

Goals of the Program

Ref	Goal	Action to be taken	Completion Date	Person assigned
	Short-term			
O1	The continuation of the Architectural Design Club.	Coordinate activities to ensure that the club identifies future leaders to replace the current leaders who leave the college.	Spring 2019	Club Leaders Rother
O4	Create three new certificate of achievements programs.	Process new certificate of achievements through the curriculum committee and the LAOC Regional Consortia.	Spring 2019	Rother
W4	Update three course outlines to offer Distance Education courses.	Process course updates through the curriculum committee for the following courses: ARCH 110, ARCH 112 and ARCH 113.	Spring 2019	Rother
	Mid-range			
W1	Have 100% of adjunct faculty courses on Canvas.	Adjunct faculty will put all of their courses on Canvas.	Fall 2020	Adjunct Faculty Rother
W2	Increase the Architectural Advisory Committee membership from 15 to 25.	The department will increase recruitment activities including contacting local architecture firms seeking new committee members.	Fall 2020	Adjunct Faculty Rother
W3	Make at least three promotional visits to local high schools annually.	Attend more local high school college fairs, regional advisory committee meetings, and high school class visitations.	Fall 2020	Rother
W3	Revise class scheduling.	Revise class scheduling to reduce low enrollment classes to match student available times.	Fall 2019	Rother

W4	Prepare instructors to offer Distance Education courses.	Obtain training through CTX to become certified to teach Distance Education courses.	Fall 2020	Rother Adjunct Faculty
O2	Receive advanced AutoDesk Training.	Attend the annual AutoDesk University, typically offered in November in Las Vegas, NV.	Fall 2019	Rother
O3	Enroll 10% of the high school students who have received credit for ARCH 104 in a Cerritos College Architecture class.	Contact local high schools offering PLTW courses to explain the benefits of and coordinate student enrollments at Cerritos College.	Fall 2019	Rother
	Long-range			
S2	Develop a tool to determine how many and to which college students transfer to.	Consult with the college Research and Planning staff and enhance social outreach programs.	Fall 2022	Rother Research & Planning
S4	Maintain contact with local professional schools of Architecture regarding changing transfer requirements and available financial aid.	Faculty members will continue to reach out to educational advisors from local professional schools of Architecture and update student information activities as required.	Fall 2022	Rother Adjunct Faculty
W4	Offer a Distance Education course.	Offer at least one Distance Education course from the following: ARCH 110, ARCH 112, and/or ARCH 113.	Fall 2021	Rother Adjunct Faculty
W5	Develop a tool to track students who discontinued their academic studies, transferred, or found employment.	Consult with the college Research and Planning staff and enhance social outreach programs.	Fall 2022	Rother Research & Planning