



# Cerritos College

## WAREHOUSE STOCK ORDER FORM --PUBLICATIONS DEPARTMENT ONLY--

Requested by: \_\_\_\_\_

Date: \_\_\_\_\_

Delivery Location: \_\_\_\_\_

Extension: \_\_\_\_\_

**Stock order is to be transmitted via email to both Miguel and Rick.  
Please do not call in, interoffice, or submit request through Escape.**

Stock Item No.	Description	Unit	Quantity
601	White, 20#, 8-1/2" x 11"	Case	
602	Blue, 20#, 8-1/2" x 11"	Case	
603	Pink, 20#, 8-1/2" x 11"	Case	
604	Canary, 20#, 8-1/2" x 11"	Case	
605	Green, 20#, 8-1/2" x 11"	Case	
606	Buff, 20#, 8-1/2" x 11"	Case	
611	White, 3HP, 20#, 8-1/2" x 11"	Case	
641	White, 90#, 8-1/2" x 11"	Case	
662	Blue, 110#, 8-1/2" x 11"	Case	

Received By: \_\_\_\_\_

Date: \_\_\_\_\_