

PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee
FROM: Daniel Hernandez, Academic Affairs
DATE: September 19, 2018
SUBJECT: **September 18, 2018 Minutes of IPR Meeting**

In attendance at the meeting were:

Angie Conley (Co-Chair)
Sunday Obazuaye (Co-Chair)
Rebekah Hathaway
Reuben Foat
Graciela Vasquez
Patricia Robbin-Smith
Collen McKinley
Stephanie Rodriguez
Kathy Hogue
Omar Gutierrez-Rocha
Guillermo Rivera

Absent

Reed Brown
Ernest Lew
Stephanie Rosenblatt
Kristi Blackburn

Special Guests

Mark Fronke.

1. **Introductions:** The committee introduced themselves to Mark Fronke (SLOs Committee Chair) listed above under special guests and welcomed new members, ASCC student representatives Omar Gutierrez-Rocha and Guillermo Rivera
2. **Visitation: SLOs** – Mark Fronke discussed how the SLOs assessment process intertwines with the program review process and that he will be meeting with all the departments under review to help them how to get SLOs information into their annual planning process. He also stated that he is happy to meet with anyone on campus to help out with assessment and eLumen training. His bottom line was that more assessments performed lead to clearer trends and other important information. Documentation is key.
3. **Review of Program Updates** – The Liaison schedule for the 2018-2019 year was created and lists the members for their respective program that they will be

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reviewing. This year the committee will have a heavy workload regarding the amount of programs up for review this year. Sociology will have the first draft due on September 25, 2018. The first day for programs to review is on November 6, 2018.

4. **Items from the Floor** – Angie offered an orientation for new members after the adjournment of the committee. Sunday Obazuye brought up to report any mistakes or broken links on the Program Review website. Angie will contact the History department in order to advise them of their draft date, to make sure they know their deadlines. In November, the committee has an orientation for next year's cycle. Advises new members to go to the meeting in order for the new members to understand how the committee works.

Meeting Adjourned: 3:40 PM
Next Meeting is on October 2, 2018