

## Student Equity Committee Minutes

September 12, 2018

3:00 – 4:30 p.m.

Board Room

Present:	Rick Miranda	Absent:	Student Representatives (2)
	Alva Acosta		Dr. Paulina Acosta
	Dr. Kristi Blackburn		Kathy Azzam
	Damon Cagnolatti		Dr. Adriana Flores-Church
	Dr. Chelena Fisher		Felipe Lopez
	Dr. April Griffin		Dr. Patricia Robbins Smith
	Phil Herrera		Kim Westby
	Dr. Shelia Hill		
	Dr. Steven La Vigne		
	Terrie Lopez	Guest(s)	Amber Dofner
	Brittany Lundeen		Humberto Solis
	Dr. Frank Mixson		
	Dr. Valyncia Raphael		
	<i>(For Dr. Adriana Flores-Church)</i>		
	Norma Rodriguez		
	Dr. Natalie Sartin		
	Armando Soto		
	Yvette Tafoya		
	Graciela Vasquez		
	Danylle Williams-Manser		
	Dara Worrel		

### I. Approval of Minutes – May 9, 2018

It was moved by Mr. Soto and seconded by Ms. Rodriguez to approve the May 9 minutes. The vote for approval was 11-0-9; Ms. Acosta, Dr. Griffin, Mr. Herrera, Ms. Lundeen, Ms. Lopez, Dr. Mixson, Dr. Sartin, Ms. Tafoya, and Ms. Williams-Manser abstained.

### II. Shared Governance Committee Self Evaluation 2017-18

*EMP Goal F: Enhancing Organizational Effectiveness*

Mr. Miranda distributed a summary of the comments received from committee members in May 2018. He also distributed copies of the shared governance description for the committee, which includes its purposes and membership. He thanked the committee for their valuable comments and stated that feedback is essential in helping to shape improvements. The main areas of concern included using data more effectively to identify deficits in our services and programs, reviewing project funding and effectiveness, more budget updates, meeting the committee's purposes, the need for more faculty involvement, and making better use of limited meeting time.

It was moved by Ms. Lundeen and seconded by Mr. Soto to receive and file the attached self-evaluation for 2017-18 as presented. The vote for approval was unanimous.

There was extensive discussion regarding how the committee has been acting as its own funding source and the importance of following the college planning process for all resource requests. Projects will no

longer be approved if they are not included in unit plans. There is a need for more open conversations and identification of training opportunities to become a caucus for the campus and local areas representing the college to the outside world.

There is an upcoming local Student Equity and Achievement Program (SEAP) training session scheduled for October 15 in Anaheim. It was suggested that student equity funds could be used for a few committee members to attend. The committee was asked to notify Mr. Miranda if they would like to participate.

The committee reviewed and discussed its purposes. Dr. Blackburn stated that the term “Student Equity Plan” should be replaced with “the triple integrated BSI/3SP/Student Equity Plan.”

The committee reviewed its membership. It was moved by Mr. La Vigne and seconded by Mr. Soto to add the Director of Diversity, Compliance, and Title IX Coordinator and the Program Facilitator of Student Equity, Cross Culture, and Title IX Resources as functional personnel. The vote for approval was unanimous.

The committee will continue to review and discuss its structure at the next meeting.

**III. Student Equity Budget**  
*EMP Goals A, B, C, D, E, F*

This item was postponed to the next meeting.

**IV. Presentation/Submission of Reports**  
*EMP Goals A, B, C, D, E, F*

Mr. Miranda asked the committee to review the report form that was used in prior years and requested feedback. The committee agreed that the form is daunting to complete, and that “presentation fatigue” has been an issue. Presentations took up valuable time which left the committee little to no time to discuss important issues such as the budget, the Student Equity Summit, and other emerging issues.

After discussion, the committee reached consensus to move away from presentations and to require written reports from project leads. This will help ensure we are meeting the metrics, identify inequities, identify outcomes, and provide documentation. Reports will be data driven instead of narrative based. The committee will be able to review the information prior to meetings, and can ask for additional information and/or presentations if deemed necessary.

The committee reviewed a draft written report template and stated that it should require project leads to identify intended outcomes and actual achievements, and describe how the intended target population has benefited. Dr. Blackburn stated that leads should be acquiring data from IERP.

**V. Member Reports and Announcements**

No reports.

**VI. Next Meeting – Wednesday, October 10**

A special meeting will be scheduled to continue discussion.