

CERRITOS COLLEGE  
COORDINATING COMMITTEE MINUTES  
December 2, 2019

PRESENT:	Dr. Jose Fierro Dr. Adriana Flores-Church Felipe Lopez Rick Miranda Dr. Dilcie Perez Shawna Baskette for Dr. Patricia Robbins-Smith Dr. April Griffin Dean Mellas Liz Page Stephanie Rosenblatt Kathy Hogue Kim Applebury Danylle Williams-Manser Cheryl Thury	ABSENT: Kimberly Sayo
		GUEST(s): Dr. Lisa Boutin-Vitela Dr. Gary Pritchard

I. MEETING CALLED TO ORDER

Dr. Fierro called the meeting to order at 1:05 p.m.

II. PUBLIC COMMENTS

There were no public comments.

III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES

Information regarding all employment opportunities is posted on the [Human Resources webpage](#).

IV. APPROVAL OF MINUTES – None

V. BOARD AGENDA – December 11, 2019

The committee reviewed the draft December 11 board agenda.

VI. ITEMS FROM INSTITUTIONAL COMMITTEES

**Committee on Art in Public Spaces - Dr. Lisa Boutin-Vitela**

*EMP Goal D: Improving Internal and External Communication*

Dr. Boutin-Vitela distributed and reviewed the attached September 16 meeting minutes and December 2 meeting report. Dr. Boutin-Vitela announced she is serving as interim chair while James MacDevitt is on sabbatical leave. The committee's biggest accomplishment from 2018-19 academic year was the acquisition of small art collections that has been installed in various areas around campus. She shared a campus map where the collections are displayed. She stated the committee discussed training students to serve as ambassadors to learn about the collection and guide people around.

Dr. Boutin-Vitela stated the committee's project for this year is the Student Center murals for the front and back walls. There was an RFQ/RFP process and the committee has selected Artist Amir Fallah for the front wall. The artwork is moveable and can be repurposed to another part of campus. This mural will be installed in April/May 2020.

Selection of an artist for the back wall was unsuccessful. There currently is another RFP and to date they have received four proposals for the committee to review. A survey will be sent to the campus for feedback.

**Enrollment Management - Rick Miranda and Dr. Dilcie Perez**

*EMP Goal A: Strengthening the Culture of Completion*

Mr. Miranda and Dr. Perez distributed the attached September 25 meeting minutes. The committee reviewed the accomplishments from their last plan and discuss new goals and visions. The committee is working on a new plan, a timeline and are looking at other colleges to see if there are any model plans that would be helpful.

Mr. Miranda stated that the committee is reviewing data provided by IERP. The new data warehouse is functional and is ready to provide reports with more specific data. A small taskforce is reviewing the reports for students with 100+ cumulative units to identify an action plan to help them meet their goals.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES

**Faculty Hiring Prioritization - Deb Moore and Dr. Gary Pritchard**

*EMP Goal F: Enhancing Organizational Effectiveness*

Dr. Pritchard stated their biggest accomplishment for this semester was the creation of the hiring request [form](#) with prepopulated data for individual departments to ensure that the data is coming from a single source which was created by IERP. The committee received 29 requests and are currently in the review process.

**Technology-Based Learning - Dr. April Griffin for Dr. Michelle Lewellen**

*EMP Goal A: Strengthening the Culture of Completion*

Dr. Griffin reported the following:

- The self-paced training has been completed and will begin to use once approved by Faculty Senate.
- The committee voted to change the name of the committee to Digital Learning Committee and is pending Faculty Senate approval with minor changes to the purpose.
- The committee voted in favor for a certificate for online teaching certificate and is pending Faculty Senate approval.
- The committee voted in favor of an online peer review for the certificate process and is pending Faculty Senate approval.
- The committee taskforce is working on student expectation for online course document and will be voted on in the Spring.

VIII. STATUS OF SHARED GOVERNANCE – ACTION ITEMS

**Spring 2020 Meeting Schedule**

*EMP Goal F: Enhancing Organizational Effectiveness*

It was moved by Dr. Fierro to approve the Spring 2020 meeting schedule as attached. The vote for approval was unanimous.

IX. STATUS OF SHARED GOVERNANCE – INFORMATION ITEMS

None

**APPROVED**

X. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Mr. Miranda thanked everyone who worked on the ISER especially Michelle Lewellen, Shawna Baskette and Chad Greene. The Board will be presented a final draft at their December 11 meeting. The report is 98% completed and they are working on putting together the final evidence. Dr. Fierro echoed Mr. Miranda's comments.

XI. PRESIDENT'S REPORT

None

XII. ADJOURNMENT

Meeting adjourned at 1:26 p.m.

# Committee on Art in Public Spaces

Report for Coordinating Committee  
December 2, 2019

## **Past accomplishments:**

- Acquisition and installation of the small art collection
- Informative labels installed for the small art collection
- Campus map available for art in public spaces
- RFQ and RFP process completed for murals/art installations on the front and back walls of the student center in coordination with Purchasing Department.
- Artist Amir Fallah was selected for the front wall of the Student Center. Selection of back wall artist was unsuccessful.
- Artist Amir Fallah is tentatively scheduled to install and paint the artwork *Universe* on the front wall of the student center from April to May 2019.
- Contract for artist Amir Fallah is being finalized with the Purchasing Department.

## **Goals:**

- Complete second RFP process for mural/art installation on the back wall of the student center.
- Committee members will review new designs for the back wall.
- Campus community will be surveyed about preferred designs for the back wall.
- Receive approval from Board of Trustees to award back wall contract once artist is selected.
- Schedule the painting, installation, and completion of back wall mural/art installation (likely 2020-21 academic year).
- Explore possibility of student guides/ambassadors of campus art collection.

**CERRITOS COMMUNITY COLLEGE DISTRICT**

**ART IN PUBLIC SPACES (CAPS) COMMITTEE**

Meeting Minutes of Monday, September 16, 2019

Members Present: Dr. Jose Fierro, Dr. Lisa Boutin-Vitela, Hagop Najarian, Valery Escobar, Cheryl Thury (representing member Rebecca Pang), and Dr. Gary Pritchard

Guests: Mark Logan, Director of Purchasing and Contract Administration  
Mayra Radillo, Buyer II

Meeting called to order at 4:44 p.m. in the Cheryl Epple Board Room (no minutes presented)

Dr. Boutin-Vitela called the meeting to order, and she and Mr. Logan presented information and procedure in discussion of the Revised Mural Designs. Dr. Boutin-Vitela reported the input provided by the community based on survey results for each of the mural submissions. There was lengthy discussion regarding the mural submitted by Amir Fallah. Dr. Pritchard motioned for an approval of the work submitted by Amir Fallah, for placement on the front wall (facing the Learning Center) with the blue/gray border and the inclusion of butterflies, strategically placed, to represent Dreamers.

M/S/P Pritchard, Najarian/Unanimous

The back wall discussion revolved around the Man One submission, specifically, changes made in the application of the mural as it no longer fit within the specifications of the RFP. Mark Logan offered the following options to the committee for the mural facing the Kinesiology Building, table discussion; vote to reject all proposals; and or, commission a work specifically for the back wall. Dr. Pritchard motioned to reject all the submissions for the back wall.

M/S/P Pritchard/Fierro/Unanimous

Mr. Logan provided an update to the Committee from the Yates Foundation regarding the agreement to loan Artwork to the District. As the College is not a 5013-C Public Entity, we may have to move forward with the Foundation as the signer for the agreement. The district's contract at the foundation meets with the Yates Foundation Board on September 23, and we should have more information at that time.

Dr. Boutin-Vitela introduced the possibility of tours of the Small Art Collection to share the new collection with students, employees, and the interested public. Committee members discussed an inaugural tour perhaps to coincide with the Student Art Exhibition or an Art Walk with student exhibits included with the tour.

Hagop Najarian added that by the next meeting perhaps he and Lisa might be able to put together four to six artists as possible for the commissioned mural.

Committee members shared announcements about upcoming campus events:

- Hagop Najarian reminded committee members that there will be a Cerritos College Art Gallery opening on September 19, 2019 from 5-9 pm, with a special performance at 8 pm. The exhibition is entitled Southern Geometries: Contemporary Non-Objective Art and the Latin American Diaspora and is part of the 5<sup>th</sup> SUR:biennial.

- Valery Escobar shared that Constitution Day events will take place from 11:00-12:30 on September 17, 2019 on Falcon Square.

Next Meeting: Monday, October 21<sup>st</sup> at 4:00 p.m., in Dr. Fierro's office

Meeting adorned at 5:40 pm.

Respectively submitted,

---

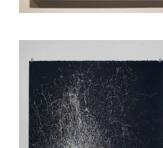
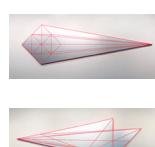
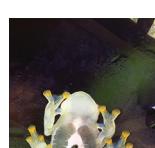
Alva-Marie Acosta, Administrative Secretary II  
Fine Arts and Communications Division

September 19, 2019

# CERRITOS COLLEGE SMALL ART COLLECTION

Cerritos College has established a unique new publicly-displayed art collection. The collection, to be spread through publicly accessible areas of the campus, features paintings, drawings, prints, and photographs ranging in size from multiple small works on paper to two massive fourteen-foot shaped-canvas paintings. Themes presented in the works reflect the areas of study covered in nearby classrooms. The collection also prominently features works by traditionally underrepresented groups, including notable female artists and artists of color.

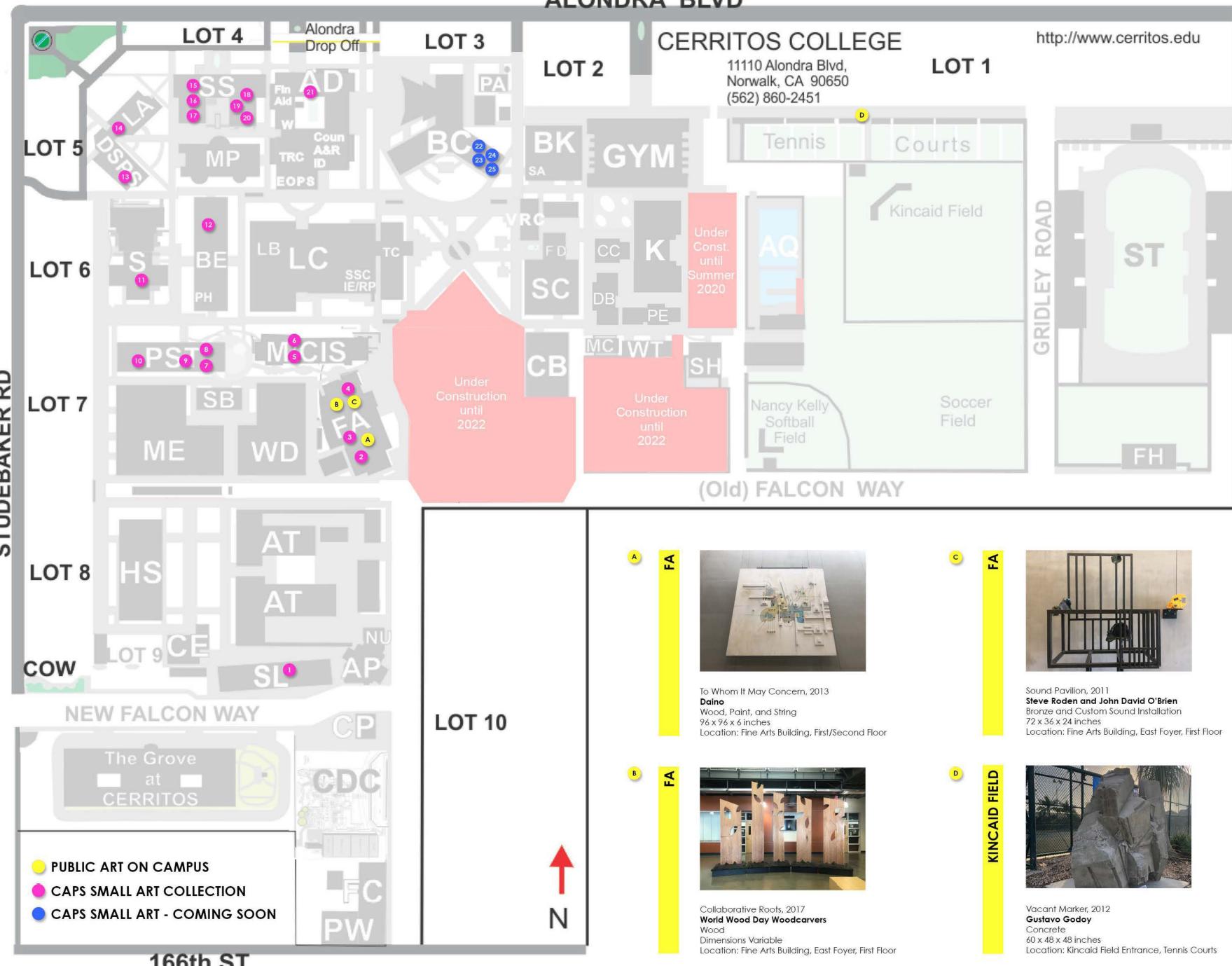
In this initial acquisition, the College selected works by 18 contemporary artists: Carolyn Castaño, Amir H. Fallah, Alexandra Grant, Mark Steven Greenfield, Sean Higgins, Kiel Johnson, Virginia Katz, Nery Gabriel Lemus, Melissa Manfull, Álvaro Daniel Márquez, Hung Viet Nguyen, Christina Ondrus, Naida Osline, Julia Paull, Gala Porras-Kim, Lorenzo Hurtado Segovia, Marie Thibeault, and Jessica Wimbley. The campus will continue to expand this public art collection in the coming years.

1 SL	 <p>Visionary Plants: Borachero, 2017 <b>Naida Osline</b> Archival Inkjet Print 48 x 60 inches Location: First Floor</p>	 <p>Eruption, 2016 <b>Sean Higgins</b> Photo Collage 24 x 24 inches Location: First Floor</p>	 <p>Danza del Venado (Deer Dance), 2017 <b>Lorenzo Hurtado Segovia</b> Graphite on Paper 11.5 x 10 inches Location: Second Floor</p>
2 FA	 <p>Coastal Sensation #26, 2017 <b>Hung Viet Nguyen</b> Oil on Canvas 28 x 60 inches Location: First Floor</p>	 <p>Bergs, 2016 <b>Sean Higgins</b> Photo Collage 24 x 24 inches Location: First Floor</p>	 <p>Seems So Long Ago, 2018 <b>Amir H Fallah</b> Acrylic, Ink, and Collage on Paper 11 x 14 inches Courtesy of Shulamit Nazarian Gallery Location: Second Floor</p>
3	 <p>Egungun: Charlotte Observer, 2017 <b>Mark Steven Greenfield</b> Archival Inkjet Print 50 x 40 inches Location: Second Floor</p>	 <p>Offshore Flow, 8 Hours, 10/05/08, 2008 <b>Virginia Katz</b> Metallic Ink on Black Paper 44.5 x 30 inches Location: First Floor</p>	 <p>Bag of Misc Spearheads &amp; Sticks, 2009 <b>Gala Porras-Kim</b> Graphite on Cotton Paper 11.25 x 8.25 inches Courtesy of Commonwealth &amp; Council Location: Second Floor</p>
4	 <p>Heliostation, 2014 <b>Marie Thibeault</b> Oil on Canvas 72 x 66 inches Location: Foyer, Second Floor</p>	 <p>Totem (Blue Violet), 2017 <b>Melissa Manfull</b> Ink on Paper on Wood, Steel Base 19.5 x 8.25 x 5.25 inches Location: Foyer, First Floor</p>	 <p>Americana: Warrior II, 2018 <b>Jessica Wimbley</b> Photo, Graphite, Pastel in Antique Frame 13 x 19 inches Location: Third Floor</p>
5 M/CS	 <p>Parallax: A Diamond to Infinity, 2009 <b>Christina Ondrus</b> Enamel &amp; Day-Glo on Shaped Canvas 50 x 168 inches Location: First Floor</p>	 <p>Parallax: Convergence Skew, 2009 <b>Christina Ondrus</b> Enamel &amp; Day-Glo on Shaped Canvas 50 x 168 inches Location: First Floor</p>	 <p>Immigrant Landscape #2, 2017 <b>Nery Gabriel Lemus</b> Watercolor on Paper 17.5 x 23.5 inches Location: Third Floor</p>
6		 <p>Redlining/Gentrification, 1939-2015, 2018 <b>Álvaro Daniel Márquez</b> Photolithography/Serigraphy on Paper 11 x 15 inches Location: First Floor</p>	 <p>Tiburcio Vasquez, 2018 <b>Álvaro Daniel Márquez</b> Three-Layer Reduction Linocut on Paper 15 x 22 inches Location TBD</p>
11 S	 <p>Mother Nature's Son: Glass Frog, 2018 <b>Julia Paul</b> Archival Inkjet Print 17 x 11 inches Location: First Floor</p>	 <p>Nimbito, 2014 <b>Alexandra Grant</b> Pencil on Paper 43 x 43 inches Courtesy of Ochi Gallery Location: South Stairs</p>	 <p>Lutes/Horns/Drums/Headphones, 2017 <b>Kiel Johnson</b> Archival Inkjet Print 11 x 17 inches (each) Location: Coming Soon</p>
21 AD	 <p>Colonial Cartographies, 2018 <b>Álvaro Daniel Márquez</b> Serigraphy on Archival Inkjet Print 22 x 15 inches Location: Board Room</p>	 <p>Tropical Geometries: Quetzal, Azul y Naranja, 2017 <b>Carolyn Castaño</b> Watercolor and Acrylic on Paper 51 x 40 inches Courtesy of Walter Maciel Gallery Location: Foyer, Second Floor</p>	
13 DSPS/LA			
14			
22 BC			
23			
24			
25			

ORGANIZED BY THE CERRITOS COLLEGE COMMITTEE FOR ART IN PUBLIC SPACES (CAPS)

Additional Information About The Individual Artworks and Artists Can Be Found at <http://www.cerritos.edu/caps>

# CERRITOS COLLEGE PUBLIC ART ON CAMPUS



Alternate accessible format available within 5 work days of request. Contact (562) 860-2451 x2168

**Cerritos College**  
**Enrollment Management Committee Minutes**

Wednesday, September 25, 2019

3:00 – 4:30 p.m.

LC-51

Present: Nayeli Duenas

Dr. April Griffin

Dr. Shelia Hill

Dr. Michelle Lewellen

Rick Miranda

Stephanie Murguia

Dr. Dilcie Perez

Anthony Rodriguez

Dr. Stephanie Rodriguez

Berto Solis

Absent: ASCC Representative

CCFF Representative

Dr. Daniel Gardner

Dr. Amy Holzgang

Brittany Lundeen

Sandy Marks

Rachel Mason

Dr. Gary Pritchard

Linda Ramos

Guest(s) Traci Ukita

**I. Approval of Minutes – August 28, 2019**

There was a motion to approve the August 28 minutes by Mr. Solis and Dr. Lewellen seconded the motion. The vote to approve the minutes was unanimous.

Dr. Perez and Dr. Hill were not present for the vote.

**II. Review 2016-19 Enrollment Management Plan**

*EMP Goal F: Enhancing Organizational Effectiveness*

Mr. Miranda stated that the committee was asked to review the plan and be prepared with questions and feedback. After reviewing the data provided by Mr. Solis, the committee reached consensus to continue requesting data to identify gaps, and to discuss what process should be utilized to develop the new plan. Dr. Perez asked the committee to consider what components should be included in the new plan, and think about a realistic timeline. She also asked the committee to ask their peers and look at other colleges to see if there are any model plans that would be helpful.

**III. Aligning Metrics with Updated Data: A Fresh Perspective**

*EMP Goal F: Enhancing Organizational Effectiveness*

Mr. Solis provided a presentation with regard to aligning metrics with updated data for student outcome baselines, FTES, and 100+ unit petitions. Mr. Solis discussed:

- cumulative GPA and units for academic years 2014-19
- success rates for full-time and part-time students for Fall semesters 2014-18
- overall FTES for academic years 2013-19

- overall FTES by Fall semesters 2013-18, Spring semesters 2014-19, and Summer terms 2013-18
- overall FTES by genders female/male for academic years 2013-19
- credit and non-credit FTES by genders female/male for academic years 2013-19
- overall FTES by race/ethnicity including Latino, Asian/Black/White, decline to state/mixed race/unknown, and Native American/Pacific Islander for academic years 2013-19
- overall FTES for part-time and full-time students for academic years 2013-19, and the corresponding ratios

The committee thanked Mr. Solis for his presentation and stated that the data was very thought provoking. Mr. Solis stated that his focus was to provide historical data so that the committee could discuss where the college should be, and eventually move into leading indicators to be more predictive. There is much work remaining.

Mr. Miranda stated that the data warehouse has been constructed for the past 2-3 years, and is now ready to provide reports with more specific data. The committee was asked to send any requests for additional disaggregated data to Mr. Solis by October 9 so that he has time to provide updates to the committee at its October 23 meeting.

#### IV. Students with 100+ Units

*EMP Goal A: Strengthening the Culture of Completion*

Ms. Murguia noted that reports for students with 100+ cumulative units provide snapshots for the time the report is produced, and that holds are removed when open enrollment begins per state regulations. This means that we do not have data for past years. Mr. Solis stated that the query was inconclusive, but shared information with regard to the distribution for genders males, females, and unknowns.

Ms. Murguia pointed out that the 100+ cumulative units rule applies to all students, even if they earned units prior to the implementation date of the regulation. Students who are subject to loss of enrollment priority may submit an [Academic Records & Standards Committee Enrollment Priority & California College Promise Grant \(CCPG\) Appeal Petition](#) to request an exception or exemption from our procedures. The committee stated that data disaggregated by age would be helpful, and discussed building upon our intervention strategies, which includes requiring these students to meet with a counselor. Dr. Perez stated that we need to help students identify their goals as soon as possible. She stated that a standard set of reports should be available to review regularly, and asked Ms. Murguia to query other colleges to learn about what reports they use and provide.

#### V. Member Reports and Announcements

None.

#### VI. Next Meeting – Wednesday, October 23

## **Spring 2020 Coordinating Committee Meeting Schedule**

January 27	Review February 5 Board Agenda and Committee Reports
February 10	Review February 19 Board Agenda and Committee Reports
February 24	Review March 4 Board Agenda and Committee Reports
March 9	Committee Reports
March 23	Committee Reports
April 6	Review April 15 Board Agenda and Committee Reports
April 27	Review May 6 Board Agenda and Committee Reports
May 11	Committee Reports

Dates are subject to change.