

Student Equity Committee Minutes

October 10, 2018

3:00 – 4:30 p.m.

Board Room

Present:	Alva Acosta	Absent:	Student Representatives (3)
	Dr. Kristi Blackburn		Dr. Adriana Flores-Church
	Damon Cagnolatti		Dr. April Griffin
	Ali Delawalla		Phil Herrera
	Amber Dofner		Rick Miranda
	Dr. Chelena Fisher		Kim Westby
	Dr. Shelia Hill		
	Dr. Steven La Vigne		
	Terrie Lopez		
	Niki Lovejoy-Robold	Guest(s)	None
	Brittany Lundeen		
	Dr. Frank Mixson		
	Dr. Valyncia Raphael		
	Dr. Patricia Robbins Smith		
	Norma Rodriguez		
	Dr. Natalie Sartin		
	Armando Soto		
	Yvette Tafoya		
	Graciela Vasquez		
	Danylle Williams-Manser		
	Dara Worrel		

I. Approval of Minutes – September 26, 2018

It was moved by Ms. Rodriguez and seconded by Ms. Lundeen to approve the September 26 minutes. The vote for approval was 16-0-5; Dr. Blackburn, Mr. Delawalla, Dr. La Vigne, Ms. Lovejoy-Robold, and Mr. Soto abstained.

II. Shared Governance Committee Structure

EMP Goal F: Enhancing Organizational Effectiveness

Ms. Vasquez stated that at its October 8 meeting, the Coordinating Committee reviewed proposed revisions to the Student Equity Committee structure. It was requested that the Student Equity Committee consider increasing the number of classified representatives appointed by CSEA for more equitable representation. There are currently two representatives included in the membership.

It was moved by Ms. Williams-Manser and seconded by Mr. Soto to add an additional classified representative appointed by CSEA. The vote for approval was unanimous.

III. [2017-19 Integrated Plan](#)
EMP Goals A, B, C, D, E, F

Ms. Vasquez stated that the spirit of the [2015-16 Student Equity Plan](#) is present in the [Integrated Plan](#), and there are similar goals and activities. She reviewed the Integrated Plan goals and noted that their completion dates are June 2019 or earlier. Dr. Blackburn stated that we are in Year 2 of the plan, which is a living document, and should be further along in meeting the metrics. The committee discussed and agreed that the work required is overwhelming, and that it is unrealistic to think that we can complete all of the activities by the due dates. There needs to be coordination between the Student Equity, SSSP, and Developmental Education committees, and also other campus groups. Dr. Hill stated that the college is completing work to support many of the goals and activities without knowing it; we need to be mindful and intentional in addressing gaps in equity, and keep these goals and activities in mind.

Dr. Raphael suggested that the committee appoint subcommittees to monitor progress for each goal.

IV. Student Equity Budget Alignment with Goals and Objectives
EMP Goals A, B, C, D, E, F

Ms. Vasquez also stated that according to Budget Trailer Bill 78222: Student Equity and Achievement (SEA), in order to receive funding, districts must submit updated equity plans to the Chancellor's Office by June 30, 2019. A draft template is in progress and will be introduced at upcoming training workshops. Ms. Vasquez stated that we will need to revisit the goals included in the 2015-16 Student Equity Plan. Several committee members will be attending the October 15 SEA training workshop in Anaheim, where more guidance should be provided so that we can identify data and research needs to develop priorities for equity discussions.

After much discussion, the committee agreed that the subcommittees that will be appointed to monitor progress toward the Integrated Plan Goals will also be charged with reviewing funding requests pertaining to each respective goal. Dr. Raphael and Mr. Cagnolatti volunteered to take the lead in developing a draft structure for the subcommittees, and Ms. Vasquez, Dr. Blackburn, and Dr. Mixson volunteered to assist.

V. Draft Report Template for Funded Items
EMP Goal F: Enhancing Organizational Effectiveness

Ms. Vasquez distributed an updated draft report template. She stated that the form requires identification of intended outcomes, achievements, and how the target population will benefit. It also asks whether the project is included in the requestor's unit plan. This is a new and important step as all equity requests should be included in unit plans to ensure integration with the college's planning processes. There are also drop down menus so that the requestor can select the activity or activities that will be addressed by the project, for each Integrated Plan goal. This will facilitate assessment of our progress in achieving the goals and ensures alignment. The draft report is intended for the 2018-2019 academic year.

There was much discussion regarding the Integrated Plan goals and the goals from previous Student Equity Plans. The goals and activities included in the Integrated Plan are those that overlap with Student Equity, the Student Success and Support Program (SSSP), and Basic Skills Initiative (BSI). There are goals and indicators from the 2015-16 Student Equity Plan that are not included in the Integrated Plan, such as transfer. There are some currently funded projects that do not align with Integrated Plan goals.

The committee suggested that the form include an option for project leads to select “other” so that they can refer to goals and activities that are not included in the Integrated Plan. The committee also agreed that all student equity funded projects will be required to complete the report form.

Ms. Vasquez stated that she will provide an updated draft for the committee to review at its November 14 meeting.

VI. Review of Request for Funds
EMP Goals A, B, C, D, E, F

Ms. Vasquez stated that requests for funds should be aligned with the finalized report form for funded items, which will be aligned with student equity goals. Some currently funded projects may no longer receive student equity support if they do not align with equity goals and activities. Groups will have to work against their self-interests, and focus on what is best for our students. Projects could also be funded by different funding streams that are in better alignment with the project goals. This item will be revisited at a future meeting.

VII. Formerly Incarcerated Student Outreach
EMP Goal A: Strengthening the Culture of Completion

Dr. Raphael stated that the DEEOAC is developing a draft definition of diversity statement, and wants to ensure that programs and services are available for the populations that will be included in the statement. She asked the committee if they are aware of services available for formerly incarcerated students, other than the Court to College program and reentry programs and services. She asked the committee to email her leads and suggestions by November 24.

VIII. Member Reports and Announcements

Mr. Soto requested that the committee discuss scheduling a retreat, and to review whether there is funding available for 2018-19 for new or revised projects.

IX. Next Meeting – Wednesday, November 14