



# Admissions Application Correction Form

Name (Last, First)	Student ID	Term Applied For

Please answer the questions as they pertain to the beginning of the semester for which you are applying.

### What is your enrollment Status?

- |   |   |
|---|---|
| 1. Currently enrolled in grade K-12                   | 5. Returning Transfer (attend Cerritos but attended an other college) |
| 2. New (never attended any college)                   | 6. Continuing (currently enrolled or attended Cerritos last semester) |
| 3. New Transfer (attended college but not Cerritos)   |   |
| 4. Returning (attend Cerritos, but not last semester) |   |

### What is your highest level of education? (SB11) Name of Institution Attended: \_\_\_\_\_

- |   |                                    |
|---|------------------------------------|
| 000. No longer in high school and not a high school graduate            | 100 Currently enrolled in K-12     |
| 200. Currently enrolled in Adult School                                 | 300 Received a high school diploma |
| 400. Passed the GED, or received high school certificate or equivalency | 500 Passed the C.H.S.P.E.          |
| 600. Received foreign secondary school diploma/certificate              | 700 Received an Associate's Degree |
| 800. Received a Bachelor's Degree or higher                             | XXX None                           |

### What is your immediate educational goal? (SB14)

- |   |   |
|---|---|
| 1. Obtain an A.A. degree and transfer to a 4-year institution | 9. Maintain certificate or license (e.g. nursing, real estate)  |
| 2. Transfer to a 4-year institution without an A.A. degree    | 10. Educational development (intellectual, cultural)            |
| 3. Obtain a 2-year Associate's Degree without transfer        | 11. Improve basic skills in English, reading or math            |
| 4. Obtain a 2-year vocational degree without transfer         | 12. Maintain certificate or license (e.g. nursing, real estate) |
| 5. Earn a vocational certificate without transfer             | 13. Undecided   |
| 6. Discover/formulate career interests, plans, goals          | 14. Non-Credit to Credit  |
| 7. Prepare for a new career (acquire job skills)              | 15. 4 Yr College Student Requirements                           |
| 8. Advance in current job/career (update job skills)          |   |

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Student SignatureDate

Student must be referred by a Faculty/ Staff member:

Department: \_\_\_\_\_

Name: \_\_\_\_\_

A&R Staff Use Only:

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Processed by:Date

# Instructions to Complete the Cerritos College Admissions Application Correction Form

It is important to provide accurate information for MIS data collection purposes. This form is intended to be used to correct information on the Cerritos Admission Application.

If a student incorrectly answered any of the questions numbered 15, 19 or 20, on the application, he/she should complete this form and give all three responses again. A student's responses to these questions determine his/her AOC requirements.

It has been shown that AOC increases a new student's success in college. Any staff or faculty member referring a student to use this form must review the possible consequences of a change to AOC requirements with the student.

Any faculty or staff member must identify themselves by completing the "referred by" section at the bottom of the form. **The form will not be accepted and processed unless the referral portion is completed by the staff or faculty member who has given the form to the student.**

Direct the student to take the form to the Office of Admissions, Records, & Services.  
*This form will take up to 10 working days to be processed.*

## **Guidelines:**

- A student "New (never attended any college)" who previously applied, but never completed any grade history at any college and submits an application for a later term is still a "New (never attended any college)" student.
- A student must indicate his/her level of education as of the start date of the term for which they have applied. (Ex. a student graduating in the spring term would be considered a high school graduate for summer/fall even if they have not graduated at the time they have submitted their application)