

PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee

FROM: Rebecca Rios, Academic Affairs

DATE: December 3, 2019

SUBJECT: **December 3, 2019 Minutes of IPR Meeting**

In attendance at the meeting were:

Sunday Obazuaye (Chair)
Ja'net Danielo
Rebekah Hathaway
Carmen Lizarraga
Colleen McKinley
David Li
Nicole Iwaz
Stephanie Rosenblatt
Humberto Solis
Andrew Vines
Graciela Vasquez

Absent

Henrietta Hurtado
Ernest Lew
Patricia Robbins Smith
ASCC Representative
Business Ed. Representative
Fine Arts Representative

- 1. Introductions & Welcome** – Committee Chair Sunday Obazuaye welcomed members to the meeting. The meeting began at 3:03 pm.
- 2. Approval of Minutes 10/15/19, 11/5/19, and 11/19/19** – Stephanie Rosenblatt motioned to approve the October 15, 2019 minutes; Rebekah Hathaway seconded. The October 15, 2019 minutes were approved.

Rebekah Hathaway motioned to approve the November 5, 2019 minutes; Andrew Vines seconded. The November 5, 2019 minutes were approved. Carmen Lizarraga, Collen McKinley, and Stephanie Rosenblatt abstained from the vote.

The November 19, 2019 minutes were not available for review. They will be provided at the next meeting.

3. **Math Visitation – Follow-up on 11/20/19** – Sunday Obazuaye followed up with the Math Department, per the committee’s discussion at the November 19 meeting. He is currently waiting to hear back from them whether the committee should vote without an updated report.
4. **Report to Coordinating Committee (11/25/19) and Faculty Senate (11/26/19)** – Sunday recapped his report to the Coordinating Committee and Faculty Senate. He shared the committee’s observations such as programs having difficulty gathering data for their reports, inability to successfully track majors, and the issues the Math Department is having with Academic Affairs.
5. **Meeting with Susan LePere and Kevin Taylor (ELC Committee Co-Chairs) – Appendix G** – Sunday Obazuaye met with Susan LePere and Kevin Taylor regarding Extensive Laboratory Classification (ELC). They are currently working with the Union and Academic Affairs to negotiate the review process for courses that have already been granted ELC approval. Susan LePere and Kevin Taylor requested the ELC courses to the IPR Appendix G, which would allow for them to self-report. It was proposed that the committee create a new Appendix G for the ELC self-report, but in this version the IPR committee would not need to check on the their “program”. The current Appendix G still has this requirement.
6. **Philosophy Visitation (12/3/19)** – Ted Stolze notified Sunday Obazuaye they are still waiting for data and would be unable to present today. They have been rescheduled to January 21, 2020 at 3:40 pm.
7. **IPR Handbook Update/Revision – Spring 2020** – Humberto Solis suggested some changes be made to the handbook. Sunday Obazuaye made those changes in red and sent them to the committee members for their consideration. He requested they all consider which changes to make permanent by January or February of 2020.

8. **Review of Programs Update and Liaisons** – Stephanie Rosenblatt requested an extension for the Library draft to be submitted on February 1, 2020, while keeping her other dates the same. The committee agreed.
9. **Items from the Floor** – Kodee Murray will be chair for Athletics in 2020-21. Move drafts due during January 17, 2021 to January 19, 2021.

Meeting Adjourned at 4:40 PM

Next Meeting is January 21, 2020

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