas integration
  - c. Mapping Issues
4. Guided Pathways Document
5. SLO Symposium Report
6. Update on “SLO Extravaganza Day” – April 6
7. Items from the floor

Next Meeting – February 26 @ 3:30 in LC51