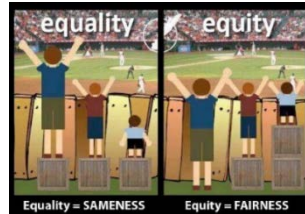


Cerritos College
The College Committee on Student Equity
Wednesday, November 8, 2017; 3:00 p.m.; Board Room

MINUTES



Members Present: Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Pauline Acosta, CCFF (Faculty Representative)
Raul Avalos, Student Representative (ASCC)
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
David Fabish, Instructional Dean of Liberal Arts (ACCME)
Michelle Fagundes, English Department (Faculty Representative)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Norma Rodriguez, Director, Student Program Services (ACCME)
Armando Soto, Counseling Department Chair (Faculty Senate)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Damon Cagnolatti, iFALCON (Faculty Representative)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Karen Patron, Student Representative (ASCC)
Ashna Perera, Student Representative (ASCC)
Rodrigo Quintas, Student Representative (ASCC)
Dr. Valyncia Raphael, Director of Diversity, Compliance, and Title IX Coordinator (Ex-officio)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)

Guests: Dr. Kahlil Ford

Mr. Miranda called the meeting to order at 3:07 p.m.

I. Approval of Minutes

MSU (Avalos, Worrel) to approve the Student Equity Committee minutes of September 13, 2017, as presented. Dr. Aborn, Dr. Blackburn, Mr. Fabish, Ms. Fagundes, Mr. Miranda, and Ms. Vasquez abstained. The motion carried unanimously.

MSU (Fabish, Vasquez) to approve the Student Equity Committee minutes of October 11, 2017, as presented. Dr. Aborn, Dr. Blackburn, Dr. Connal, Mr. Miranda, and Ms. Mitchell abstained. The motion carried unanimously.

II. SSSP-SEP-BSI Integration Plan Draft

Dr. Ford reported that the Integration Task Force has been reviewing the percentage increase assigned to Goals 1 and 3. Discussion of Goal 1 centered on increasing the number of students successfully completing college-level math and English courses. Goal 3 discussion focused on increasing successful course completion in CTE, transfer, and degree courses in targeted groups of students. The percentage for increase for both goals is currently set at 2%, but there is some consideration that number may be too low. The Integration Task Force will continue to meet and discuss these goals.

III. 2017-18 Budget Development

Mr. Miranda discussed the reduction in the 2017-18 Student Equity allocation from \$2,507,309 to \$2,457,163; a difference of \$50,146. This means that the original \$117,047 variance has been reduced to \$66,901.

Ms. Lundeen presented a request for additional funding in the amount of \$35,000 to cover the increased costs of salaries for the Transfer Center part-time hourly counselors. She reviewed her current budget with the committee and provided detailed justification for the request.

MSU (DeLong, Aborn) to allocate an additional \$35,000 of Student Equity funds to the Transfer Center. Ms. Fagundes abstained. The motion carried unanimously.

Dr. Blackburn reminded the committee that \$10,000 in funds were released last year from the Library's Bridging the Digital Divide project and tentatively allocated to the Native American Program. She would like to ask that this allocation be formally approved.

Dr. Blackburn proposed, and Norma Rodriguez agreed, to undertake management of the Native American Program due to its similarity to the TANF and CalWORKs Programs. Ms. Rodriguez conveyed information that was shared with her by former Cerritos College Native American students that will help to develop our Native American Program to meet their needs.

MSU (Worrel, Vasquez) to allocate an additional \$10,000 of Student Equity funds to the Native American Program pending a proposal of how funds will be used. Ms. Fagundes abstained. The motion carried unanimously.

Discussion continued regarding the following issues: allocation of the remaining variance, deploying Student Equity funds in current and new programs to serve those who are disproportionately impacted, revisiting programs designated as "continuing" and "ongoing", receiving and understanding updated Student Equity data, and aligning the Student Equity budget with the College's plans and initiatives. It was suggested a Student Equity Retreat be scheduled during the spring semester to have a comprehensive discussion on the priorities for budgeting Student Equity funds. Activities would include looking at data to target funding in order to address student needs according to the five indicators for Student Equity and across the 13 plus student groups.

MSU (Blackburn, Fabish) for the Student Equity Committee to meet in a retreat format to review the current data and attend to student needs according to our data and major initiatives in order to best shape the budget to align with the College's Educational Master Plan, the Integrated Plan, and major

initiatives including Guided Pathways, Multiple Measures, and Strong Workforce. The motion passed unanimously.

IV. Future Docketing of 2017-18 Budget Requests

Dr. Hill requested funding for UMOJA students to take another Historically Black Colleges and Universities (HBCU) trip. Umoja students opted this year to spend their Student Equity funds on books and other expenses. Last year's trip was funded with the special allocation awarded by the Chancellor's Office. Dr. Hill emphasized that the HBCU trip is a good way to open students' eyes to transfer and that there are more transfer-ready Umoja students this year that would participate. She added that she is also seeking funding from other sources and would be willing to wait for an answer from the committee pending the outcome of these alternate inquiries.

Mr. Fabish indicated that he recently attended the UndocuAlly Workshop and is looking to see what can be done institutionally for that population. He stated that those involved would like to create a support center similar to what we've done for the Veterans and other programs. He added that he believes their work is relevant to Student Equity and he would like an opportunity for the UndocuAlly group to make a presentation to request funds.

It was decided that Mr. Fabish and Ms. Westby would meet with the UndocuAlly group to put together a proposal for Student Equity funding and that Dr. Hill would also submit a proposal for partial funding of a 2018 HBCU trip for Umoja students.

Discussion followed on the best way to allocate the \$21,901 variance. There was concern that the amount was not sufficient to put out a campus-wide call for requests. It was agreed there is a need to clarify the timeline for this committee to receive requests for funding and that it should align with the unit planning process. This topic will be added to the discussion at the retreat.

Ms. Mitchell suggested we schedule additional meetings or expand our meeting times to accommodate both committee business and project reporting. Ms. Vasquez proposed we have the ongoing projects report every other year, or offer the option of a written report. Dr. Johnson indicated we would add discussion of scheduling additional meetings for project reporting to a future agenda.

Dr. DeLong distributed information for the 3CSN Equity Institute on November 17-18, 2017. She and Dr. Connal believe this is a very worthwhile training and encourage others to attend.

V. Project Performance Reports – Scheduling

Dr. Johnson announced that the project performance reports that were scheduled for the May 10 meeting will be rescheduled to the December 13 meeting.

VI. Member Reports

This item was held over to the next meeting.

VII. Next Meeting

The next meeting is scheduled for December 13, 2017, at 3 p.m. in the Board Room.

VIII. Adjournment

The meeting was adjourned at 4:46 p.m.