

Members of the Instructional Program Review Committee

Date: 3/25/20

From: Sunday Obazuaye, Chair

Subject: Agenda for Meeting: Tuesday, April 7, 2020 – Via Email/Online

1. Introduction: Following order by Governor Newsom, Cerritos College Board and Administration, we are encouraged to “stay safe at home” but still be engaged with our obligations as faculty and staff of the institution. Thank you for all you are doing to support the institution and the program review committee. Stay safe and well. And I pray God’s protection for you and family. Please endeavor to participate in this virtual meeting via your email response to the following agenda items:
2. Vote (yes/no) to approve minutes for 3/3/20 meeting (attached to email with this agenda).
3. Visitations: vote (yes/no) to postpone scheduled visitation by ESL (4/7/20) and Woodworking Manufacturing Tech (4/21/20) till fall 2020 semester. Tentatively rescheduled for 9/15/20 and 10/6/20, respectively. The dates are chosen since they would have already completed the reports by this semester; and also, it will avoid interference with fall scheduled program visitations beginning 11/3/20. Please let me know of objections and/or better ideas.
4. Review of programs update and liaisons – Liaisons please contact programs; all liaisons please read draft and provide feedback
5. Programs up for review in 2020-2021 that have not submitted Appendix A are: Athletics, Art and Design, Theater and Film, and Physical Ed – liaisons please contact and remind them. Thank you!!
6. CTX to schedule location during the summer for orientation Tuesday, 9/29/20. I will let you and all programs for review know once allocation is set.
7. Please make time to review revised IPR Handbook and send your feedback to me and Jasmin to update the Handbook.
8. Vote (yes/no) to approve revised Appendix B sent to you 3/10/20.
9. Jasmin to update IPR website with Ex-Officio member-immediate past chairperson, and Confidential Employee representative.
10. Jasmin suggest to add “Accessibility” language for program review reports to programs under review. Please vote (yes/no) on this item.
11. Please join me to welcome Dr. Amber Hroch, Director of IERP officially replacing Kristin Blackburn; and Dr. Mark Katayama as her substitute – non-voting member(s).
12. Items from the floor/suggestions via email.

Next Meeting
Tuesday, April 7, 2020
ONLINE/EMAIL