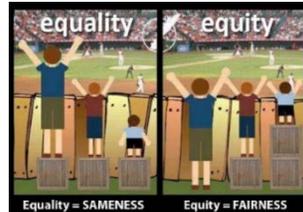


Cerritos College
The College Committee on Student Equity
Wednesday, February 8, 2017; 3:00 p.m.; LC 51

MINUTES



Members Present: David Fabish, Instructional Dean of Liberal Arts, as proxy for Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
Dr. Adriana Flores-Church, Vice President of Human Resources (Ex-officio)
Kahlil Ford, Research Analyst as proxy for Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Saul Lopez-Pulido, Student Representative (ASCC)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rachel Mason, Instructional Dean of Business, Humanities and Social Sciences (ACCME)
Rick Miranda, Acting Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Karen Patron, Student Representative (ASCC)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Traci Ukita, Counseling Department Chair (Faculty Senate)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Damon Cagnolatti, iFALCON (Faculty Representative)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Terrance Mullins, CCFE (Faculty Representative)
Norma Rodriguez, Director, Student Program Services (ACCME)
Nishi Shah, English Department (Faculty Representative)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)

Guests: Stephanie Murguia, Brandon Childers, Felipe Salazar, Shawna Baskette, Lance Kayser, Kaitlin Scott, Michelle Rodriguez, Linda Ramos, Alejandro Trujillo, Rosa Carrillo, Dahlene Holliness, Carl Nehls, Jocelyn Angel, Kristine Crable, Daryl Tyler

Dr. Johnson called the meeting to order at 3:07 p.m.

I. Approval of Minutes

MSU (Hill, Mitchell) to approve the Student Equity Committee minutes of December 14, 2016, as presented. Mr. Fabish, Dr. Hill, and Ms. Worrel abstained.

II. National Recognition of Cerritos Student Equity Project – Global Literature Certification and Diversity Internship

Dr. Johnson announced that Dr. Frank Gaik's Student Equity-funded project for Global Literature Certification and Diversity Internship was recognized by the National Council of Teachers of English as the exemplary program for Two-Year College English Departments under the category of Reaching Across Borders.

III. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

A. Deaf and Hard of Hearing Students Math Tutoring – Steven La Vigne and Dahlene Holliness

Dr. La Vigne reported on the challenges faced by Deaf and Hard of Hearing students (DHH) attempting to concentrate on the simultaneous visual task of receiving visual information presented by a tutor and the American Sign Language (ASL) interpretation of the tutor's audible information. In order to provide an equitable experience, DHH students requested fluent, direct communication with a Deaf tutor in conjunction with their mathematics tutoring. Services were expanded to include English and reading as a result of the special reallocation of Student Equity funding received from the Chancellor's Office. Dr. La Vigne invited several of the DHH program tutors to speak and share their experiences as tutors and students in the program.

B. Success Center Embedded Tutors – Lance Kayser and Shawna Baskette

Mr. Kayser presented information and statistics for the embedded tutor program. The program began as a pilot in Spring 2016 with 13 sections and was expanded to 25 sections in Fall 2016, and 27 sections in Spring 2017. Embedded tutors assist in the classroom with the instructor and students. They also provide structured study (group tutoring) sessions outside of the classroom that students can attend. This is an advantage to the students since the embedded tutor already knows what the class is studying. Data shows an overall increase in persistence and success rates for students who are enrolled in classes with embedded tutors and for students who attend the structured study sessions.

C. Veterans Tutoring and Veterans Center Support – Felipe Salazar and Brandon Childers

Mr. Salazar shared information on the key services provided by the Veterans Resource Center (VRC). The VRC serves as a one-stop center with resources for veterans from application to graduation. VRC Student Equity funds provide academic support with tutoring, computer technology, and software. Counseling services for academic planning, psychological support, and referral to the Veterans Administration are also provided. Adult hourly support assists certifying officials, provides front office coverage, a resource specialist, and tutoring services. Tutoring is offered Monday through Thursday in the subject areas needed most. Some veteran-sponsored events are Veterans Week and the Military Ball. A Vet Net Ally program is being modeled after the Safe Zone program with training scheduled to begin this fall. The VRC provides support and a friendly place to go for approximately 700 vets on campus.

D. Puente Program – Rosa Carrillo and Alejandro Trujillo

Ms. Carrillo reported that the Puente Program is a co-hort style learning community with about 83 students in three co-horts. Student Equity funding this year has expanded the services the program can offer. Support services with individual student appointments for academic and personal counseling, programming, and basic supplemental needs are provided. Mr. Trujillo, a Puente alumnus and mentor, was hired as the program facilitator and provides support services in programming and coordination of program services. A Puente Peer Mentor program was

implemented this year that connects Phase 3 students as mentors to Phase 1 students. With the funding received this year, the program was able to conduct an orientation for Phase 1 students, inviting them to campus to learn about the program, meet their mentors, and take a tour of the campus. Some additional activities offered to Puente students were the Puente Motivational Conference held at UCLA, Connecting Comunidades Workshop, Nor Cal University Tour, and additional university tours to CSULA, UC Santa Barbara, CSULB Pow Wow, UC Irvine, UC San Diego, and San Diego State.

E. Hyland TC/TCE – Stephanie Murguia

Ms. Murguia provided an overview of the Hyland TC/TCE software which is a transfer credit evaluation system. This software scans and transfers information from other college transcripts into live PeopleSoft. The software has greatly reduced the amount of time it takes to evaluate a transcript from another institution which has improved our evaluation process.

IV. 3SP-SEP-BSI Integration Update

Dr. Johnson reported that we have not received a template yet from the Chancellor's Office for the 3SP-SEP-BSI Integration. The integration committee meetings are on hold until we receive the template, hopefully by March.

V. Member Reports

Dr. Connal asked when new data will be ready to see if our equity efforts are having an effect on disproportionate impact. Dr. Blackburn stated her office has been preparing initiative evaluations and they are available on the IERP website.

Dr. Connal also requested that the committee discuss current Student Equity funding to determine if we are using our allocation effectively. Dr. Johnson responded that we will look at the disproportionate impact data from Dr. Blackburn. He added that the integration template will convey the expected accomplishments in the new combined 3SP-SEP-BSI environment. We will know more after the template is released.

VI. Next Meeting

The next meeting is scheduled for March 8, 2017, at 3 p.m. in LC 51.

VII. Adjournment

The meeting was adjourned at 4:41 p.m.