

## **SENATE COMMITTEE ON PROFESSIONAL RELATIONS**

### **Agenda**

**11 a.m., Tuesday, March 19, 2024**

**Zoom**

#### **1. Approving: Minutes from February 27 Professional Relations Committee Meeting**

#### **2. Updating: Notifications of Winners of 2023-2024 Outstanding Faculty Awards**

**a.** After the Professional Development Committee's meeting on February 27, chair Chad Greene presented the information on the 2023-2024 Outstanding Faculty Award winners to Faculty Senate President Dennis Falcon.

**b.** All twenty winners of Outstanding Faculty Awards – as well as their respective deans – were notified by the week before spring break. The winners have been asked to write brief bios and their deans have been asked to write blurbs about them to be included in the program for the awards ceremony on April 25.

**c.** Greene is scheduled to make a report to the College Coordinating Committee on March 18, when he will share the names of the winners of the Outstanding Faculty Awards.

**d.** Falcon has promised to also announce the winners of the Outstanding Faculty Awards at the Faculty Senate meeting on March 27, so their names will be noted in the records of the senate.

#### **3. Sharing: Details About the Outstanding Faculty Awards Ceremony**

**a.** With the assistance of Monica Acuña in Staff Development, we have booked the Conference Center for our Outstanding Faculty Awards ceremony, which will be held from 11 a.m. to 12:15 p.m. on Thursday, April 25. Acuña has also booked Culinary Arts to provide food and drinks for the event and arranged for the linens for the tables. The president of the college, Jose Fierro, has been invited to officially welcome everyone at the start of the ceremony. Acuña has suggested that Professional Relations Committee members could help set up before the ceremony.

**b.** Greene has shared the names of the twenty award winners with Acuña, and she has ordered their plaques and medals.

**c.** Margo Winners in Public Affairs will be creating the program for the ceremony. Greene has asked for the award winners to send their brief bios to him during the week of March 18 and for their deans to send their blurbs to Winners by the week of March 25. Winners will be contacting the winners to set up appointments to take their photos.

**d.** David Rincon in Media Services will be creating the video to honor our Most Outstanding Faculty Award winner, Ken Matsuura.

#### **4. Asking: For Suggestions About the Ceremony**

**a.** Greene is inviting the members of the committee to share any suggestions that they have about the Outstanding Faculty Awards ceremony, as we have more than a month left to plan for it.

**b.** Greene is proposing to put together a draft of the “script” for the Outstanding Faculty Awards for the committee members to review at our meeting on Tuesday, April 16.

#### **5. Soliciting: Items from the Floor**

**Our Next Meeting:** 11 a.m. on Tuesday, April 16, 2024