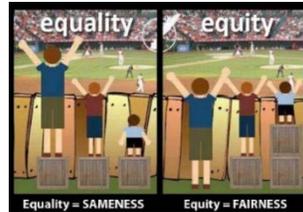


Cerritos College
The College Committee on Student Equity
Wednesday, September 14, 2016; 3:00 p.m.; LC 62

MINUTES



Members Present: Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
Dr. Chelena Fisher, Counselor, as proxy for Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Judi Holmes, DSPS Specialist, as proxy for Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Saul Lopez-Pulido, Student Representative (ASCC)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rachel Mason, Instructional Dean of Business, Humanities and Social Sciences (ACCME)
Rick Miranda, Acting Vice President of Academic Affairs (Co-chair)
Karen Patron, Student Representative (ASCC)
Norma Rodriguez, Director, Student Program Services (ACCME)
Nishi Shah, English Department (Faculty Representative)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)
Dara Worrel, Math Department (Faculty Representative)
Traci Ukita, Counseling Department Chair (Faculty Senate)

Members Not Present: Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Damon Cagnolatti, iFALCON (Faculty Representative)
Ali Delawalla, Acting Vice President of Business Services (Ex-officio)
Harry Joel, Interim Vice President of Human Resources (Ex-officio)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Terrance Mullins, CCFE (Faculty Representative)

Guests: Sara Arslanian, American Student Assistance
Terrie Cheatham, English Faculty/Global Literature Project
Amber Dofner, Program Facilitator, Student Activities
Dr. Frank Gaik, English Faculty/Global Literature Project
Rachel Martinez, DSPS Specialist
Kim Westby, Dean, Student Support Services

Dr. Johnson called the meeting to order at 3:07 p.m.

I. Approval of Minutes

MSU (Lundeen, Williams-Manser) to approve the Student Equity Committee minutes of May 11, 2016, as presented.

MSU (Rodriguez, Vasquez) to approve the Student Equity Committee minutes of June 20, 2016, as presented.

II. American Student Assistance (ASA) Salt Program

Ms. Sarah Arslanian, from American Student Assistance, presented information on the Salt Program. Salt is a financial aid debt management program that helps students successfully plan for college and repay their higher education debt.

III. Student Equity Project Review

Professor Frank Gaik presented a report on his Student Equity Plan funded project: Global Literature Certification and Diversity Internships. The primary goal of the project is to improve the readiness of our students who transfer to the university as juniors by enhancing their intercultural competency through the study of global literature. In addition, graduate students from local universities are invited to apply for an internship in Global Literature where they train, research, and plan during the fall semester for the spring curriculum. In the spring, they observe and participate in the classroom. The interns present their findings each semester at a campus seminar.

The Global Literature Certification and Diversity Internships project was approved in 2014-15 for three years of funding. Dr. Gaik is requesting that the committee continue funding for this project through its completion in 2017-18.

IV. Review and Action: Shared Governance Survey

Dr. Johnson asked the committee to review and consider the data in the 2015-16 annual shared governance effectiveness survey results prepared by the Office of Institutional Effectiveness, Research, and Planning. He reminded the group that at the end of each academic year, members of each shared governance committee are asked to complete an assessment of their committee. When the committees reconvene in the fall, they review and discuss the feedback for continuous improvement. The following items were identified in the survey as areas of concern:

- Establish and adhere to a regular meeting schedule – Committee members expressed concern about meetings scheduled during finals week and the first week of the semester. It was agreed the committee would keep the meeting on December 14 during finals week, but would move the January 11 meeting scheduled during the first week of school to January 18. Members were also encouraged to send a proxy if they cannot attend a scheduled meeting.
Ms. Lewellen requested that the 2017-18 meeting calendar be reviewed at the May meeting so that possible conflicts can be addressed early.
- Summary of group data – Student Equity was identified as one of two groups with very disparate survey responses. It was noted that the disparate comments could have been the result of unclear planning guidelines from the Chancellor's Office. Dr. DeLong, Ms. Vasquez, and Mr. Miranda will be attending Chancellor's Office training for Student Equity and 3SP and hope to return with more guidelines for both programs that they can report on at the October meeting.
- Clarity of the proposal process – Many of the survey comments speak to the clarity of the proposal process. The proposal form was updated last year, but a formal request for proposals will not be sent out because this year's funding has already been allocated. This year would be a good time to reevaluate the proposal process before we approve funding for 2017-18 in May. We have many programs that are running successfully. We must decide who will not be funded again

before we can reallocate funds. In order to make that decision we need to determine our priorities and align our decision with them.

V. Review of Student Equity Plan Indicators, Cerritos College Disproportionately Impacted Student Groups Data, and 2016-17 Cerritos College Student Equity Resource Allocation

This item was held over to the next meeting.

VI. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

This item was held over to the next meeting.

VII. Member Reports

This item was held over to the next meeting.

VIII. Next Meeting

The next meeting is scheduled for October 12, 2016, at 3 p.m. in LC 62.

IX. Adjournment

The meeting was adjourned at 4:44 p.m.