

Technology-Based Learning Committee (TBLC)

Meeting Minutes



Date: November 7, 2019

Time: 11:05 – 12:15

Location: CTX

Chair(s): Michelle Lewellen

Faculty Present: Chris Richardson, Patty Reidel, Ryan Goode, Linda Hua, Berenice Manzo, Lisa Boutin-Vitela, Michelle Lewellen, Linda Hua, Bob Livingston, Liz Page

Manager Present: Javier Banuelos

CSEA Representative: Monique Valencia

I. Welcome

- A. Meeting began at 11:05
- B. Welcome
 - Update on OER (Open Educational Resources) – Bob Livingston

II. Minutes from 9/5/19 Approval

- A. 1st – Bob Livingston
 - 2nd – Linda Hua
- B. Motion Carries - Unanimous

III. Discussion/Actions

- A. Updates on DE
 - The DE Coordinator resigned. Faculty Senate is working on job description for future hire
- B. Online Teaching Certificate Peer Review Rubric
 - MOTION: Approve the use of the OEI Rubric for local peer review use
 - 1st- Lisa Boutin-Vitela
 - 2nd – Bob Livingston
 - MOTION CARRIES – Unanimous
- C. Student Expectations and Mandatory Online Readiness
 - Linda Hua, Chris Richardson & Monique Valencia will work on a better visual representation

IV. Other Business

- 1. Can a Peer Reviewer receive more than 67% of online load? Request information from Rick Miranda and April Griffin

The meeting was adjourned at 11:50 am.