

## OFFICIAL

### PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee

FROM: Miriam Tolson, Program Assistant

DATE: October 26, 2016

SUBJECT: **October 18, Minutes of IPR Meeting**

#### **In attendance at the meeting were:**

Angela Conley, Co-Chair  
Stephanie Rosenblatt Co-Chair  
Dr. Kristi Blackburn  
Lisa Boutin Vitela  
Gerardo Estrada  
David Fabish  
Mark Fronke  
Kathy Hogue  
Dr. Patricia Robbins Smith  
Mark Olague

#### **Absent**

Jan Connal  
Ernest Lew  
Sergio Macias  
Stephanie Murguia  
Joe Satterfield  
Terry Price  
Graciela Vasquez

#### **Guests:**

1. **Introductions** – The student representative from ASCC, Gerardo Estrada was reintroduced.
2. **Approval of Minutes 10-04-16** – There was a Motion by Kathy Hogue to approve the minutes, Seconded by Lisa Boutin Vitela. The committee unanimously approved the minutes as presented. Dr. Patricia Robbins Smith abstained.
3. **BCOT/BCOM – Final Draft** – Angela Conley and Stephanie Rosenblatt will meet with the liaison sub-committee following the meeting to discuss the final draft.
4. **Program Review Workbook Updates** – Stephanie Rosenblatt presented the updated revisions of the handbook to the committee. The committee had a thorough discussion regarding the revisions and recommended additional edits and updates. Stephanie will update the draft and submit the revised version to the committee prior to the next meeting for feedback.
5. **Review of Programs Updates 2016-17** – Stephanie Rosenblatt confirmed the committee membership status and confirmed that the members assigned to the upcoming programs are still current. Angela Conley presented the updated version of the review schedule. The committee confirmed the liaison revisions. There were no program updates to report.

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**Items From the Floor** – There were no items to report.

*Next Meeting Scheduled for*  
**Tuesday, November 1, 2016**  
**3:00 P.M.**  
**SS 141**