

MINUTES
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
 Thursday, January 18, 2018
 HR Conference Room
 10:00 a.m.

Committee Member	Constituent Group	Present	Absent
Dr. Adriana Flores-Church	Administration	X	
Elizabeth Miller	ACCME	X	
Chad Greene	Faculty Senate		X
Lori Thomas	Confidential	X	
Jacqueline Mendez	ASCC		X
Alva Acosta	CSEA	X	
Danylle Williams-Manser	CSEA		X
Kim Applebury	CSEA	X	
Monique Valencia	CSEA	X	
Maricela Pedroza	CSEA	X	
Robin Preece	CSEA	X	
Caitlin Mullins	CSEA	X	
Ronald Metz - Nick	CSEA		X
Lucy Self	CSEA		X
Dave Ward	CSEA		X
Monica Acuna	Staff Development Assistant	X	

Minutes: Monique motioned to approve the minutes. Robin seconded the motion

Discussion:

- Monica recommended the committee choose a December Employee of the Month at this meeting because the December meeting was canceled. The committee agreed.
- The committee discussed whether or not the employee of the month criteria considered length of employment. It does not.
 - The Committee voted unanimously that employees nominated must be in regular status to be considered as employee of the month.
- The committee discussed recognizing employees nominated but not selected for employee of the month, suggestions were made;
 - A letter can be sent to each employee who was nominated as employee of the month once the name drops off the ballot.
 - Kim will send Monica her *Letter of Recognition for Nominee* she received in 2008 to use as an example
 - The nominees not selected for employee of the month to be recognized at the Outstanding Classified Awards Ceremony.
- The committee discussed changing the Team Criteria.

Next Regular meeting: February 15, 2018
 Adjourned at 11:00 a.m.

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- The nomination will be considered if a special project that the team worked on is indicated.
- Monica will send the committee the existing Team Criteria to review.

Voting

Danielle Rogacion from Culinary Arts was selected as the December Employee of the Month.

Yesenia Ramirez from Financial Aid was chosen as the January Employee of the Month.

Around the Table: