



Employee Development Committee

August 25, 2020

1:00 pm – 2:00 pm

Members Present:

Adriana Flores-Church, Chad Greene, Terrie Lopez, Rebecca Pang, Richard Garcia, Roxanne Mitchell, Ni Bueno, April Bracamontes, and Monique Valencia

Minutes:

April motioned to approve the minutes from the 3/12/20 meeting. Roxanne seconded the motion. The minutes were approved (one abstention).

Welcome

Adrianna welcomed the committee members.

Falcon Day Date - November 6 or 13?

Terrie will look into student services events on November 6 and 13 to see if they are clear. Chad gave the all clear on Faculty events.

Monica will ask Cheryl if Dr. Fierro has any events planned for those dates

Falcon Day Theme

The committee discussed topics for Falcon Day

- Rebecca recommended basic home tools for working from home
- Richard suggested the staffs comfort levels regarding working from home be addressed
- Roxanne would like to have an instructional tour on how to go back to campus.
- Chad spoke about giving a workshop that gives staff resources to address students who are in need of food and housing.
- Rebecca added sharing resources regarding social injustice.
- April suggested the committee combine how to encourage students and incorporate social justice.
- Have a session for employees that are working from home with children at home
- Adapting to a remote environment.

Ideas:

- Find Zoom buddies to help with each zoom workshop
- Create pre-zoom instructions (how to list their correct name)
- Have a contest
- Identify a Key note speaker

Committee Homework is to come up with a tag line and recommend workshops.

Next Meeting: September 1, 2020 1pm