

PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee
FROM: Angela Conley, IPR Co-Chair / Daniel Hernandez, Academic Affairs
DATE: January 15, 2018
SUBJECT: **December 4, 2018 Minutes of IPR Meeting**

In attendance at the meeting were:

Angela Conley (Co-Chair)
Sunday Obazuaye (Co-Chair)
Reed Brown
Rebekah Hathaway
Kathy Hogue
Ernest Lew
Collen McKinley
Stephanie Rosenblatt
Graciela Vasquez

Absent

Stephanie Rodriguez
Omar Gutierrez-Rocha
Reuben Foat
Patricia Robbins-Smith
Kristi Blackburn
Guillermo Rivera
Mark Olague
Business Rep.

Special Guests

Julie Davis, History
George Jarrett, History

1. **Introductions & Welcome** – The committee introduced themselves, and welcomed Julie Davis and George Jarrett listed under Special Guests
2. **Approval of Minutes** – The committee approved the minutes from November 6, 2018 and November 20, 2018.
3. **History Visitation** – History brought in their final report to be reviewed by the committee. Davis and Jarrett presented the report and went over some of their weaknesses, strengths, opportunities, threats, and goals. One threat that was particularly discussed concerned monitoring the decline in enrollment for some classes due to the effects of AB 705 and pre-requisite changes. Goals were well thought and plentiful. Some of the goals include; exploring certificates for the

program and adopting and sharing best practices for online History teaching. The committee offered some feedback to assign particular people to each goal for the purpose of tracking the goal's progress. The committee unanimously approved the History report.

4. **Architecture Vote** – The Architecture report, whose vote had been delayed due to a lack of quorum, was also unanimously approved
5. **Review of Programs Updates** – Education Technology is up next for their visitation and have completed their rough draft. They are to present their final draft at the next meeting. Political Science is on pace for completing their final report. Hoping to get a draft from Plastics and Engineering Design Technology soon.
6. **Summary of IPR Orientation Workshop for 2019/20 cycle** – Angela Conley and Sunday Obazuaye discussed the good turnout and feedback regarding the orientation on November 29.
7. **IPR Workbook – Update Appendices Deadlines** – Due to some changes in when IERP delivers data, Angela Conley proposed that some of the IPR workbook deadlines be adjusted. She will compose a draft for review in Spring.
8. **Items from the Floor** – No items from the floor

Meeting Adjourned at 4:15 PM
Next Meeting is January 15, 2019