

# Student Equity Committee Minutes

December 12, 2018

3:00 – 4:30 p.m.

BE-106

Present:	Kim Westby	Yvette Tafoya
	Alva Acosta	Graciela Vasquez
	Kim Applebury	Lynette Void
	Dr. Kristi Blackburn	Danylle Williams-Manser
	Damon Cagnolatti	
	Amber Dofner	Absent:
	Dr. Chelena Fisher	Student Representatives (2)
	Dr. April Griffin	Rick Miranda
	Dr. Shelia Hill	Ali Delawalla
	Dr. Steven La Vigne	Dr. Adriana Flores-Church
	Niki Lovejoy-Robold	Phil Herrera
	Brittany Lundeen	Terrie Lopez
	Dr. Frank Mixson	Dr. Patricia Robbins Smith
	Dr. Valyncia Raphael	Norma Rodriguez
	Dr. Natalie Sartin	Dara Worrel
	Armando Soto	Guest(s):
		Humberto Solis

## I. Approval of Minutes – November 14, 2018

It was moved by Ms. Lovejoy-Robold and seconded by Dr. Fisher to approve the November 14 minutes. The vote for approval was 14-0-2; Ms. Westby and Ms. Tafoya abstained. Dr. Mixson, Dr. Blackburn, Dr. La Vigne, and Ms. Acosta were not present for the vote.

## II. Student Equity Subcommittee Structure

*EMP Goal F: Enhancing Organizational Effectiveness*

Dr. Raphael and Ms. Vasquez stated that the committee reviewed the draft subcommittee structure at its November 14 meeting. The subcommittees are aligned with campus planning documents and the Chancellor's Office Vision for Success, and will assist us in our transition to the SEA Program. Prior to today's meeting, the committee members were asked to review the structure and indicate their preferred subcommittee assignment. Representation of all constituent groups for each subcommittee to the greatest extent possible was encouraged.

Dr. Raphael and Ms. Vasquez distributed the signup sheet, sorted by the following subcommittees:

- Outreach/Communication
- Budget/Funding Request
- Equity Professional Development Resource Coordination
- Retreat Planning
- Goal Setting/Infrastructure Fundable Projects

The subcommittees met briefly to select their chairs and schedule their meetings for spring. Ms. Mun will email the updated list to the committee members so that those who have not signed up for a subcommittee can still participate. She will also create a SharePoint folder where subcommittees can upload and share documents.

## III. Student Equity and Achievement Program Retreat

*EMP Goals A, B, C, D, E, F*

Ms. Westby stated that there have been discussions regarding the transition to the SEA Program, and the need for coordination between the Student Equity, SSSP, and Developmental Education committees, and also other campus groups. We will be transitioning from three committees to one merged committee, and will continue discussions regarding the size of the new committee, the need for open and regular communication, the need for equal and adequate representation, the importance of assessing outcomes and strategic resource allocation, the impact of the new funding formula, the importance of student participation and consultation, alignment of college goals for equity and achievement, and assessing, addressing, and closing equity gaps. This will be a big change, but it will align with Chancellor's Office requirements and eliminate overlapping purposes and work. Subcommittees could be established to focus on specific initiatives.

It was proposed that a retreat be scheduled for January 2019 so that members of all three committees have the opportunity to watch the latest SEA Program webinar together, and begin discussions regarding the updates and their perspectives. Ms. Mun will send a list of proposed dates and times to all three committees.

**IV.** Draft Report Submission Schedule for Funded Items  
*EMP Goal F: Enhancing Organizational Effectiveness*

Ms. Westby stated that the committee approved the 2018-19 Student Equity Project Status Report form at its November 14 meeting. Completed forms will be required from all 2018-19 Student Equity funded project leads. The committee discussed when the forms should be due, and agreed that the deadline will be set for Monday, April 8, 2019. The committee can request additional information or presentations if needed.

**V.** Member Reports and Announcements

Dr. Raphael stated that the Office of Human Resources has been working to foster a culture of diversity, inclusion, and equity on campus, and for the college's hiring process. A Zoom meeting is scheduled for Thursday, January 10<sup>th</sup> from 11:00 a.m. – 12:30 p.m. She encouraged everybody to participate and stated that recordings will be available for those who have schedule conflicts. This event will help us move forward with implementing the lessons learned from the September 2017 Center for Urban Education (CUE) Equity in Faculty Hiring Institute and recent IEPI Building Diversity workshops.

**VI.** Next Meeting – Wednesday, January 9 or February 13

The committee meets monthly on the second Wednesday during the fall and spring semesters. The committee agreed to schedule its first meeting for spring 2019 for February 13.