

## Section 3

### Cerritos College Instructional Program Review

#### Instructional Program Review Goal Establishment Form (Appendix C)

GOALS	ACTION TO BE TAKEN	COMPLETION DATE	PERSON ASSIGNED
<b>Mid-range goals (next 3 years)</b>			
1. (W/1) Increase number of declared majors amongst students with a goal of doubling our current count within the next year.	Train instruction staff to guide students through major selection and change processes.	Fall 2018	Jason Foral to train all staff.
2. (W/2) Increase WSCH target goal to 400.	Encourage instruction staff to keep students engaged to increase their chances to succeed.	Fall 2018	All Staff
3. (T/3) Faculty understaffed.	Continue recruitment search and processes with a goal of hiring additional adjuncts.	Fall 2019	Jason Foral
4. (T/4&5) Support staff.	Research possibility of recruiting Office Support Staff and evening Shop Tech positions.	Fall 2020	Jason Foral
5. (O/1) Build relationships with local Building and Construction Unions.	Research and establish communications to form partnerships.	Fall 2018	Albert Allen Johnny Nunez
<b>Long Term Goals</b>			

GOALS	ACTION TO BE TAKEN	COMPLETION DATE	PERSON ASSIGNED
1. (T/1) Instructional supply budget increase and sustainability.	Develop a plan with the Technology Dean to locate funding sources and alternatives for program materials and enhancements.	2024	Jason Foral
2. (T/2) Submit two grant proposals per year for equipment replacement.	Faculty will participate in grant writing process to fund equipment replacements. Explore other campus resources.	2024	Jason Foral assisted by all staff.
3. (W/3) Cross-Training.	Train instruction staff to promote and encourage students to enroll in other Tech Division courses.	2024	Jason Foral to train all staff.
4. (W/4) Increase retention rates in lecture courses by one student per semester.	Facilitate success by guiding students to beneficial campus resources.	2024	Mark Tait Johnny Nunez
5. (W/5) Welding program performance data.	Analyze "Launchboard" reason code data every semester to track performance and target areas of improvement.	2024	Jason Foral
6. (O/2) Increase the number of female students and staff.	Encourage interest to "non-traditional" groups during campus exhibition events and high-school visitations.	2024	All available staff will participate in campus activities.