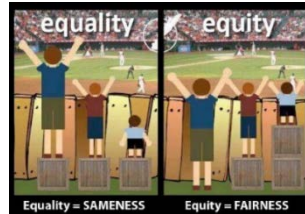


Cerritos College  
The College Committee on Student Equity  
Wednesday, September 13, 2017; 3:00 p.m.; AD 117

**MINUTES**



Members Present: Dr. Pauline Acosta, CCFF (Faculty Representative)  
Raul Avalos, Student Representative (ASCC)  
Dr. Jan Connal, General Counseling (Faculty Representative)  
Dr. Renée DeLong, Dean, Counseling (Ex-officio)  
Dr. Kahlil Ford, Research Analyst, as proxy for Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)  
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)  
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)  
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)  
Michelle Lewellen, Faculty Senate President (Faculty Senate)  
Terrie Lopez, Director of Career and Assessment Services, as proxy for Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)  
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)  
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)  
Karen Patron, Student Representative (ASCC)  
Ashna Perera, Student Representative (ASCC)  
Rodrigo Quintas, Student Representative (ASCC)  
Dr. Valyncia Raphael, Director of Diversity, Compliance, and Title IX Coordinator (Ex-officio)  
Norma Rodriguez, Director, Student Program Services (ACCME)  
Armando Soto, Counseling Department Chair (Faculty Senate)  
Yvette Tafoya, EOPS Assistant Director (Ex-officio)  
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)  
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Damon Cagnolatti, iFALCON (Faculty Representative)  
Felipe Lopez, Vice President of Business Services (Ex-officio)  
Rachel Mason, Instructional Dean of Business, Humanities and Social Sciences (ACCME)  
Rick Miranda, Vice President of Academic Affairs (Co-chair)  
Nishi Shah, English Department (Faculty Representative)  
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)

Guests: Marvelina Graf, Henrietta Hurtado, Kim Westby

Dr. Johnson called the meeting to order at 3:10 p.m.

**I. Approval of Minutes**

MSU (Lewellen, Lundeen) to approve the Student Equity Committee minutes of May 10, 2017, as presented. Ms. Acosta, Dr. DeLong, Ms. Mitchell, Mr. Soto, and Ms. Worrel abstained.

**II. 2017-18 Meeting Calendar**

MSU (Mitchell, Patron) to adopt the meeting schedule as revised. The March 14, 2018, meeting will be cancelled due to spring break.

**III. Student Equity Shared Governance Committee Self Evaluation 2016-17**

The committee completed the Student Equity Shared Governance Committee Self Evaluation for 2016-17. Members voiced interest in institutionalization of some funded projects so as to permit more new work and other initiatives. In principle, interest was expressed in seeing some funded projects moved to other funding sources.

Concern was also expressed regarding receiving reports from funding recipients with consistent data based on the Student Equity indicators and disproportionately impacted student groups. Members agreed a committee template for reporting of data and other information is likely to address these concerns. It was also suggested that more time be allocated to hear the reports.

The development of committee goals for 2017-18 are in progress and will be driven by the goals of the Educational Master Plan.

**IV. BSI-Student Equity-3SP Integration Update**

Dr. DeLong reported that the integrated plan committee is currently developing the plan goals. Each goal must map concepts for at least 2 of the 3 plans in each goal. She added that Shawna Baskette is guiding the committee's work and will be sharing the new plan at a future meeting of this committee and all of the shared governance committees beginning in mid-October. The new plan will also contain an Executive Summary and be presented to the Board of Trustees for approval.

**V. 2017-18 Budget Development**

Members received a copy of the proposed tentative Student Equity funding categories and items for 2017-18. Dr. Johnson reviewed the spreadsheet with the committee members and stated that it was based on an anticipated budget of \$2,507,309. The proposed expenses are \$2,390,262, with a variance of \$117,047.

Discussion followed regarding rising costs of hourly staff, support for Student Equity program IT projects, possible institutionalization of some projects, and examining the needs of all the funded projects. The committee agreed to put a call out to the leads of the currently funded projects to request additional funding and, if funds are available, to do a wider call to the campus for Spring funding. The requests must map to the committee goals and the goals of the Educational Master Plan. It was also suggested that funding for the continuing and ongoing projects be re-evaluated each year at the time they present their report and data analysis. There is a possibility that some of the projects could be combined with another area in the integrated plan.

Ms. Lundeen expressed concern that rising costs are making it difficult to maintain the level of services offered by those projects with hourly staff. She provided a breakdown of the increased costs for the Transfer Center that illustrated the need for additional funds to continue services just at their current level.

Dr. Johnson discussed the concern of targeting individual disproportionately impacted groups versus the overall student population. He stated that while we do some targeted individual projects, we also support activities like tutoring, embedded tutors, Transfer Center, etc., which support all student groupings. For the State's Access Indicator, the college's data show more than 80% of our students are

in disproportionately impacted groupings. For the State's Transfer Indicator, the college's data shows that 82% of Cerritos's population is disproportionately impacted, so by prioritizing these high touch services, we are supporting those student groupings.

Dr. Raphael noted that at the May 10 meeting, the committee agreed to allocate the \$10,000 from the Library's Bridging the Digital Divide project to the Native American Program; however, it is not reflected in the proposed budget.

Dr. Connal stated her concern about people's voices who are not present and that she would be more supportive of holding off on using extra funds until we have worked with what is here.

MSU (Lewellen, Lundeen) that the tentative Student Equity budget be approved and that the leads of line items for 2017-18 with hourly staffing be requested to indicate if current funding requires augmenting based specifically on increases in mandated hourly rates (i.e., change of minimum wage, STRS and PERS, step and/or column and/or hourly rate) and that we look in to providing extra \$10,000 to the line item for the Native American Program.

**VI. Future Docketing of 2017-18 Budget Requests**

This item was held over to the next meeting.

**VII. Campus-based Data on Equity Indicators**

This item was held over to the next meeting.

**VIII. Member Reports**

This item was held over to the next meeting.

**IX. Next Meeting**

The next meeting is scheduled for October 11, 2017, at 3 p.m. in AD 117.

**X. Adjournment**

The meeting was adjourned at 4:32 p.m.