

Student Equity Committee Minutes

November 14, 2018

3:00 – 4:30 p.m.

BE-118

Present:	Rick Miranda	Absent:	Student Representatives (2)
	Alva Acosta		Dr. Kristi Blackburn
	Kim Applebury		Yvette Tafoya
	Damon Cagnolatti		Kim Westby
	Ali Delawalla		
	Amber Dofner	Guest(s)	None
	Dr. Chelena Fisher		
	Dr. Adriana Flores-Church		
	Dr. April Griffin		
	Phil Herrera		
	Dr. Shelia Hill		
	Dr. Steven La Vigne		
	Terrie Lopez		
	Niki Lovejoy-Robold		
	Brittany Lundeen		
	Dr. Frank Mixson		
	Dr. Valyncia Raphael		
	Dr. Patricia Robbins Smith		
	Norma Rodriguez		
	Dr. Natalie Sartin		
	Humberto Solis		
	<i>(for Dr. Kristi Blackburn)</i>		
	Armando Soto		
	Graciela Vasquez		
	Lynette Void		
	Danylle Williams-Manser		
	Dara Worrel		

Mr. Miranda welcomed new members Kim Applebury, CSEA representative, and Lynette Void, ASCC representative.

I. Approval of Minutes – October 10, 2018

It was moved by Ms. Lopez and seconded by Mr. Cagnolatti to approve the October 10 minutes. The vote for approval was 20-0-6; Ms. Applebury, Dr. Flores-Church, Dr. Griffin, Mr. Miranda, Mr. Solis, and Ms. Void abstained. Mr. Herrera was not present for the vote.

II. Student Equity and Achievement Program (SEAP)

EMP Goals A, B, C, D, E, F

Mr. Miranda stated that the 2017-19 Integrated SSSP/Student Equity/BSI program model promoted integrated planning and program coordination. The three programs retained separate requirements as specified in Education Code and Title 5 regulations; these requirements were built into the Integrated

Plan to ensure compliance with applicable law and regulations. In order to achieve even greater integration and alignment of the three programs, the legislature created the Student Equity and Achievement Program (SEAP) to support the California Community Colleges in implementing activities and practices pursuant to the California Community Colleges' Guided Pathways Grant Program and activities and practices that advance the systemwide goal to eliminate achievement gaps for students from traditionally underrepresented groups. The SEA Program emphasizes planning and appropriate allocation with more local control. Instead of three separately funded areas, one lump sum will be allocated, and the college will utilize its own decision-making process to determine how the money will be spent. There has not been much direction but the timeline is short; the updated Equity Plan must be submitted by June 30, 2019, but a template has not been provided.

The college established the Developmental Education Committee, Student Success and Support Program (SSSP) Committee, and Student Equity Committee to monitor three separate, independent programs. Now that the programs are being merged, there will be discussions to merge the groups into one, integrated committee with representatives from the current three committees. This will be a big change, but it will align with Chancellor's Office requirements and eliminate overlapping purposes and work. Subcommittees could be established to focus on specific initiatives.

There was extensive discussion regarding the SEA Plan, how to transition from three committees to one merged committee, the size of the new committee, the need for open and regular communication, the need for equal and adequate representation, the importance of assessing outcomes and strategic resource allocation, the impact of the new funding formula, the importance of student participation and consultation, alignment of college goals for equity and achievement, and assessing, addressing, and closing equity gaps.

Mr. Miranda stated that conversations will continue, and he asked the committee to keep this in mind as we continue working on adjusting and realigning with the Chancellor's Office requirements.

III. Draft Report Template for Funded Items *EMP Goal F: Enhancing Organizational Effectiveness*

Ms. Vasquez distributed an updated draft template. She reminded the committee that the form requires identification of intended outcomes, achievements, and how the target population will benefit. It also asks whether the project is included in the requestor's unit plan. There are also drop down menus so that the requestor can select the activity or activities that will be addressed by the project, for each Integrated Plan goal. There is an option for project leads to select "other" so that they can reference goals and activities that are not included in the Integrated Plan.

It was moved by Dr. Hill and seconded by Mr. Cagnolatti to approve the report template for 2018-19 funded items as attached. The vote for approval was unanimous. Dr. Griffin was not present for the vote.

All 2018-19 student equity funded projects will be required to complete the report form. The committee may also ask project leads for additional information and/or presentations.

IV. Draft Student Equity Subcommittee Structure *EMP Goal F: Enhancing Organizational Effectiveness*

Dr. Raphael and Ms. Vasquez stated that they met with Dr. Blackburn, Mr. Cagnolatti, and Dr. Mixson to brainstorm and develop the draft structure, determine what tasks need to be performed, and identify

the scopes. The objectives are to exist temporarily to assist in the transition to the Student Equity and Achievement (SEA) Plan, and develop recommendations for addressing and implementing the goals and activities for the Student Equity Plan. There are overarching scopes and concrete tasks for each proposed subcommittee; the subcommittees will determine details and strategies to complete the tasks. Dr. Raphael shared a proposed timeline including selection of chairs in December, recurring meetings and report outs in January and February, discussion of recommendations in March, and campus share-outs in April and May.

The proposed structure includes the following subcommittees:

1. Outreach/Communication
2. Budget/Funding Requests
3. Equity Professional Development Resource Coordinating
4. Retreat Planning
5. Goal Setting/Infrastructure Fundable Projects

Every subcommittee would report back to the committee for a larger discussion. Each subcommittee would also coordinate with IERP for data needs. Ms. Vasquez asked the committee to think about which subcommittee(s) they would like to join, and to also think about volunteering as a subcommittee chair.

V. Student Equity Retreat
EMP Goals A, B, C, D, E, F

Mr. Miranda stated that this has been a topic of discussion for the past two years. He asked the committee to think about how the retreat would align with other campus planning efforts and the expected outcomes.

VI. Member Reports and Announcements

No reports.

VII. Next Meeting – Wednesday, December 12