

## Sabbatical Leave Committee

Tuesday, Nov 14, 2017

Present: Manuel Lopez, Julie Bathke, Kolleen Kalt, Marvelina Graf, Julie Davis, Anthony Fortner, Christine Lopez. Absent: Teresa Alenikov Paula Pereira. Quorum present.

- I. Meeting called to order 11:10 a.m.
- II. Announcements: Chair Bathke informed committee that a faculty member requested of the Faculty Union consideration to apply late for a sabbatical leave in school year 18-19. The committee voted unanimously that sabbatical procedures as described in the Faculty Contract should be upheld and that a late application should not be considered. Chair will communicate with Union leadership and Faculty Senate President as needed.
- III. Discussed needed revisions for applications 3 and 4 to coordinate committee feedback.
- IV. Disposition: Applicant three needs minor revisions for formatting and pagination. Recommended to forward to Faculty Senate with minor revisions to be determined by mentors, Fortner and M Lopez. Applicant four, needs significant revisions. Mentors Davis and M Lopez will meet with her in person to discuss. This application is unclear in the following areas:
  - a. The committee needs a better explanation of:
    - i. How the Flipped Classroom model will be used for a 100% online format in Speech 100.
    - ii. How Speech skills would be simulated in an online format
    - iii. The unique challenges of teaching Speech online and how the sabbatical project will address these.
  - b. Each applicant requiring revisions will be provided the relevant written memo with one week to post revised versions on Canvas.
- V. Meeting adjourned at 12:30 p.m.
- VI. Next meeting Nov 21, 11 a.m., Health Occupations Skills Lab computer lab room 110. Agenda: discuss revisions for applicants 5 and 6.