

**1 BP 2510 PARTICIPATION IN LOCAL DECISION-MAKING**

**2 References:**

- 3 Education Code, Section 70902(b)(7);
- 4 Title 5, Sections 53200 et seq. (Academic Senate), 51023.5 (staff), and 51023.7
- 5 (students);
- 6 ACCJC Accreditation Standards IV.A and IV.D.7

7 The Board of Trustees is the ultimate decision-maker in those areas assigned to it by  
8 state and federal laws and regulations. In executing that responsibility, the Board of  
9 Trustees is committed to its obligation to ensure that appropriate members of the District  
10 participate in developing recommended policies for Board action and administrative  
11 procedures for President/Superintendent action under which the District is governed and  
12 administered.

13 The Cerritos College governance process allows decisions regarding policies and  
14 regulations of the college to include appropriate input from all relevant campus  
15 constituencies. This shared governance process shall be implemented in accordance  
16 with the Education Code, Title 5 regulations, and shared governance policies adopted by  
17 the Board of Trustees. This governance process shall include collegial consultation  
18 between the Board of Trustees (or its representative) and the Faculty Senate on  
19 academic and professional matters, and shall support collaborative or shared decision-  
20 making with major college constituencies--faculty, classified staff, students, and  
21 managers. In the exercise of this process, the members of each major constituency on  
22 campus retain all rights granted by state law, the Education Code, Title 5 regulations, and  
23 Board Policy.

24 In accordance with Sections 53200 to 53204 of Title 5 of the California Code of  
25 Regulations, the Cerritos College District Board of Trustees adopts the following  
26 statement of policy, delegating authority and responsibility over certain academic and  
27 professional matters to the Cerritos College Faculty Senate.

- 28 1) Each Board Member, faculty member, classified staff member, manager and  
29 student of Cerritos College has a vested interest in ensuring that the college fulfills  
30 its mission of providing quality education to the people of the Cerritos Community  
31 College District. The fulfillment of that mission is best accomplished through  
32 cooperative effort, trust, mutual respect, and the sharing of responsibilities.
- 33 2) The Faculty Senate of Cerritos College, established by Board policy, and duly  
34 elected in accordance with the Faculty Senate Constitution and By-Laws, is  
35 recognized as the official representative body of the faculty of Cerritos College as  
36 intended in Sections 53200 [b], 53201 and 53202 of Title 5 of the California Code  
37 of Regulations.

- 38 3) The primary function of the Faculty Senate of Cerritos College is to make  
39 recommendations to the administration and the Board of Trustees of Cerritos  
40 College with respect to the development and implementation of policy regarding  
41 academic and professional matters of the college.
- 42 4) The academic and professional matters referred to above include, but are not  
43 limited to, the following:
- 44 a) Curriculum, including establishing course content and prerequisites, and  
45 placing courses within disciplines.
  - 46 b) Degree and certificate requirements.
  - 47 c) Grading policies.
  - 48 d) Educational program development.
  - 49 e) Standards and policies concerning student preparation and success.
  - 50 f) College governance structure, as related to faculty roles.
  - 51 g) Faculty involvement in the accreditation process, including self-studies and  
52 annual reports.
  - 53 h) Policies for faculty professional development activities.
  - 54 i) Processes for program review.
  - 55 j) Processes for institutional planning and budget development.
  - 56 k) Selection, evaluation and retention of faculty.
  - 57 l) Other academic and professional matters as may be mutually agreed upon  
58 from time to time between the Board of Trustees and the Faculty Senate.
- 59 5) The Board of Trustees of Cerritos College and the duly appointed administrators  
60 of the college will consult collegially with the Faculty Senate when adopting policies  
61 and procedures relating to the matters described above. The Board of Trustees  
62 will give at least four (4) weeks written notice to the Faculty Senate prior to the  
63 adoption, modification or implementation of policies relating to any of the above,  
64 including a written statement of the proposed policy.
- 65 6) The Board of Trustees of Cerritos College and the duly appointed administrators  
66 of the college will rely primarily on the advice and judgment of the Faculty Senate  
67 in relation to the academic and professional matters described in items a, b, c, and  
68 d, of section 4 above. The recommendations of the Faculty Senate will normally  
69 be accepted in developing and implementing policy concerning these matters, and  
70 only in exceptional circumstances and for compelling reasons, will the  
71 recommendations not be accepted. If a recommendation is not accepted, the  
72 Board of Trustees will, upon request of the Faculty Senate, provide a written  
73 explanation as to why the recommendation was not followed.
- 74 7) The Board of Trustees of Cerritos College and the duly appointed administrators  
75 of the college will reach mutual agreement with the Faculty Senate, by written  
76 resolution, regulation or policy in relation to the academic and professional matters  
77 described in items e, f, g, h, i, j, and k, of section 4, above. In instances where  
78 agreement has not been reached, existing policy shall remain in effect unless  
79 continuing with such policy exposes the District to legal liability or causes  
80 substantial fiscal hardship. The governing board may act, after a good faith effort  
81 to reach agreement, only for compelling legal, fiscal, or organizational reasons.

82 The Governing Board shall recognize the Associated Students of Cerritos College as the  
83 representative body of students to offer opinions and to make recommendations to the  
84 administration and governing board with regard to College policies and procedures that  
85 have or will have a significant effect on students. For the purposes of this policy, College  
86 policies and procedures that have or will have a “significant effect on students” include  
87 the following:

- 88 1. Grading policies;
- 89 2. Codes of student conduct;
- 90 3. Academic disciplinary policies;
- 91 4. Curriculum development;
- 92 5. Courses or programs which should be initiated or discontinued;
- 93 6. Processes for institutional planning and budget development;
- 94 7. Standards and policies regarding student preparation and success;
- 95 8. Student services planning and development;
- 96 9. Student fees within the authority of the District to adopt; and,
- 97 10. Any other College policy, procedure, or related matter that the District governing  
98 board determines will have a significant effect on students.

99 **Classified Staff** (Title 5, Section 51023.5)

100 Classified staff members shall be provided with opportunities to participate in the  
101 formulation and development of District policies and procedures that have a significant  
102 effect on staff. The opinions and recommendations of the California School Employees  
103 Association (CSEA) as the official designated representative of classified staff will be  
104 given every reasonable consideration.

105 Nothing in this policy will be construed to interfere with the formation or administration of  
106 employee organizations or with the exercise of rights guaranteed under the Educational  
107 Employment Relations Act, Government Code, Sections 3540 et seq.

108 Office of Primary Responsibility: President/Superintendent

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**Date Adopted: December 12, 2007**

**Date Reviewed: January 21, 2015**

*(Replaces former Cerritos College Policies 2006, 2007, 4804, and 7209)*