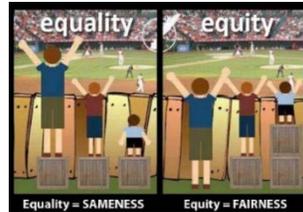


Cerritos College
The College Committee on Student Equity
Wednesday, March 8, 2017; 3:00 p.m.; LC 51

MINUTES



Members Present: Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Damon Cagnolatti, iFALCON (Faculty Representative)
Dr. Jan Connal, General Counseling (Faculty Representative)
Marvelina Graf, Co-Director, Transfer Center, as proxy for Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Rick Miranda, Acting Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Norma Rodriguez, Director, Student Program Services (ACCME)
Nishi Shah, English Department (Faculty Representative)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Traci Ukita, Counseling Department Chair (Faculty Senate)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Dr. Renée DeLong, Dean, Counseling (Ex-officio)
Dr. Adriana Flores-Church, Vice President of Human Resources (Ex-officio)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Saul Lopez-Pulido, Student Representative (ASCC)
Rachel Mason, Instructional Dean of Business, Humanities and Social Sciences (ACCME)
Terrance Mullins, CCFE (Faculty Representative)
Karen Patron, Student Representative (ASCC)

Guests: Shareefa Abdul-Hameem, Shawna Baskette, Kahlil Ford, Linda Ramos, Chris Richardson, Michelle Rodriguez, Kaitlin Scott, Alycia Wagner

Dr. Johnson called the meeting to order at 3:07 p.m.

I. Approval of Minutes

MSU (La Vigne, Mitchell) to approve the Student Equity Committee minutes of February 8, 2017, as presented. Ms. Vasquez and Ms. Rodriguez abstained.

II. Consideration of Requests

Dr. Johnson submitted that the Umoja Program is requesting approval to redirect \$2,000 of their Student Equity allocation toward hiring a graduate student intern for the remainder of the fiscal year. MSU (Blackburn, Ukita) to approve \$2,000 from the existing Umoja allocation to go toward a graduate student intern.

A request was submitted by Dr. Hill for \$10,000 to attend the annual Umoja Summer Learning Institute. The gathering provides professional development, program enhancement, and curriculum review and modifications. As a new member of the Umoja Community, the Cerritos College team is expected to attend. Dr. Blackburn requested that as the Student Equity research analyst, Dr. Kahlil Ford also be funded to attend. The request was amended to \$12,000 to include Dr. Ford.

MSU (Vasquez, Cagnolatti) to approve \$12,000 for the Cerritos College Umoja team and Dr. Ford to attend the Umoja Summer Learning Institute.

A request was made to have the current status of the Student Equity budget available at the next meeting. Dr. Johnson stated that all of the current year allocation was budgeted. He noted that we have some departments that charged expenses to their department budgets but will transfer them to their Student Equity account before the end of the year. This could affect the amount of our current balance.

III. BSI-Student Equity-3SP Integration Update and 2017-18 Budget Development

Mr. Miranda reported that the integration group met and decided to bring the components of the template to each body (Student Equity to Student Equity, BSI to BSI, etc.) to address their part of the plan. The integration group will then assemble the different components into an overarching plan. The final plan is due in December but they will try to come back to this committee with a rough draft by the end of the spring term.

It was discussed and determined that campus-wide requests for 2017-18 funding will be solicited after the integration plan is completed and the budget is confirmed. Dr. Johnson noted that there are a number of ongoing items in the budget but there may be funds available for smaller requests or programs.

IV. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

A. Cultivating a Growth Mindset (2015-16 Project) – Jan Connal

Dr. Connal and student Shareefa Abdul-Hameem presented information on the activities of the 2015-16 Cultivating a Growth Mindset project. Dr. Connal stated she received \$5,000 for professional development on the topic of Growth Mindset in the spring of 2016. Faculty from Developmental Education and other departments were invited to learn about brain plasticity and the belief that you can grow your brain. Dr. Connal shared encouraging data on a Math 60 Learning Community class taught with a Counseling 200 infused with Habits of Mind versus a stand-alone Math 60 class. Shareefa Abdul-Hameem, a Counseling 200 student, shared her experience and the benefits of being a student taught growth mindset practices.

B. Lab Assistants/Instructional Aides/Embedded Tutors (SEM) – Connie Boardman

Connie Boardman reported on the activities in the Math Learning Center (MLC) whose instructional aides are funded with an allocation from Student Equity funds. Semi-independent math courses take place in the MLC. These courses cover the same content as traditional math classes but use entirely different methods of delivery. While students are responsible for reading their textbook and learning on their own, they can come into the MLC for help. Ms. Boardman stated that the MLC

serves approximately 660 students per semester. She added that before the budget problems of 2012, they served over 1,100 students because they were able to employ more instructional aides. She shared data that success rates in most semi-independent math courses are comparable or higher than traditional courses and about 90% who stay enrolled passed their course. In the future, Ms. Boardman would like to increase enrollment back to pre-budget cut numbers, provide more training for instructional aides, implement 9-week classes, offer higher level courses, and work to make it easier for students to identify semi-independent classes before they register.

C. Student Success Tutors – Kaitlin Scott, Manuel Lopez, and Shawna Baskette

Shawna Baskette reported on the efforts of the math tutors who work on the floor of the Math Success Center (MSC). Data compiled by IERP showed that students who use math tutoring are more successful in passing and completing their math courses than those who do not. It also showed that success and completion rates grew based on the frequency of use. About 30% of math students visited the MSC, and Math 60 students are the most frequent users. Additional data sorted by race/ethnicity and age was provided showing comparisons of use by all math students versus MSC users. The data indicated there is a growing trend for success when students use the MSC.

D. Satellite Academic and Support Center – Chris Richardson and Kaitlin Scott

The Satellite Academic and Support Center is also known as the Student Athlete Success Center. Chris Richardson presented a video of student athletes sharing how the Athlete Success Center has helped them, as well as accounts from tutors on their experiences with the athletes. He provided data on the demographic make-up of our student athletes and outlined the time commitment, external standards, and eligibility requirements they must meet to compete. The Athlete Success Center has developed into a learning community for student athletes where they can learn to be students, strengthen their use of student support services, and talk to each other about their struggles. There is a counselor present doing Educational Plans and talking with the athletes about their majors. The support they've received has built their confidence and has them talking to each other about being students. Additional data was prepared by IERP on athletic graduation rates, retention, and matriculation; Educational Plans completed; increased completion of basic skills; and higher levels of success, persistence, and retention than the institution's general population in basic skills courses. Future plans were outlined to address limitations and expand services and resources in 2017-18.

E. Discipline Specific Tutoring – Kaitlin Scott, Michelle Rodriguez, and Shawna Baskette

Kaitlin Scott clarified that discipline specific tutoring is assistance for courses outside the four main subjects of ESL, math, reading, and English. Over 1,300 students visited the Success Center during the 2015-16 school year for a combined total of about 6,000 visits. Sign language, chemistry, and physics are the most utilized tutoring services. Data supports the fact that students who visited the Success Center for discipline specific tutoring had higher levels of success, retention, and persistence than those who did not visit the Success Center.

V. Member Reports

Ms. Vasquez requested an update on when the disproportionate impact data will be ready for the committee to review. Dr. Blackburn asked that a request to prepare the data be forwarded to her office and she will bring the information to the committee.

Dr. Blackburn thanked Dr. Ford for his hard work on preparing the data for four out of five of today's reports. The presenters agreed that he produces quick results and his work is very easy to read and understand.

VI. Next Meeting

The next meeting is scheduled for April 12, 2017, at 3 p.m. in LC 51.

VII. Adjournment

The meeting was adjourned at 4:34 p.m.