

SENATE COMMITTEE ON PROFESSIONAL RELATIONS

Agenda

11 a.m., Tuesday, April 23, 2024

Zoom

1. Approving: Minutes from February 27 and March 19 Professional Relations Committee Meetings

2. Sharing: Details About the Outstanding Faculty Awards Ceremony

- a. With the assistance of Monica Acuña in Staff Development, we have booked the Conference Center for our Outstanding Faculty Awards ceremony, which will be held from 11 a.m. to 12:15 p.m. on Thursday, April 25. Acuña has also booked Culinary Arts to provide food and drinks for the event and arranged for the linens for the tables. (The menu will be “BBQ Buffet #2,” and a vegetarian option will be available.) The president of the college, Jose Fierro, has been invited to officially welcome everyone at the start of the ceremony. Acuña has suggested that Professional Relations Committee members could help “break down” after the ceremony – collect items left on the tables, help put tables back on carts, etc.
- b. Acuña has ordered the plaques and medals for our twenty Outstanding Faculty Award winners.
- c. Margo Winners in Public Affairs is finalizing the program for the ceremony, which will include photos and bios of the award winners as well as blurbs from their respective deans. Greene has helped edit the contents of the program for length, when necessary.
- d. David Rincon in Media Services is creating the video to honor our Most Outstanding Faculty Award winner, Ken Matsuura.
- e. After consulting the “scripts” from the last two Outstanding Faculty Awards ceremonies held in person, Greene has put together a script for this year’s ceremony. Taking into consideration feedback that he received during the week of April 15, he has written a second draft of this script.

4. Encouraging: All Committee Members to Complete the Shared Governance Self-Evaluation Survey by May 17

- a. The college is asking all of us who serve on shared governance committees – such as our Professional Relations Committee – to complete an annual self-evaluation survey by Friday, May 17.
- b. One of the questions we will be asked when we take the survey is whether we accomplished our set goal(s) for this year. As a reminder, at our committee meeting in October, we voted to set one primary goal for the 2023-2024 academic year: “To recognize and reward faculty excellence at Cerritos College through the presentation of the Outstanding Faculty Awards at a ceremony at the end of spring semester.” Thanks to all our respective contributions to our committee's work this year, we are on track to do just that at our Outstanding Faculty Awards ceremony on Thursday (April 25).
- c. The survey will also ask us to map our committee's goal to at least one goal in the college's Educational Master Plan (EMP). Greene doesn't think that there is a perfect fit in the old EMP for our work, but his suggestion is that we might best “map” to the specific aspect of “Goal C: Promoting Leadership and Staff Development” that is

labelled as “C8: Identify strategies to improve coordination across academic departments, work more collaboratively, and increase employee satisfaction and retention.” Greene would argue that the presentation of the Outstanding Faculty Awards is a way to increase employee satisfaction – and, hopefully, retention.

d. Here is the link to the

survey: https://cerritosierp.sjc1.qualtrics.com/jfe/form/SV_0VxVbJcD8LblqCy . You will also find the link in an email Greene sent to all the committee members on April 19.

5. Soliciting: Items from the Floor

Our Next Meeting: 11 a.m. on Tuesday, August 19, 2024