

**To:** Colleagues  
**From:** Felipe R. Lopez, Vice President of Business Services  
**Sent:** Thursday, January 14, 2021  
**Subject:** COVID-19

Dear Cerritos College Community,

Today, we were notified that an employee (Warehouse), who is currently at home under self-quarantine, tested positive for COVID-19.

Due to privacy laws, we are not able to share the employee's name or identifying information, however, please be assured that Executive Council are working together to notify any campus community members with whom the affected individual may have come in contact with. At this point, we have contacted all known campus individuals who came in contact with the employee in accordance with LA Public Health guidelines. The employee was last on campus Wednesday January 6, 2021.

Students, faculty, and staff presenting symptoms of COVID-19 must immediately home quarantine. Students who develop symptoms can call Student Health Services at (562) 860-2451, ext. 2321 for phone triage, use the [Ask a Nurse Practitioner](#) Link or call their primary care provider for medical advice. Employees should call their primary care provider or local public health department for guidance.

Continue to practice social distancing and wear face coverings when you leave your home. These recommendations are per the LA County Public Health Department and the guidelines of the CDC and Governor Newsom's Stay-at-Home Order. Cerritos College will continue to diligently follow recommendations of public health officials and infectious disease experts to further reduce community transmission of the virus.

We continue to monitor this rapidly changing situation. The health and well-being of our campus community continues to be our highest priority. The best place to find information on Cerritos College's response to coronavirus is at <https://www.cerritos.edu/shs/covid-19.htm>.

Please remember that help is only a phone call away. The Employee Assistance Program (EAP) can assist with many concerns during this difficult time. It's easy to make the call and it is confidential, so no one will know you called unless you tell them. Professional counselors answer all calls 24 hours a day, 7 days a week. The number is 1(800)531-0200.

Please join me in wishing a speedy recovery to our employee.

---

**STAY CONNECTED**



Contact Business Services: (562) 860-2451, extension 2242 | Email contact: [flopez@cerritos.edu](mailto:flopez@cerritos.edu)