

OFFICE OF THE PRESIDENT/SUPERINTENDENT  
PRESIDENT'S CAMPUS UPDATES



**From:** Fierro, Jose L.  
**Sent:** Tuesday, March 17, 2020 3:23 PM  
**Subject:** Campus Update

Dear Colleagues,

Yesterday at 4:00 pm, the Board of Trustees conducted an emergency meeting to address our COVID-19 transition plan. During this meeting, the board adopted a resolution expanding the authority of the President/Superintendent to take any and all necessary actions to prepare and respond to issues related to COVID-19. The resolution gives the President/Superintendent and/or his designee increased flexibility to take all actions necessary to ensure the continuation of public education, and the health and safety of the students and staff at the District sites. Such actions include, but not limited to, the relocation of students and staff, continued daily student transportation, provision of alternative educational program options, directing staff to serve as disaster service workers pursuant to Government Code 3100, and/or make alterations, repairs or improvements to school property.

The Board has been very active, responsive, and in contact with me during this emergency. The Board is committed to the extend allowable by the law to maintain the district operational and all of our team members engaged in the operation. To ensure we are responsive, the college is taking the following steps:

1. Reduce footprint on campus
  - a. When possible, all public services should be conducted via phone, zoom, skype of other form of telecommunication available to you and our students
  - b. When possible, all campus meetings should be conducted using phone, zoom, skype of other form of telecommunication
2. Transition institution to online learning.
  - a. This transition will take place in collaboration with the VP of Academic Affairs, Faculty Senate President and CCFE President.
3. Transition support operations online
  - a. All work functions that can be performed remotely will be migrated by March 27, 2020. Arrangements need to made at the department level as we understand that every area has unique needs.
4. Managers are to work with their teams to develop alternative work schedules to meet the changing operations model, and to find alternative assignments for those who cannot follow a traditional model of telecommuting.

5. Continue to work with campus leaders to find accommodations that work for all district employees to continue campus operations, and do all we can do to eliminate the financial impact to our teams and their families.

I understand how difficult this transition is, and I am aware of the challenges ahead of us. There is no other place I would rather be than here, with you, pulling together to support our students and our community. Again, we as a district will continue to be flexible during these trying times to the extent of our abilities, while also preserving the financial stability of our district and employees.

Thanks,

Jose

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